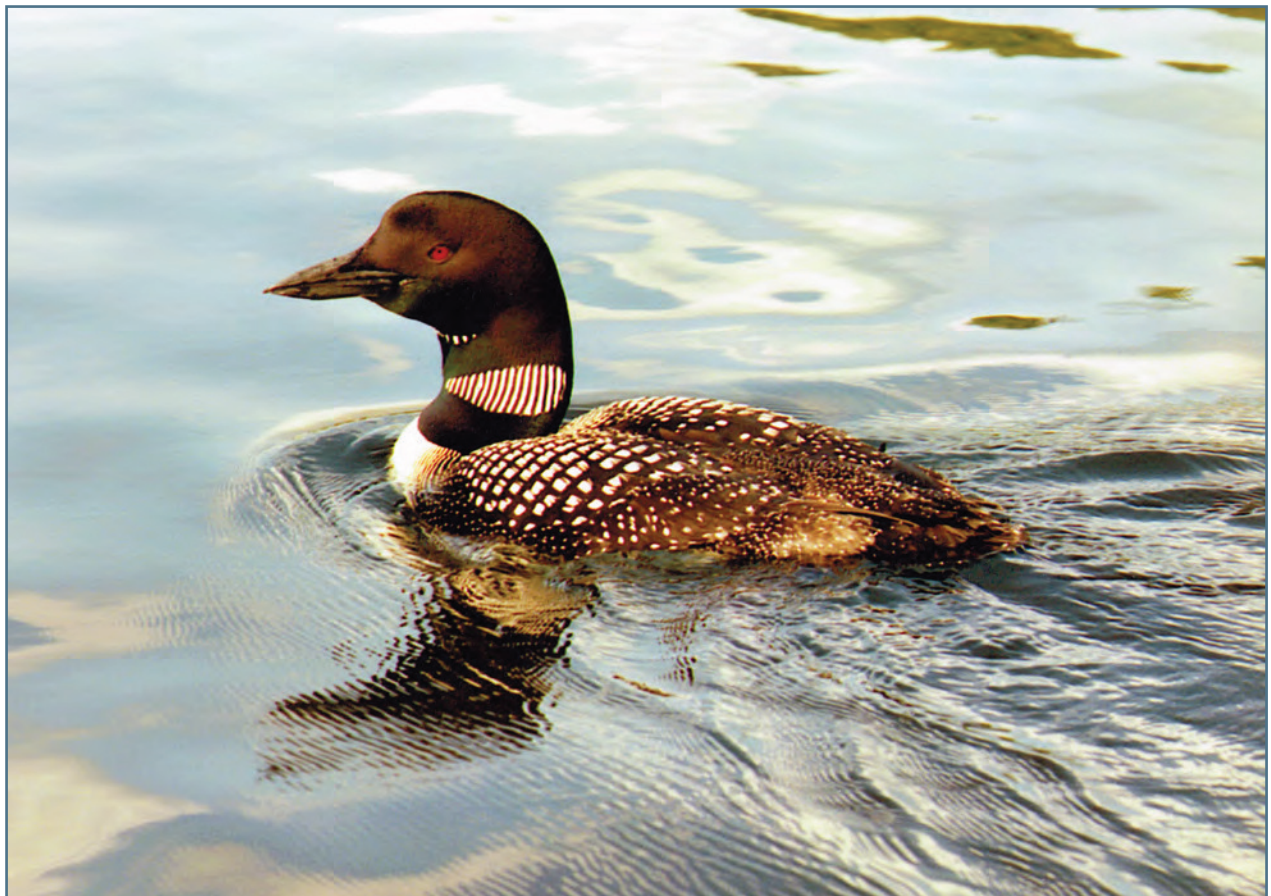


# THE TOWN OF STRAFFORD NEW HAMPSHIRE



## 2013 ANNUAL REPORT

Front Cover: Bow Lake Loon ©Image by Barry Nation, Strafford, NH.

Title Page: Looking west toward the old Town Hall on Parker Mountain Road.

School District Title Page: Crown Point or Corner School. Closed in 1960. Moved to its present location in 1871 by Paul Brock using 14 yoke of oxen.

ANNUAL REPORTS OF THE  
TOWN OF  
STRAFFORD,  
NEW HAMPSHIRE  
2013



Old Home Day, Centre Strafford, Town Hall, Aug. 23, 1906.

For The Year Ending December 31, 2013

Population.....estimated 4007  
Registered Voters.....3025



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## *Town Officers and Appointed Officials*

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### **SELECTMEN**

JoAnn Brown, Chairman 2014

R. Stephen Leighton 2015

James W. Andersen 2016

Ellen J. White, Town Administrator

### **TOWN CLERK**

Diane Waldron 2016

### **ROAD AGENT**

Greg Messenger 2014

### **TOWN TREASURER**

Laurie Bibeau 2016

### **BUILDING INSPECTORS**

David Copeland

Andrew Carter

### **TAX COLLECTOR**

Judith Dupré

### **HEALTH OFFICER**

Kevin LaCroix

### **MODERATOR**

William G. Lord 2014

### **SUPERVISORS OF THE CHECKLIST**

Marilyn Roderick 2014

Martha English 2016

Carol Cooper 2018

### **TRUSTEES OF THE TRUST FUND**

Charles H. Burnham, Chairman 2016

Michelle Bengner 2014

Betsy B. Cozine 2015

### **LIBRARY DIRECTOR**

Kenneth A. Berry

### **PLANNING BOARD**

Charles Moreno, Chairman 2014

Terrence Hyland 2014

R. Stephen Leighton 2014

Paul Eaton 2015

Lynn Sweet 2016

### **LIBRARY TRUSTEES**

Indra Edmonds, Chairman 2015

Anne O. Smith 2014

Sarah Kern 2016

Martha English, Alternate

Pamela Marks, Alternate

Donald Coker, Alternate

### **ZONING BOARD OF ADJUSTMENT**

Richard Ferreira II, Chairman 2015

Susan Arnold 2014

Charles Burnham 2014

Herman Groth 2015

William G. Lord 2015

Jean Chartrand-Ewen, Alternate

### **CONSERVATION COMMISSION**

Liz Evans, Co-Chairman 2014

Harmony Anderson, Co-Chairman 2014

David Perkins 2014

Scott A. Young 2015

Kerry Omand 2016

Carolyn Page 2016

Randall Jacunski

Susan Barnes, Alternate

Irving Johnson, Alternate

JoAnn Brown, Alternate

Bruce Smith, Alternate

## *Town Officers and Appointed Officials*

---

### **POLICE DEPARTMENT**

Scott Young, Chief of Police  
Mike Richard, Lieutenant  
Randy Young, Sergeant  
Mary Macfadzen, Secretary

Officer John Bernard

Officer Christopher Dustin

Officer Don Laliberte

Officer Bryant Scott

### **EMERGENCY MANAGEMENT DIRECTOR**

Scott Young, Chief of Police

### **FIRE AND RESCUE DEPARTMENT**

Paul Stover, Fire Chief 1/1/13 - 5/13/13  
Scott Whitehouse, Fire Chief 5/13/13 - 12/31/13  
Matt Lobdell, Fire Warden  
Mary Macfadzen, Secretary

#### **Bow Lake Station**

Robert Lobdell, Captain  
Andy Carroll, Lieutenant

#### **Center Station**

Matt Lobdell, Captain  
Paul Yergeau, Sr., Lieutenant

#### **Crown Point Station**

David Hartranft, Captain

### **Department Members**

James A. Anderson  
James W. Anderson  
Eric P. Aucella  
Annie Baker  
Benjamin A Bickford  
Kim P. Bickford  
Eugene C. Burrows  
Kenneth G. Chick  
Brian K. Cottrell  
Shawn A. Desjardins  
Christopher B. Dustin

Christopher D. Freddette  
Eric Gale  
Frances M. Goodwin  
Bryan Hayes  
Douglas H. Hayes  
Alyson P. Lombardo  
Jesse R. Mainheit  
Marcotte, Cameron M.  
Duane M. Marsh  
Henry J. Marston

Erica L. Maxam  
Miranda A. Mulcahy  
David Palmer  
Audra B. Pierce  
Wayne G. Pierce  
Kenneth M. Richard  
Craig S. Robichaud, Jr.  
Stephen J. Poligni, Jr.  
David J. Sukerman  
David M. Wakeman  
Paul A Yergeau, Jr.

### **ELECTED STATE REPRESENTATIVES**

Senator John Reagan  
johnreagan111@gmail.com  
office (603)271-3569  
home (603)463-5945

Representative Bob Perry  
perry4nh@gmail.com  
home (603)269-4651

Representative David Bickford  
home (603)859-7899



## *Report from the Selectmen's Office*

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Town and School elections will be held on Tuesday, March 11, 2014. The polls will be open from 8:00 A.M. to 7:00 P.M. for voting purposes. Articles 2 through 11 will be presented for consideration at 8:30 A.M. on Saturday, March 15, 2014, at the Strafford School.

In September, the Selectmen accepted from the State the portion of Province Road between Ricky Nelson Road and its intersection with Route 202A. This was initiated by the State, approved by vote at the 2009 Town Meeting, and was finalized with the completion of the State's previously agreed upon repairs and maintenance. Residents travelling through that area of Town have noticed the upgraded road surface as well as the posted 30mph speed limit.

Also in September, the Town accepted the deed for the Hill Library, as approved by the voters at Town Meeting. Though owned by the Town, the library operates under the direction of its trustees. After many years serving the Town where children and books were involved, Charlotte Berry retired.

All who enter the Town Hall notice and appreciate the beautiful tile mural depicting living things found along the Isinglass River. The tiles were made by Strafford School students through the Artist in Residency Program.

In September, the Town updated our website [strafford.nh.gov](http://strafford.nh.gov). Visitors to the site can find important announcements and links to town organizations, download forms, read minutes from meetings, and learn about Town services. We are always looking for ways to improve our communication with residents.

Last year it was reported that Strafford had been approved by NHDOT Bridge Aid Program to begin work on the First Crown Point Road bridge which has been "red listed". The initial scope and fee portion of the project has been completed, but the cost is more than anticipated. Article 1 of the warrant requests a supplemental appropriation of \$392,325. After withdrawal from the Capital Reserve Fund and the contribution from the State Bridge Grant, the net to be raised by general taxation is \$58,465.

In the 2013 Warrant, the Selectmen recommended hiring a full time paramedic; that request was approved at Town Meeting. The Board, however, did not act on that approval; upon further consideration both the Board and the Fire and Rescue Department realized that a full time Fire Chief better suits the needs of our Town. As a result, the Selectmen are asking for approval to hire a full time Fire Chief rather than a paramedic. The department is seeking authorization to purchase a First Responder Vehicle from the Rescue Vehicle and Equipment Fund; there is no tax impact to this request.

Looking to 2014, we will have 3 elections. In addition to the March election, on September 9th State Primary elections will be held with the General Election to be held on November 4th. Voting takes place at the Town Hall from 8:00AM to 7:00PM.

The Selectmen meet every other Tuesday at 6:00PM at the Town Hall, unless otherwise posted. Residents are welcomed at any meeting.

The scope of this report is not nearly broad enough to thank all those who serve the Town. Town employees in all departments labor beyond the requirements of their jobs and at a savings to the community. We extend special recognition to both the Police and Fire and Rescue Departments for whom 2013 was a very busy year. Additionally, countless hours are given by those volunteers who continue to serve on our various boards, commissions, committees, organizations, and on the library staff. To all of you, we offer our gratitude and sincere thanks!

*JoAnn Brown, Chairman,*

*R. Stephen Leighton, Selectman*

*Jim Andersen, Selectman*



TOWN WARRANT  
THE STATE OF NEW HAMPSHIRE

The polls will be open from 8:00 A.M. to 7:00 P.M.

To the inhabitants of the Town of Strafford in the County of Strafford in said State, qualified to vote in Town Affairs:

You are hereby notified to meet at the **Strafford Town Hall** in said Strafford on Tuesday, the Eleventh (11<sup>th</sup>) day of March, next at 8:00 A.M. to act upon the following subjects:

**\*\* 1.** To choose all necessary Town Officers for the year ensuing.

**\*\* NOTE:** ALL ARTICLES EXCEPT ARTICLE 1 WILL BE TAKEN UP AT 8:30 A.M., SATURDAY, MARCH FIFTEENTH (15<sup>th</sup>) 2014 AT THE **STRAFFORD SCHOOL**.

2. To see if the Town will vote to raise and appropriate the sum of \$392,325. for the purpose of design engineering and constructions of a replacement bridge on First Crown Point Road (Bridge No. 069/164) and to authorize the withdrawal of \$20,000. from the Bridge Repairs Capital Reserve Fund and further to authorize the Board of Selectmen to accept a bridge grant in the amount of \$313,860., with the balance of \$58,465. to be raised by general taxation. (This is a supplemental appropriation to the funds raised by Article 2 at the 2013 Town Meeting for this project.)

3. To see if the Town will vote to raise and appropriate the sum of \$283,000. for Capital Improvements (Drainage work, culverts, gravel and paving) of roads within the Town boundaries at the discretion of the Road Agent, as funding permits.

4. To see if the Town will vote to raise and appropriate the sum of \$514,581. for the operation and maintenance of the Strafford Police Department.

5. To see if the Town will vote to raise and appropriate the sum of \$231,284. for the operation and maintenance of the Strafford Fire Department and Rescue Squad.

6. To see if the Town will vote to authorize the hiring of a full time Fire Chief and to raise and appropriate the sum of \$45,500. to cover this position and benefits. (Cost is anticipated to cover June through December.)

7. To see if the Town will vote to raise and appropriate the sum of \$60,000. to purchase a 1<sup>st</sup> Responder vehicle, and to authorize the withdrawal of \$60,000. from the special revenue fund known as the Rescue Vehicle and Equipment Fund established by Article 8 at the March 14, 2000 Town Meeting to be used for this purpose. No funding to come from general taxation.

8. To see if the Town will vote to increase the Treasurer's annual salary to \$9,000. and to raise and appropriate the sum of \$3,000. to fund the difference.

9. To see if the Town will vote to raise and appropriate the sum of \$1,194,912. for general Town operations.

Executive.....	\$ 70,738.
Election & Registration.....	24,334.
Financial Administration.....	88,637.
Appraisal of Property & Tax Maps.....	37,602.
Legal Expenses.....	10,000.
Employee Benefits, FICA, Medi & Unemp. Comp.....	36,348.
Planning and Zoning.....	7,410.
General Government Building.....	29,400.
Auto Permits/Town Clerk Fees.....	28,800.
Insurance.....	42,000.
Advertising and Regional Association.....	3,700.
Strafford Regional Planning Comm. Dues.....	4,532.
Contingency Fund.....	15,000.
Annual CPA Audit.....	10,890.
Ambulance.....	1,000.
Emergency Management.....	2,700.
Building Inspection.....	17,129.
General Highway Expenses and Town Maintenance.....	385,000.
Street Lighting.....	4,500.
Solid Waste Disposal.....	234,730.
Animal Control.....	3,800.
Health Inspector.....	400.
Cornerstone VNA (formerly RochDstr VNA).....	3,991.
General Assistance and Welfare.....	28,180.
Community Action.....	1,750.
Sexual Assault Support Services.....	992.
My Friend's Place.....	200.
The Homemakers Health Services.....	2,126.
CHANCES.....	2,500.
Ready Rides.....	1,500.
Parks and Recreation.....	16,498.
Library.....	71,480.
Patriotic Purposes and Fire Works.....	4,800.
Conservation Commission.....	245.
Interest Expense & Tax Anticipation Notes.....	2,000.
<b>TOTAL.....</b>	<b>\$ 1,194,912.</b>

(The intent of this article is to raise the sum of \$1,194,912. exclusive of all other Articles addressed.)

10. "New Hampshire Resolution to Get Big Money Out of Politics

By petition of 25 or more eligible voters of the town of Strafford to see if the town will urge:

That the New Hampshire State Legislature join nearly 500 municipalities and 16 other states, including all other New England states, in calling upon Congress to move forward a constitutional amendment that 1) guarantees the right of our elected representatives and of the American people to safeguard fair elections through authority to regulate political spending, and 2) clarifies that constitutional rights were established for people, not corporations.

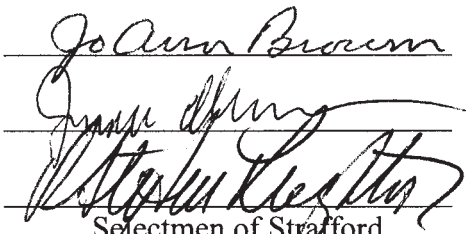
That the New Hampshire Congressional delegation support such a constitutional amendment.

That the New Hampshire State Legislature support such an amendment once it is approved by Congress and sent to the State for ratification.

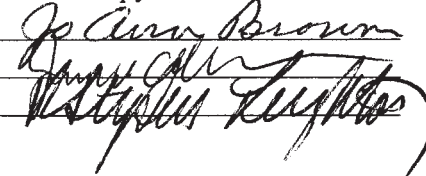
The record of the vote approving this article shall be transmitted by written notice to Strafford's congressional delegation, and to Strafford's state legislators, and to the President of the United States informing them of the instructions from their constituents by the selectmen within 30 days of the vote." (by petition.)

11. To transact any other business that may legally come before this meeting.

Given under our hands and seal, this 19<sup>th</sup> day of February, in the year of our Lord Two Thousand and Fourteen.

  
Selectmen of Strafford

A true copy of Warrant - Attest:





# BUDGET OF THE TOWN

OF: STRAFFORD

Appropriations and Estimates of Revenue for the Ensuing Year January 1, 2014 to December 31, 2014

or Fiscal Year From \_\_\_\_\_ to \_\_\_\_\_

## IMPORTANT:

Please read RSA 32:5 applicable to all municipalities.

1. Use this form to list the operating budget and all special and individual warrant articles in the appropriate recommended and not recommended area. All proposed appropriations must be on this form.
2. Hold at least one public hearing on this budget.
3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the town clerk, and a copy sent to the Department of Revenue Administration at the address below within 20 days after the meeting.

This form was posted with the warrant on (Date): February 19, 2014

### GOVERNING BODY (SELECTMEN)

*Please sign in ink.*

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*Jo Ann Brown*  
*[Signature]*  
*[Signature]*

**THIS BUDGET SHALL BE POSTED WITH THE TOWN WARRANT**

FOR DRA USE ONLY

NH DEPARTMENT OF REVENUE ADMINISTRATION  
MUNICIPAL SERVICES DIVISION  
P.O. BOX 487, CONCORD, NH 03302-0487  
(603)230-5090

1	2	3	4	5	6	7
Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	OP Bud. Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
<b>GENERAL GOVERNMENT</b>						
4130-4139	Executive	9	69,692	69,415	70,738	
4140-4149	Elec,Auto Reg,Vital Sts,Clrk Fees	9	50,499	45,777	53,134	
4150-4151	Financial Adm & CPA Audit	9	99,465	80,843	99,527	
4152	Reval of Property & Tax Maps	9	37,425	34,784	37,602	
4153	Legal Expense	9	10,000	2,126	10,000	
4155-4159	Personnel Adm,Fica,Medi,Unemp	9	34,297	32,463	36,348	
4191-4193	Planning & Zoning	9	7,200	5,927	7,410	
4194	General Government Buildings	9	29,435	23,418	29,400	
4195	Cemeteries					
4196	Insurance	9	42,000	31,898	42,000	
4197	Advrtsing,Rgnl Assoc,SRPC Dues	9	7,898	7,788	8,232	
4199	Other General Govt/Contingency	9	15,000	3,383	15,000	
<b>PUBLIC SAFETY</b>						
4210-4214	Police	4	462,674	462,092	514,581	
4215-4219	Ambulance	9	1,000	0	1,000	
4220-4229	Fire & Rescue	5	229,592	229,579	231,284	
4240-4249	Building Inspection	9	16,700	10,344	17,129	
4290-4298	Emergency Management	9	2,700	1,420	2,700	
4299	Other (Incl. Communications)					
<b>AIRPORT/AVIATION CENTER</b>						
4301-4309	Airport Operations					
<b>HIGHWAYS &amp; STREETS</b>						
4311	Administration	9	385,000	385,133	385,000	
4312	Highways & Streets					
4313	Bridges					
4316	Street Lighting	9	4,500	4,470	4,500	
4319	Other					
<b>SANITATION</b>						
4321	Administration	9	234,562	200,727	234,730	
4323	Solid Waste Collection					
4324	Solid Waste Disposal					
4325	Solid Waste Clean-up					
4326-4329	Sewage Coll. & Disposal & Other					



1	2	3	4	5	6	7
Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	OP Bud. Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
<b>WATER DISTRIBUTION &amp; TREATMENT</b>						
4331	Administration					
4332	Water Services					
4335-4339	Water Treatment, Conserv. & Other					
<b>ELECTRIC</b>						
4351-4352	Admin. and Generation					
4353	Purchase Costs					
4354	Electric Equipment Maintenance					
4359	Other Electric Costs					
<b>HEALTH</b>						
4411	Administration	9	400	60	400	
4414	Pest Control	9	3,800	3,284	3,800	
4415-4419	Health Agencies/Cornerstone VNA	9	3,991	3,991	3,991	
<b>WELFARE</b>						
4441-4442	Administration & Direct Assist.	9	28,180	3,982	28,180	
4444	Intergovernmental Welfare Pymts					
4445-4449	Vendor Pmts/Other -** See Below	9	8,978	8,978	9,068	
<b>CULTURE &amp; RECREATION</b>						
4520-4529	Parks & Recreation	9	16,129	13,005	16,498	
4550-4559	Library	9	69,186	69,212	71,480	
4583	Patriotic Purposes	9	4,800	4,394	4,800	
4589	Other Culture & Recreation					
<b>CONSERVATION</b>						
4611-4612	Admin. & Purch. of Nat. Resources	9	235	235	245	
4619	Other Conservation					
<b>DEBT SERVICE</b>						
4711	Princ.- Long Term Bonds & Notes					
4721	Interest-Long Term Bonds & Notes					
4723	Int. on Tax Anticipation Notes	9	2,000	0	2,000	
4790-4799	Other Debt Service					

\*\*Comm. Actn, Homemkrs Hlth Svcs, Sxul Asslt Spprt Svcs, My Friend's PI, Chances, Ready Rides



1	2	3	4	5	6	7
Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	OP Bud. Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
<b>CAPITAL OUTLAY</b>						
4901	Land					
4902	Machinery, Vehicles & Equipment					
4903	Buildings					
4909	Improvements Other Than Bldgs.					
<b>OPERATING TRANSFERS OUT</b>						
4912	To Special Revenue Fund					
4913	To Capital Projects Fund					
4914	To Enterprise Fund					
	- Sewer					
	- Water					
	- Electric					
	- Airport					
4918	To Nonexpendable Trust Funds					
4919	To Fiduciary Funds					
<b>OPERATING BUDGET TOTAL</b>			1,877,338	1,738,728	1,940,777	

Use page 5 for special and individual warrant articles.

**\*\*SPECIAL WARRANT ARTICLES\*\***

Special warrant articles are defined in RSA 32:3, VI, as appropriations: 1) in petitioned warrant articles; 2) appropriations raised by bonds or notes; 3) appropriation to a separate fund created pursuant to law, such as capital reserve funds or trust funds; 4) an appropriation designated on the warrant as a special article or as a nonlapsing or nontransferable article.

1	2	3	4	5	6	7
Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
4915	To Capital Reserve Fund					
4916	To Exp.Tr.Fund					
4917	To Health Maint. Trust Funds					
4915	CRF --Library Expansion/Imprvments		25,000	25,000	0	
4902	Ambulance Lease/Purchase		26,083	26,083	0	
4901	First Crown Point Road Bridge	2	300,000	300,000	392,325	
4902	First Responder Vehicle	7	0	0	60,000	
<b>SPECIAL ARTICLES RECOMMENDED</b>			<b>351,083</b>		<b>452,325</b>	

**\*\*INDIVIDUAL WARRANT ARTICLES\*\***

"Individual" warrant articles are not necessarily the same as "special warrant articles". Individual warrant articles might be negotiated cost items for labor agreements or items of a one time nature you wish to address individually.

1	2	3	4	5	6	7
Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
4909	FT Police Officer		33,895	0	0	
4909	FT Fire Chief	6	36,669	0	45,500	
4909	Road Improvements	3	358,000	349,251	283,000	
4909	Treas Salary Adj	8	0	0	3,000	
<b>INDIVIDUAL ARTICLES RECOMMENDED</b>			<b>428,564</b>		<b>331,500</b>	

1	2	3	4	5	6
Acct. #	SOURCE OF REVENUE	Warr. Art.#	Estimated Revenues Prior Year	Actual Revenues Prior Year	Estimated Revenues Ensuing Year
<b>TAXES</b>					
3120	Land Use Change Taxes - General Fund				
3180	Resident Taxes				
3185	Yield Taxes		17,000	16,589	15,000
3186	Payment in Lieu of Taxes				
3189	Other Taxes				
3190	Interest & Penalties on Delinquent Taxes		83,000	90,084	90,084
	Inventory Penalties				
3187	Excavation Tax (\$.02 cents per cu yd)		40	40	0
<b>LICENSES, PERMITS &amp; FEES</b>					
3210	Business Licenses & Permits				
3220	Motor Vehicle Permit Fees	9	620,000	636,858	630,000
3230	Building Permits	9	22,000	24,891	24,000
3290	Other Licenses, Permits & Fees	9	31,000	32,732	32,000
3311-3319	FROM FEDERAL GOVERNMENT				
<b>FROM STATE</b>					
3351	Shared Revenues				
3352	Meals & Rooms Tax Distribution		178,344	178,524	178,524
3353	Highway Block Grant		104,371	104,099	105,554
3354	Water Pollution Grant				
3355	Housing & Community Development				
3356	State & Federal Forest Land Reimbursement				
3357	Flood Control Reimbursement				
3359	Other (Including Railroad Tax)/Bridge Grant	2	240,000	240,000	313,860
3379	FROM OTHER GOVERNMENTS				
<b>CHARGES FOR SERVICES</b>					
3401-3406	Income from Departments	9	50,000	54,758	54,000
3409	Other Charges-Planning Bd/Bd of Adjstmnt	9	5,215	7,790	7,000
<b>MISCELLANEOUS REVENUES</b>					
3501	Sale of Municipal Property		52,470	52,470	0
3502	Interest on Investments		200	165	165
3503-3509	Other-Insurance Adj/Dividends		25,612	25,612	4,576

1	2	3	4	5	6
Acct. #	SOURCE OF REVENUE	Warr. Art.#	Estimated Revenues Prior Year	Actual Revenues Prior Year	Estimated Revenues Ensuing Year
<b>INTERFUND OPERATING TRANSFERS IN</b>					
3912	From Special Revenue Funds	7	26,083	26,083	60,000
3913	From Capital Projects Funds				
3914	From Enterprise Funds				
	Sewer - (Offset)				
	Water - (Offset)				
	Electric - (Offset)				
	Airport - (Offset)				
3915	From Capital Reserve Funds	2	60,000	60,000	20,000
3916	From Trust & Fiduciary Funds				
3917	Transfers from Conservation Funds				
<b>OTHER FINANCING SOURCES</b>					
3934	Proc. from Long Term Bonds & Notes				
	Amount Voted From Fund Balance				
	Estimated Fund Balance to Reduce Taxes		200,000	200,000	200,000
<b>TOTAL ESTIMATED REVENUE &amp; CREDITS</b>			1,715,335	1,750,530	1,734,763

**\*\*BUDGET SUMMARY\*\***

	Prior Year	Ensuing Year
Operating Budget Appropriations Recommended (from page 4)	1,877,338	1,940,777
Special Warrant Articles Recommended (from page 5)	351,083	452,325
Individual Warrant Articles Recommended (from page 5)	428,564	331,500
TOTAL Appropriations Recommended	2,656,985	2,724,602
Less: Amount of Estimated Revenues & Credits (from above)	1,715,335	1,734,763
Estimated Amount of Taxes to be Raised	941,650	989,839

*General Fund Balance Sheet*  
*Town of Strafford*  
2013

<b>A. ASSETS</b>			
<b>Current Assets</b>	Acct#	Beginning of year	End of year
a. Cash and equivalents	1010	2,818,986	3,122,579
b. Investments	1030	466,909	466,401
c. Restricted Assets			
d. Taxes receivables	1080	699,651	672,059
e. Tax liens receivable	1110	449,739	274,093
f. Accounts receivable	1150	0	0
g. Due from other governments	1260		
h. Due from other funds	1310	17,059	0
i. Other current assets	1400		
j. Tax deeded property (subject to resale)	1670		
<b>TOTAL ASSETS</b>		4,452,344	4,535,132
<b>B. LIABILITIES</b>			
<b>Current Liabilities</b>	Acct#	Beginning of year	End of year
a. Warrants and accounts payable	2020	23,659	13,153
b. Compensated absences payable	2030		
c. Contracts payable	2050		
d. Due to other governments	2070		
e. Due to school districts	2075	3,738,552	4,046,985
f. Due to other funds	2080	0	0
g. Deferred revenue	2220		
h. Notes payable - Current	2230		
i. Bonds payable - Current	2250		
j. Other payables	2270		
<b>TOTAL CURRENT LIABILITIES</b>		3,762,211	4,060,138
<b>Fund Equity*</b>			
a. Nonspendable Fund Balance	2440		
b. Restricted Fund Balance	2450		
c. Committed Fund Balance	2460	0	0
d. Assigned Fund Balance	2490	13,403	52,809
e. Unassigned Fund Balance	2530	676,730	422,185
<b>TOTAL FUND EQUITY</b>		690,133	474,994
<b>3. TOTAL LIABILITIES &amp; FUND EQUITY</b>		4,452,344	4,535,132

\*Note: to be GASB 54 compliant, the fund balance classifications have changed. See tab called Fund Balance Explanation

**NOTE:** NH Law requires all municipalities to gross appropriate, but this balance sheet only reflects the general fund.  
See the municipality's audited financials for more information on proprietary funds, special revenue, or capital project funds

# REPORT OF APPROPRIATIONS ACTUALLY VOTED

(RSA 21-J:34)

Date of Meeting: MARCH 16, 2013

Town/City Of: STRAFFORD County: STRAFFORD

Mailing Address: PO BOX 23

STRAFFORD, NH 03815

Phone #: 664-2192, EXT. 101 Fax #: 664-7276 E-Mail: admstraff@strafford.k12.nh.us

## Certificate of Appropriations

(To be Completed After each Annual and Special Meeting)

This is to certify that the information contained in this form, appropriations actually voted by the town/city meeting, was taken from official records and is complete to the best of our knowledge and belief.

### Governing Body (Selectmen)

*Please sign in ink.*

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Date: April 2, 2013


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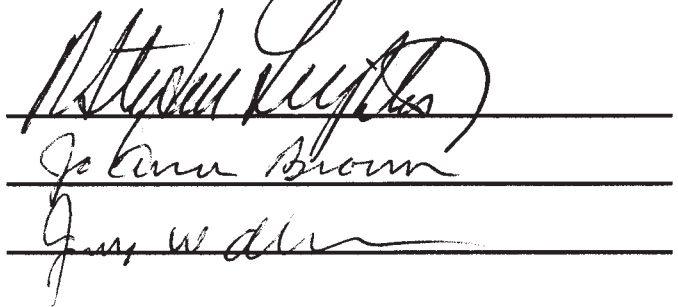
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FOR DRA USE ONLY

NH DEPARTMENT OF REVENUE ADMINISTRATION  
MUNICIPAL SERVICES  
P.O. BOX 487, CONCORD, NH 03302-0487  
(603)271-3397



1	2	3	4	5
Acct.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	WARR. ART.#	Appropriations As Voted	For Use By Department of Revenue Administration
<b>GENERAL GOVERNMENT</b>				
4130-4139	Executive	10	69,692	
4140-4149	Elec,Auto Reg, Vital Sts, Clrk Fees	10	50,499	
4150-4151	Financial Adm & CPA Audit	10	99,465	
4152	Reval of Property & Tax Maps	10	37,425	
4153	Legal Expense	10	10,000	
4155-4159	Personnel Adm,Fica,Medi,Unemp Comp	10	34,297	
4191-4193	Planning & Zoning	10	7,200	
4194	General Government Buildings	10	29,435	
4195	Cemeteries			
4196	Insurance	10	42,000	
4197	Advertising & Rgnl Assoc, SRPC Dues	10	7,898	
4199	Other General Govt/Contingency	10	15,000	
<b>PUBLIC SAFETY</b>				
4210-4214	Police	4, 5	496,569	
4215-4219	Ambulance	10	1,000	
4220-4229	Fire & Rescue	6, 7	266,261	
4240-4249	Building Inspection	10	16,700	
4290-4298	Emergency Management	10	2,700	
4299	Other (Including Communications)			
<b>AIRPORT/AVIATION CENTER</b>				
4301-4309	Airport Operations			
<b>HIGHWAYS &amp; STREETS</b>				
4311	Adm/Gen Hwy & Road Maint	10	385,000	
4312	Highways & Streets			
4313	Bridges/First Crown Pt Rd Bridge	2	300,000	
4316	Street Lighting	10	4,500	
4319	Other (Road Improvements)	3	358,000	
<b>SANITATION</b>				
4321	Administration	10	234,562	
4323	Solid Waste Collection			
4324	Solid Waste Disposal			
4325	Solid Waste Clean-up			
4326-4329	Sewage Coll. & Disposal & Other			
<b>WATER DISTRIBUTION &amp; TREATMENT</b>				
4331	Administration			
4332	Water Services			
4335-4339	Water Treatment, Conserv. & Other			
<b>ELECTRIC</b>				
4351-4359	Electrical Operations			



1	2	3	4	5
Acct.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	WARR. ART.#	Appropriations As Voted	For Use By Department of Revenue Administration
<b>HEALTH</b>				
4411	Administration	10	400	
4414	Pest Control	10	3,800	
4415-4419	Cornerstone(RDVNA),Ready Rides	9, 10	5,491	
<b>WELFARE</b>				
4441-4442	Administration & Direct Assist.	10	28,180	
4444	Intergovernmental Welfare Pymnts			
4445-4449	CommActn,SASS,MF PI,HmkrsHlth,Chances	10	7,478	
<b>CULTURE &amp; RECREATION</b>				
4520-4529	Parks & Recreation	10	16,129	
4550-4559	Library	10	69,186	
4583	Patriotic Purposes	10	4,800	
4589	Other Culture & Recreation			
<b>CONSERVATION</b>				
4611-4612	Admin.& Purch. of Nat. Resources	10	235	
4619	Other Conservation			
4631-4632	Redevelopment and Housing			
4651-4659	Economic Development			
<b>DEBT SERVICE</b>				
4711	Princ.- Long Term Bonds & Notes			
4721	Interest-Long Term Bonds & Notes			
4723	Int. on Tax Anticipation Note	10	2,000	
4790-4799	Other Debt Service			
<b>CAPITAL OUTLAY</b>				
4901	Land			
4902	Machinery, Vehicles & Equipment	8	26,083	
4903	Buildings			
4909	Improvements Other Than Bldgs			
<b>OPERATING TRANSFERS OUT</b>				
4912	To Special Revenue Fund			
4913	To Capital Projects Fund			
4914	To Proprietary Fund			
	Sewer-			
	Water-			
	Electric-			
	Airport-			
4915	To Capital Reserve Fund	12	25,000	
4916	To Exp.Tr.Fund-except #4917			
4917	To Health Maint. Trust Funds			
4918	To Nonexpendable Trust Funds			
4919	To Agency Funds			
<b>TOTAL VOTED APPROPRIATIONS</b>			<b>2,656,985</b>	

*Revised Estimated Revenues (RSA 21-J:34)*

Town of Strafford		FY 2013	
Account #	Source of Revenue	Warrant Art #	
<b>TAXES</b>			
3185	Timber Tax		\$17,000
3190	Interest & Penalties on Delinquent Taxes		\$83,000
3187	Excavation Tax (\$.02 cents per cu yd)		\$40
<b>LICENSES, PERMITS &amp; FEES</b>			
3220	Motor Vehicle Permit Fees	10	\$620,000
3230	Building Permits	10	\$22,000
3290	Other Licenses, Permits & Fees	10	\$31,000
<b>FROM STATE</b>			
3352	Meals & Rooms Distribution		\$178,344
3353	Highway Block Grant		\$104,371
3359	Bridge Grant	2	\$240,000
<b>CHARGES FOR SERVICES</b>			
3401-3406	Income from Departments	10	\$50,000
3409	Planning Board & Board of Adjustment	10	\$5,215
<b>MISCELLANEOUS REVENUES</b>			
3501	Sale of Municipal Property		\$52,470
3502	Interest on Investments		\$200
3503-3509	Other - Insurance Refund		\$25,612
<b>INTERFUND OPERATING TRANSFERS IN</b>			
3912	From Special Revenue Funds	8	\$26,083
3915	From Capital Reserve Funds	2	\$60,000
SUBTOTAL OF REVENUES			\$1,515,335
Less Fund Balance to Reduce Taxes			\$200,000
TOTAL REVENUES AND CREDITS			\$1,715,335
REQUESTED OVERLAY (RSA 76:6)			\$35,000

# DEPARTMENT OF REVENUE ADMINISTRATION

## Municipal Services Division 2013 Tax Rate Calculation

*Dalm. Co.*  
*11/13/13*

### TOWN/CITY: STRAFFORD

Gross Appropriations	2,656,985
Less: Revenues	1,715,335
	0
Add: Overlay (RSA 76:6)	34,715
War Service Credits	41,900

No Audit Received - RSA 41:31-d

Net Town Appropriation	1,018,265
Special Adjustment	0

Approved Town/City Tax Effort	1,018,265
-------------------------------	-----------

**TOWN RATE**  
**2.21**

### SCHOOL PORTION

Net Local School Budget:			
Gross Approp. - Revenue	10,754,129	552,659	10,201,470
Regional School Apportionment			0
Less: Education Grant			(2,080,123)

Education Tax (from below)	(1,094,015)
Approved School(s) Tax Effort	7,027,332

**LOCAL SCHOOL RATE**  
**15.31**

### EDUCATION TAX

Equalized Valuation(no utilities) x	\$2.435
449,287,400	1,094,015
Divide by Local Assessed Valuation (no utilities)	
454,865,600	

**STATE SCHOOL RATE**  
**2.41**

### COUNTY PORTION

Due to County	1,260,537
	0

Approved County Tax Effort	1,260,537
----------------------------	-----------

**COUNTY RATE**  
**2.75**

**TOTAL RATE**  
**22.68**

Total Property Taxes Assessed	10,400,149
Less: War Service Credits	(41,900)
Add: Village District Commitment(s)	0
<b>Total Property Tax Commitment</b>	<b>10,358,249</b>

### PROOF OF RATE

Local Assessed Valuation	Tax Rate	Assessment
Education Tax (no utilities)	2.41	1,094,015
All Other Taxes	20.27	9,306,134
		10,400,149

**TRC#**  
**148**

**TRC#**  
**148**

## *Summary of Inventory Valuation 2013*

<b>Value of Land Only</b>	<b>Acres</b>	<b>2013 Assessed Valuation</b>
Current Use RSA 79-A	21,216	1,811,100
Discretionary Preservation Easement RSA 79-D	0.11	2,900
Residential Land - Improved & Unimproved	6458	216,651,700
Commercial/Industrial	166	2,178,000
Total of Taxable Land	27840.11	220,643,700
Tax Exempt & Non-Taxable	2772	5,735,100

<b>Value of Buildings Only</b>	<b>2013 Assessed Valuation</b>
Residential	225,932,800
Manufactured Housing as defined in RSA 674:31	2,680,700
Commercial/Industrial	6,272,600
Discretionary Preservation Easement RSA 79-D	35,000
Total of Taxable Buildings	234,921,100
Tax Exempt & Non-Taxable Buildings	9,978,500

### **Utilities**

Public Utilities	4,134,100
Other Public Utilities	15,800
Valuation Before Exemption	459,714,700
Modified Assessed Valuation of All Properties	459,714,700
Elderly Exemption RSA 72:39-a&b	565,000
Disabled Exemption RSA 72:37-b	150,000
Total Dollar Amount of Exemptions	715,000
Net Valuation on which the Tax Rate is Computed	458,999,700
Less Public Utilities	4,134,100
Net Valuation without Utilities on Which Tax Rate for State Education Tax is Computed	454,865,600

### **Utility Summary**

Does your Municipality Use the DRA Utility Values?	
Public Service Company of NH	4,015,500
Bow Lake Estates Water Works	118,600
Total	4,134,100
City of Rochester -Municipal	15,800

### **Tax Credits**

<b>Veterans' Tax Credits</b>	<b>Limits</b>	<b># Individual</b>	<b>Estimated Tax Credits</b>
Veterans' Tax Credit RSA 72:28	\$200	178	35,600
Tax Credit for Total Service Connected Disability	\$700	9	6,300
Total Number and Amount		187	41,900

## *Summary of Inventory Valuation*

### **Disabled Exemption Report RSA 72:37-b**

Current Year Exemptions Granted 5                      Amount of Exemption \$30,000                      Total \$150,000

Income Limits:	Single	\$20,000	Asset Limit:	\$35,000
	Married	\$30,000		\$35,000

### **Elderly Exemption Report RSA 72:39-a**

Number of First Time Filers Granted	Total Number of Individuals Granted
Elderly Exemption for Current Tax Year	Elderly Exemption for Current Tax Year and Total Amount of Exemptions Granted

Age	#	Amount	Age	#	Amount	Total Exemption Granted
65-74	0	\$30,000	65-74	5	150,000	135,000
75-79	1	\$40,000	75-79	2	80,000	80,000
80+	0	\$50,000	80+	7	<u>350,000</u>	<u>350,000</u>
			Total	14	\$580,000	\$565,000

Income Limits:	Single	\$20,000	Asset Limit:	\$75,000
	Married	\$30,000		\$75,000

Community Revitalization Tax Relief Incentive - RSA79-E Adopted? No

### **Current Use Report RSA 79-A**

	Total # Acres Receiving Current Use	Assessed Valuation
Farm Land	1,127	390,000
Forest Land	12,580	1,082,300
Forest Land with Documented Stewardship	5,870	324,600
Unproductive Land	164	1,500
Wetland	1475	12,700
Total	21,216	1,811,100

#### Other Current Use Statistics

Receiving 20% Recreation Adjustment	8,600
Removed from Current Use during Current Year	21.19
Number of Owners in Current Use	370
Total Number of Parcels in Current Use	580

Land Use Change Tax Received 1/1/12 through 12/31/12                      143,110  
100% Conservation Allocation

### **Preservation Easements**

# Owners	# Structures	# Acres	Assessed Land Valuation	Assessed Structure Valuation
2	2	0.11	2,900	35,000
Structures in Discretionary Preservation Easements RSA:79-D				Barn 50% Map 11 Lot 4 Barn 75% Map 10 Lot 13

## *Strafford Town Meeting*

### *March 16, 2013*

---

The meeting was called to order at 8:00 a.m. on Tuesday, March 12, 2011 at the Strafford Town Hall, in the Town of Strafford, by Moderator William Lord to act on Article 1 of the 2013 Town Warrant by ballot vote.

The ballots were cast and the meeting recessed at 7:00 p.m. for the purpose of tallying the votes.

The meeting was called to order again at 8:31 a.m. on Saturday March 16, 2013 at the Strafford School Gymnasium by Moderator William Lord, to act on articles 2 through 13.

Moderator Lord led the Pledge of Allegiance.

The Moderator read the results of the March 12, 2013 election.

1. To choose all necessary Town Officers for the year ensuing.

Voters on the checklist .....	3,002
Votes cast .....	400
Library Trustee – Three years	
Sarah E. Kern .....	174
Road Agent – One year	
Greg Messenger .....	383
Selectman – Three years	
James W. Andersen.....	287
Trustee of the Trust Fund – Three years	
Charles Burnham .....	339
Planning Board – Three years	
Lynn Sweet .....	321
Town Clerk – Three years	
Diane Waldron .....	271
Town Moderator – 1 year	
William G. Lord .....	359
Town Treasurer – Three years	
Laurie Bibeau .....	362

The Moderator introduced the officers at the head table and discussed the rules and proper conduct of the meeting.

Selectman Steve Leighton gave a powerpoint presentation on the state of the Town.

2. To see if the Town will vote to raise and appropriate the sum of \$300,000. for the purpose of design engineering and constructions of a replacement bridge on First Crown Point Road (Bridge No. 069/164) and to authorize the withdrawal of \$60,000. from the Bridge Repairs Capital Reserve Fund and further to authorize the Board of Selectmen to accept a bridge grant in the amount of \$240,000. No funding to come from general taxation.

Moderator Lord read the article. Motion made and seconded. After brief discussion the Moderator reread the article. Vote taken and carried.



3. To see if the Town will vote to raise and appropriate the sum of \$358,000. for Capital Improvements (Drainage work, culverts, gravel and paving) of roads within the Town boundaries at the discretion of the Road Agent, as funding permits.

Moderator Lord read the article. Motion made and seconded. After brief discussion the Moderator reread the article. Vote taken and carried.

4. To see if the Town will vote to authorize the hiring of a full time police officer and to raise and appropriate the sum of \$33,895. to cover this position and benefits.

Moderator Lord read the article. Motion made and seconded.

Police Chief Scott Young addressed the article. After brief discussion, Moderator Lord reread the article. A vote was taken on the article and carried.

5. To see if the Town will vote to raise and appropriate the sum of \$462,674. for the operation and maintenance of the Strafford Police Department.

Moderator Lord read the article. Motion made and seconded. There was no discussion. The Moderator reread the article. A vote was taken on the article and carried.

6. To see if the Town will vote to authorize the hiring of a full time paramedic and to raise and appropriate the sum of \$36,669. to cover this position and benefits.

Moderator Lord read the article. Motion made and seconded. Fire Chief Paul Stover addressed the article. After brief discussion, the Moderator reread the article. A vote was taken on the article and carried.

7. To see if the Town will vote to raise and appropriate the sum of \$229,592. for the operation and maintenance of the Strafford Fire Department and Rescue Squad.

Moderator Lord read the article. Motion made and seconded. There was no discussion. The Moderator reread the article. A vote was taken on the article and carried.

8. To see if the Town will vote to raise and appropriate the sum of \$26,083. to be used for the final payment of any balance due on the two year lease purchase agreement for the purpose of leasing to own the new ambulance authorized by Article 9 in 2011. Furthermore to authorize the withdrawal of \$26,083. from the special revenue fund known as the Rescue Vehicle and Equipment Fund established by Article 8 at the March 14, 2000 Town Meeting to be used for this payment. No funding to come from general taxation.

Moderator Lord read the article. Motion made and seconded. Carolyn Clarke addressed the article. There was no discussion. The Moderator reread the article. A vote was taken on the article and carried.

9. To see if the Town will vote to raise and appropriate the sum of \$1,500. for the Ready Rides Program providing free curb-to-curb transportation to medical appointments.

Moderator Lord read the article. Motion made and seconded. There was no discussion. Moderator Lord reread the article. A vote was taken on the article and carried.



10. To see if the Town will vote to raise and appropriate the sum of \$1,183,572. for general Town operations.

Executive.....	\$69,692.00
Election & Registration.....	\$22,524.00
Financial Administration.....	\$88,575.00
Appraisal of Property & Tax Maps.....	\$37,425.00
Legal Expenses.....	\$10,000.00
Employee Benefits, FICA, Medi & Unemp. Comp.....	\$34,297.00
Planning and Zoning.....	\$7,200.00
General Government Building.....	\$29,435.00
Auto Permits/Town Clerk Fees.....	\$27,975.00
Insurance.....	\$42,000.00
Advertising and Regional Association.....	\$3,366.00
Strafford Regional Planning Comm. Dues.....	\$4,532.00
Contingency Fund.....	\$15,000.00
Annual CPA Audit.....	\$10,890.00
Ambulance.....	\$1,000.00
Emergency Management.....	\$2,700.00
Building Inspection.....	\$16,700.00
General Highway Expenses and Town Maintenance.....	\$385,000.00
Street Lighting.....	\$4,500.00
Solid Waste Disposal.....	\$234,562.00
Animal Control.....	\$3,800.00
Health Inspector.....	\$400.00
Cornerstone VNA (formerly RochDstr VNA).....	\$3,991.00
General Assistance and Welfare.....	\$28,180.00
Community Action.....	\$1,750.00
Sexual Assault Support Services.....	\$992.00
My Friend's Place.....	\$200.00
The Homemakers Health Services.....	\$2,036.00
CHANCES.....	\$2,500.00
Parks and Recreation.....	\$16,129.00
Library.....	\$69,186.00
Patriotic Purposes and Fire Works.....	\$4,800.00
Conservation Commission.....	\$235.00
Interest Expense & Tax Anticipation Notes.....	\$2,000.00
TOTAL.....	<u>\$1,183,572.00</u>

(The intent of this article is to raise the sum of \$1,183,572. exclusive of all other Articles addressed.)

The Moderator read the article. Motion made and seconded. After brief discussion, the Moderator reread the article. A vote was taken on the article and carried.

11. To see if the Town will vote to accept ownership by Quitclaim Deed of the building and fixtures of the Hill Library and the real estate and licenses related to the building and fixtures which have been donated by the Strafford Library Association and to continue the operation of a public library under RSA 202-A:3.

Moderator Lord read the article. Motion made and seconded. Martha English, Library Trustee and President of the SLA, addressed the article. Charlie Burnham and Ken Berry also addressed the article.

After questions and discussion a motion was made to table the question and was seconded. A vote was taken on the motion to table the article and failed.

After more discussion, the Moderator reread the article. A vote was taken on the article and carried.

12. "To see if the town of Strafford will vote to establish a capital reserve fund pursuant to RSA 35:1 for the purposes of library expansion and improvements and to raise and appropriate \$25,000 to be placed in this fund and to designate the library trustees as agents for expenditure from the fund for this purpose." (by petition.) The Selectmen do not recommend this article.

Moderator Lord read the article. Motion made and seconded. After brief discussion Robert Fletcher made a motion to amend the article to read:

"To see if the town of Strafford will vote to establish a capital reserve fund pursuant to RSA 35:1 for the purposes of library expansion and improvements and to raise and appropriate \$25,000 to be placed in this fund and to designate the Selectmen as agents for expenditure from the fund for this purpose."

The motion was seconded. After more discussion on the amendment the Moderator reread the article as amended. A vote was taken on the amendment and failed.

There was more discussion on article 12 as originally written. Robert Fletcher made a motion to amend the article to read:

"To see if the town of Strafford will vote to establish a capital reserve fund pursuant to RSA 35:1 for the purposes of library expansion and improvements and to raise and appropriate \$25,000 to be placed in this fund."

(remove the words "and to designate the library trustees as agents for expenditure from the fund for this purpose".)

A vote was taken on the amendment. A count was taken.

Yes - 43                      No - 20

The amendment carried. The Moderator reread the article as amended. A vote was taken on the article as amended and carried.

13. To transact any other business that may legally come before this meeting.

Bob Perry made a motion "To see if the Town will vote to authorize the publishing in each Annual Town Report, a legislative summary of general interest, prepared by its State Representative(s) and Senator".

The motion was seconded. After brief discussion the moderator reread the proposed article.

A vote was taken and failed.

At 9:50 a.m. a motion was made to adjourn the meeting and seconded.

Given under my hand and seal, this 16<sup>th</sup> day of March, in the year of our Lord Two Thousand and Thirteen.

Respectfully Submitted,

Diane Waldron,  
Strafford Town Clerk

## *Town Clerk's Report – 2013*

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It is a pleasure to serve you at the Town Clerk's office! We enjoy seeing you as you come in to the Town Hall to register your vehicles and take care of other Town business.

We are on-line at [www.strafford.nh.gov](http://www.strafford.nh.gov) for car registration renewals and dog licensing.

**Office Hours:** Monday/Wednesday/Thursday – 8:30 – 2:00 & Tuesdays 1:00 – 7:00

**Mailing address:** P.O. Box 169, Strafford, NH 03884

**Phone & Fax:** Ph: 603-664-2192 x102 Fax: 603-664-7276

**The Town Clerk's office offers the following services:**

Vehicle Registrations - Dog Licenses - Vital Records - Voter Registration –  
Marriage Licenses – Election Coordination - Dump Stickers

**The Town Hall will be closed on the following days in 2014:**

January 1	(New Year's Day)	September 9	(State Primary)
January 20	(Martin Luther King Jr. Day)	October 13	(Columbus Day)
February 17	(President's Day)	November 4	(State General)
March 11	(Town Election Day)	November 11	(Veteran's Day)
May 26	(Memorial Day)	November 27	(Thanksgiving)
September 1	(Labor Day)	December 25	(Christmas Day)

- On all Election Days, the polls open at 8:00 A.M. and close at 7:00 P.M.
- Town Meeting will be held on Saturday, March 15, 2014 at 8:30 A.M. at the Strafford School Gymnasium.

*Check the Strafford Community Calendar's "Notes From The Town Clerk" each month, for news and reminders from the Town Clerk's Office. The Community Calendar is online at [www.straffordcommunitycalendar.com](http://www.straffordcommunitycalendar.com)*

*You can also find Town Clerk information on the Town of Strafford's Website at [www.strafford.nh.gov](http://www.strafford.nh.gov)*

If you have questions throughout the year, please don't hesitate to call us at (603)664-2192 Ext. 102. We are always happy to answer your questions and help in any way we can.

**At your service:**

Diane Waldron – Strafford Town Clerk

Judy Dupre – Deputy Town Clerk

Respectfully Submitted,  
Diane Waldron  
Strafford Town Clerk

*Town Clerk's Report*  
*For Fiscal Year Ending December 31, 2013*

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**RECEIPTS FOR 2013:**

Description	Amount
Motor Vehicle Permits.....	\$ 636,858.95
Boat Permits.....	\$ 1,206.80
Dog Licenses.....	\$ 7,126.50
Marriage Licenses.....	\$ 720.00
Returned Check Fees.....	\$ 150.00
Dog Control Fees.....	\$ 796.00
Vital Statistic Copies.....	\$ 1,730.00
Municipal Agent Fees.....	\$ 15,932.50
Title Fees.....	\$ 1,888.00
Election Filing .....	\$ -
Wetlands/Pole Applications.....	\$ 60.00
UCC/IRS Filings.....	\$ 915.00
Interware Fees.....	\$ 1,409.60
Postage.....	\$ 797.88
Articles of Agreement/Noise Ordinance Fine/Other.....	\$ -
<b>TOTAL REVENUES ACCEPTED</b>	<b>\$ 669,591.23</b>

**REMITTANCE TO TREASURER:**

Qty	Description	Amount
6,152	Motor Vehicle Permits.....	\$ 636,858.95
138	Boat Permits .....	\$ 1,206.80
1,020	Dog Licenses.....	\$ 7,126.50
16	Marriage Licenses.....	\$ 720.00
6	Returned Check Fees.....	\$ 150.00
--	Dog Control Fees.....	\$ 796.00
152	Vital Statistic Copies.....	\$ 1,730.00
6,373	Municipal Agent Fees.....	\$ 15,932.50
944	Title Fees.....	\$ 1,888.00
0	Election Filing .....	\$ -
6	Wetlands/Pole Applications.....	\$ 60.00
--	UCC/IRS Filings.....	\$ 915.00
--	Interware Fees.....	\$ 1,409.60
--	Postage.....	\$ 797.88
--	Articles of Agreement/Noise Ordinance Fine/Other	\$ -
	<b>TOTAL REMITTED TO TREASURER</b>	<b>\$ 669,591.23</b>

## *Strafford Town Office Expenses*

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### Officers' Salaries

JoAnn Brown.....	\$2,700.10
R. Stephen Leighton.....	\$2,700.00
James W. Andersen.....	\$2,077.00
Lynn Sweet.....	\$623.10
Laurie Bibeau.....	\$6,000.02
Diane Waldron.....	\$3,500.12
Judith Dupré.....	\$21,202.07
Michelle T. Bengier.....	\$175.00
William G. Lord.....	\$75.00

### Office Expenses

Town Clerk's Fees.....	\$29,840.50
Auto Permits.....	\$9,160.50
Vital Statistics.....	\$691.00
Municipal Agent Fees.....	\$15,830.00
M/V Title.....	\$1,883.00
Marriage License.....	\$112.00
UCC/IRS Filings.....	\$915.00
Wetland Perm/Pole License.....	\$60.00
Animal Control Fees.....	\$1,096.00
Boat Permits.....	\$93.00
Administrator.....	\$61,240.26
Deputy Tax Collector.....	\$4,500.47
Deputy Town Clerk.....	\$5,643.04
Clerical.....	\$12,951.42
Office Supplies.....	\$1,002.83
Postage.....	\$6,530.04
Printing.....	\$3,231.43
Conferences/Training.....	\$508.66
Reference Materials.....	\$484.50
Deed Research/Tax Lien.....	\$455.00
Recording Fees.....	\$356.46
Building Maintenance.....	\$4,945.08

*Town Treasurer's Report*  
*For Fiscal year Ending December 31, 2013*

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RECEIPTS

Balance January 1, 2013.....	\$15,442,021.07	
Receipts.....	\$11,980,802.19	
Total Receipts.....		\$27,422,823.26

EXPENDITURES

Expenditures 2013.....	\$23,833,843.73	
Balance Check Book, Dec. 31, 2013.....	\$3,122,578.60	
Balance Investment Account.....	\$466,400.93	
Total Expenditures.....		\$27,422,823.26

N.H. Deposit Investment Pool.....	\$466,400.93	
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Strafford Conservation Commission Easement Fund

Acct# NH 01-0562-001

Balance January 1, 2013	\$211,187.27	
Deposited 2013	\$381.55	
Withdrawals 2013	\$200.00	
Interest Earned 2013	\$72.52	
Total Balance		\$211,441.34

Town of Strafford Ambulance Acct. # NH 01-0030-0003

Balance January 1, 2013	\$57,229.57	
Deposited 2013	\$50,935.31	
Withdrawals 2013	\$26,082.21	
Interest Earned 2013	\$28.94	
Total Balance		\$82,111.61

Conservation Commission Acct. #NH-01-0030-004

Balance January 1, 2013	\$9,356.22	
Deposited 2013	\$61,749.33	
Withdrawals 2013	\$37,846.45	
Interest Earned 2013	\$8.03	
Total Balance		\$33,267.13

Police Special Details Acct. #NH-01-0030-0010

Balance January 1, 2013	\$30,476.73	
Deposited 2013	\$78,168.46	
Withdrawals 2013	\$81,503.74	
Interest Earned 2013	\$15.47	
Total Balance		\$27,156.92

Timber Escrow Acct. #NH-01-0030-008

Balance January 1, 2013	\$2,003.59	
Interest Earned 2013	\$0.00	
Total Balance		\$2,003.59

*In Lieu of Audit*

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February 3, 2014

To Whom It May Concern:

Please note that the Town's financial audit for the year ending December 31, 2012 is in process, therefore no Auditor's Report is available at this time.

Upon completion of the audit, the information will be available at the Town Office.

TOWN OF STRAFFORD  
Board of Selectmen

JoAnn Brown, Chairman

R. Stephen Leighton, Selectman

James W. Andersen, Selectman



## *Tax Collector's Report for 2013*

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It has been my pleasure to serve as your Tax Collector for the past seventeen years. As Tax Collector, I am responsible for collecting revenue from Property Taxes, Yield Taxes and Current Use Change Taxes, as well as responding to inquiries from homeowners, mortgage companies, attorney's offices and the general public. My goal is to keep information current and accurate, in a courteous, timely manner, all of which is becoming more time consuming as our town continues to grow.

There is a question and answer section for tax related questions on the Town website [www.trafford.nh.gov](http://www.trafford.nh.gov). You may also make tax payments on this website as promised, with your Credit or Debit Card or an ACH check (that comes directly out of your checking account). Beware of the convenience fee that goes with the on-line payments (credit and debit card payments have a much larger convenience fee than ACH payments). As always, you may also pay through the mail or in person.

In 2003 the Department of Revenue Administration started a "Low and Moderate Income Homeowners Property Tax Relief" program. Forms (DP-8) may be picked up at my office or downloaded from [www.revenue.nh.gov](http://www.revenue.nh.gov) after April 15th. These must be mailed to the State no sooner than May 1 and no later than June 30. My office is open during that time period for assistance.

Forms for "Service Members Civil Relief Act," formerly know as: "The Soldiers' & Sailors' Civil Relief Act" are available on-line at; [www.usmilitary.about.com/od/sscra/l/blscramenu.htm](http://www.usmilitary.about.com/od/sscra/l/blscramenu.htm) if anyone is in need of them. If the **taxpayer received activation orders which stipulate Title 10**, you will be interested in this web-site.

Strafford's School Budget for 2013 is \$10,201,470.00 (Gross Approp.-Revenue). The State School Tax is \$1,094,015.00. We will receive an Adequate Education Grant for \$2,080,123.00. This leaves \$7,027,332.00 to be raised by our Local School Tax. That sets the 2013 School Tax Rate Portion at \$15.31 per \$1,000 of assessed valuation. (An increase of \$.52)

Strafford's Gross Appropriations are \$2,656,985.00, less Revenues of \$1,715,335.00, less Shared Revenues of \$0.00, added Overlay of \$4,715.00, and War Service Credits of \$41,900.00, making a Net Appropriation of \$1,018,265.00. That sets the Town Tax Rate Portion at \$2.21 per \$1,000.

The total Property Tax Warrants this year were \$10,358,249.00. The "Current Use Change Tax" Warrants for the year were: \$750.00. All of this money was turned over to the "Conservation Commission of Strafford". The total Timber or Yield Tax Warrants were \$16,850.26. Excavation Tax Warrants were for \$40.00

Strafford's 2013 Town Tax rate is \$2.21, and County Tax is \$2.75 (which remained the same), School Tax is \$15.31, State School Portion is \$2.41. Our Total Tax Rate for the year 2013 is **\$22.68**.

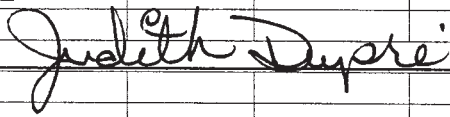
Our 2013 lien was \$312,108.87, making this an \$18,656.44 (or 9.4%) increase over last year.

We are pleased have as our Deputy Tax Collector, Mary Hoyt. Mary is doing an excellent job. Thank you Mary.

Respectfully submitted,  
Judith Dupre'  
Tax Collector



MS-61	<b>TAX COLLECTOR'S REPORT</b>						
For the Municipality of Strafford				Year Ending	12/31/2013		
<b>CREDITS</b>							
<b>REMITTED TO TREASURER</b>		<b>Levy for Year</b>		<b>PRIOR LEVIES</b>			
				(Please Specify Years)			
		<b>2013</b>	<b>2012</b>	<b>2011</b>	<b>Prior Years</b>		
Property Tax		\$9,693,009.17	\$502,982.06	\$55,963.89	\$31,023.61		
Resident Taxes		\$0.00	\$0.00	\$0.00	\$0.00		
Land Use Change		\$750.00	\$0.00	\$0.00	\$0.00		
Yield Taxes		\$16,588.95	\$0.00	\$0.00	\$0.00		
Interest (include lien conversion)		\$2,897.50	\$0.00	\$0.00	\$0.00		
Penalties		\$7,493.96	\$57,516.95	\$25,340.92	\$14,032.42		
Excavation Tax @ \$.02/yd		\$40.00	\$0.00	\$0.00	\$0.00		
Utility Charges		\$304.50	\$1,356.50	\$302.40	\$606.50		
Conversion to Lien (principal only)		\$0.00	\$288,750.10	\$0.00	\$0.00		
<b>DISCOUNTS ALLOWED</b>							
<b>ABATEMENTS MADE</b>							
Property Taxes		\$12,486.00	\$1,114.52	\$0.00	\$0.00		
Resident Taxes		\$0.00	\$0.00	\$0.00	\$0.00		
Land use Change		\$0.00	\$0.00	\$0.00	\$0.00		
Yield Taxes		\$0.00	\$0.00	\$0.00	\$0.00		
Excavation tax @ \$.02/yd		\$0.00	\$0.00	\$0.00	\$0.00		
Utility Charges		\$0.00	\$0.00	\$0.00	\$0.00		
<b>CURRENT LEVY DEEDED</b>							
<b>UNCOLLECTED TAXES</b>		<b>END OF YEAR #1080</b>					
Property Taxes		\$671,797.80	\$164,363.94	\$74,274.82	\$35,453.66		
Resident Taxes		\$0.00	\$0.00	\$0.00	\$0.00		
Land Use Charge		\$0.00	\$0.00	\$0.00	\$0.00		
Yield Taxes		\$261.31	\$0.00	\$0.00	\$0.00		
Excavation Tax @ \$.02/yd		\$0.00	\$0.00	\$0.00	\$0.00		
Utility Charge		\$0.00	\$0.00	\$0.00	\$0.00		
Property Tax Credit Balance**		-\$0.13					
Other Tax or Charges Credit Balance**		\$0.00	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXX		
<b>TOTAL CREDITS</b>		\$10,405,629.06	\$1,016,084.07	\$155,882.03	\$81,116.19		
*Enter as a negative. This is the amount pre-paid for next year as authorized by RSA 80:52-a							
(Be sure to include a positive amount in the appropriate taxes or charges actually remitted to the treasurer).							
						<b>MS-61</b>	
				Page 2 of 3			Rev.10/10

MS-61	<b>TAX COLLECTOR'S REPORT</b>				
	For the Municipality of Strafford		Year Ending		12/31/2013
<b>DEBITS</b>					
	Last Year's Levy			PRIOR LEVIES	
				(Please Specify Years)	
		2012	2011	2010	Prior Years
Unredeemed Liens Balance at Beg. Of Year.		\$0.00	\$130,533.71	\$43,446.82	\$23,243.10
Liens Executed During Fiscal Year		\$252,514.96	\$0.00	\$0.00	\$0.00
Interest & Cost Collected (AFTER LIEN EXECUTION)		\$23,604.61	\$25,863.88	\$9,346.22	\$5,817.70
	<b>TOTAL DEBITS</b>	\$276,119.57	\$156,397.59	\$52,793.04	\$29,060.80
<b>CREDITS</b>					
REMITTED TO TREASURER	Last Year's Levy			PRIOR LEVIES	
				(Please Specify Years)	
		2012	2011	2010	Prior Years
Redemptions		\$89,063.52	\$56,638.89	\$16,985.41	\$14,775.85
Interest & Cost Collected (After Lien Execution)	#3190	\$22,692.11	\$25,483.88	\$8,966.22	\$5,672.70
Abatements of Unredeemed Liens		\$0.00	\$0.00	\$0.00	\$0.00
Liens Deeded to Municipality		\$0.00	\$0.00	\$0.00	\$0.00
Unredeemed Liens Balance End of Year	#1110	\$164,363.94	\$74,274.82	\$26,841.41	\$8,612.25
	<b>TOTAL CREDITS</b>	\$276,119.57	\$156,397.59	\$52,793.04	\$29,060.80
Does your municipality commit taxes on a semi-annual basis (RSA 76:15-a)?					
					<b>Yes</b>
Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.					
TAX COLLECTOR'S SIGNATURE			DATE	1/21/2014	
					
			MS-61		
Page 3 of 3					

## *Strafford Police Department Annual Report*

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The 2014 police budget shows a significant increase over 2013. The increases include \$14,822.00 in New Hampshire Retirement and an \$11,176.00 increase in health insurance. Also, the past few years we have shared our administrator assistant, along with the costs, with the fire department. However due to the increase in her workload it became obvious that she needed to step away from the fire department responsibilities and devote her 24 hours a week to the police department. This decision increased the police budget \$6,468.00. Another area where the 2014 budget increased is that the Board of Selectman authorized a modest COLA increase in pay of 1.7% which increased the salary line item \$4,262.00.

On a positive note, using the “police special detail (02) fund” we have not asked for any money to be raised through taxation for police cruisers since 2010. We have also used this fund to replace aging, expensive equipment such as outfitting new cruisers, purchasing new firearms, uniforms, office equipment and supplementing the gasoline and cruiser maintenance line items.

Respectfully,

Scott Young, Chief

### *Police Department Statistics*

	<b>2011</b>	<b>2012</b>	<b>2013</b>
Accidents.....	67	72	78
911 calls.....	26	33	56
MV summons.....	115	125	142
MV warnings.....	530	861	980
Arrests.....	91	104	115
Mutual Aid/Fire/Med.....	195	199	256
Incidents.....	457	572	645
Alarms.....	112	157	135
Property Crimes .....	157	192	202
Miscellaneous calls for service.....	1300	1357	1758
<b>TOTALS</b>	<b>3050</b>	<b>3675</b>	<b>4367</b>

## *Budget of the Strafford Police Department*

Purpose of Appropriations	Appropriations 2013	Actual Expenditures 2013	Appropriations 2014
<b>SALARIES</b>			
Chief S. Young	\$65,448.00	\$65,448.24	\$66,561.00
Lt. M. Richard	\$54,877.00	\$56,776.26	\$55,810.00
Sgt. R. Young	\$38,465.00	\$39,500.36	\$41,042.00
Officer B. Scott	\$38,427.00	\$39,165.76	\$39,080.00
Officer John Bernard		\$31,193.25	\$35,595.00
Secretary/Admin Assistant	\$12,314.00	\$12,313.60	\$18,782.00
Officer D. Laliberte		\$3,155.60	
Officer Christopher Dustin		\$14,119.75	
Total Part-time Officers	\$43,663.00		\$16,500.00
<b>Subtotal</b>	<b>\$253,194.00</b>	<b>\$261,672.82</b>	<b>\$273,370.00</b>
<b>Overtime</b>			
Lt. M. Richard		\$1,543.23	
Sgt. R. Young		\$5,575.74	
Officer B.Scott		\$4,211.94	
Officer John Bernard		\$1,641.26	
Overtime	\$13,300.00		\$13,300.00
<b>Subtotal</b>	<b>\$13,300.00</b>	<b>\$12,972.17</b>	<b>\$13,300.00</b>
<b>Details</b>			
Chief S. Young		\$236.05	
Officer R. Young		\$138.70	
Lt. M Richard		\$316.56	
Officer C.Dustin		\$100.00	
Officer J.Bernard		\$101.00	
<b>Subtotal</b>		<b>\$892.31</b>	
<b>Total Salaries</b>	<b>\$266,494.00</b>	<b>\$275,537.30</b>	<b>\$286,670.00</b>
<b>BENEFITS</b>			
N.H. Retirement	\$42,055.00	\$54,083.75	\$63,601.00
Insurance	\$71,000.00	\$74,437.39	\$82,176.00
F.I.C.A.	\$3,471.00	\$2,469.17	\$2,188.00
MEDI	\$3,865.00	\$4,020.32	\$4,157.00
<b>Subtotal</b>	<b>\$120,391.00</b>	<b>\$135,010.63</b>	<b>\$152,122.00</b>

## *Operating Budget of the Strafford Police Department*

<b>Purpose of Appropriations</b>	<b>Appropriations 2013</b>	<b>Actual Expenditures 2013</b>	<b>Appropriations 2014</b>
Supplies	\$3,000.00	\$2,450.78	\$3,000.00
Building Maintenance	\$4,900.00	\$2,055.62	\$4,900.00
Equipment	\$8,000.00	\$4,494.25	\$8,000.00
Prosecution Services	\$7,000.00	\$6,000.00	\$7,000.00
Dispatch	\$6,445.00	\$5,622.70	\$6,445.00
Special Details	\$1,000.00	\$892.31	\$1,000.00
Cruiser Maintenance	\$6,000.00	\$2,000.00	\$6,000.00
Training	\$1,200.00	\$660.95	\$1,200.00
Heat/Electricity	\$7,000.00	\$5,205.55	\$7,000.00
Uniforms	\$2,000.00	\$1,427.73	\$2,000.00
Gasoline	\$18,144.00	\$11,045.28	\$18,144.00
Telephone	\$6,000.00	\$6,068.38	\$6,000.00
Computer User Fees	\$5,000.00	\$4,500.00	\$5,000.00
Miscellaneous*	\$100.00	\$0.00	\$100.00
<b>Subtotal</b>	<b>\$75,789.00</b>	<b>\$52,423.55</b>	<b>\$75,789.00</b>
<b>Total Budget</b>	<b>\$462,674.00</b>	<b>\$462,079.17</b>	<b>\$514,581.00</b>
<b>Revenues (2013)</b>			
Pistol Permits	\$1,490.00		
Reports	\$215.00		
Fines	\$4,676.88		
Special Services Fees	\$0.00		
Grants	\$1,080.00		
Witness Fees	\$610.00		
<b>Total</b>	<b>\$8,071.88</b>		
<b>Police Special Detail (02 Fund)</b>			
Balance from 2013	\$30,476.73		
2013 Deposits	\$78,168.46		
Interest	\$15.47		
Withdrawals	\$81,503.74		
Balance 12/31/13	\$27,156.92		



## *Emergency Management Annual Report*

---

In 2013 we were fortunate in a small number of calls for service. We assisted the fire department in three structure fires and a few reports of lost power in certain areas of town. As the Emergency Management director, I have been in touch with State and Federal agencies in updates to the 911 system, obtaining updated 911 maps and securing resources that would be available to the Town of Strafford in case of any disasters that we may encounter.

The Emergency Management Department is adding new equipment each year to make sure that we will be ready in any natural or manmade disaster.

Once again, on behalf of the Fire Department, Police Department and Road Agent, we all want to thank you for your support.

Respectfully,

Scott Young

Emergency Management Director

## *Strafford Fire & Rescue Annual Report*

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Strafford Fire & Rescue had a little less than average year finishing 2013 with a total of 299 calls. Although calls were down compared to 2012, this year was just as busy with four major structure fires and a 40 foot camper trailer with attached wood porch enclosed. No serious injuries occurred to either occupants or fire personnel.

Warrant Article –

This year the department is looking to add a full-time fire chief position which will be responsible for the day-to-day operations of the department such as administrative duties, payroll, inspections, fire prevention, etc., as well as responding to all emergency and non-emergency calls. The position will be Monday – Friday with annual salary of \$50,000 with benefits.

Warrant Article –

The department is also looking to purchase a new first responder vehicle funded from the ambulance fund. This vehicle will be a four door crew cab with cap to carry additional EMS equipment and various rescue gear. We are looking to spend approximately but no more than \$65,000 from the ambulance fund to purchase a four wheel drive  $\frac{3}{4}$  ton diesel with an eight foot cargo bed. The cost would include paint and markings, emergency lights, and cap for truck bed. Funds remaining after the purchase will be returned to the ambulance fund. This vehicle replaces a 1988 F-250.

We regretfully announce the resignations of two of our fire personnel Wayne and Audra Pierce. I want to thank them for the time in which they served the Town of Strafford. The department added several more members to the department in 2013; I would like to welcome Annie Baker, Brian Hayes, Chris Freddette and Ed Morse.

I would like to take the time to thank all of the Strafford Officers and Fire / EMS personnel for the dedicated service they provide to the Town of Strafford. I am proud to serve as your chief.

I would like to thank the residents of the town of Strafford for their continued support to our department.

Chief Scott Whitehouse  
Strafford Fire & Rescue

## *Strafford Fire and Rescue Department*

### Budget Summary

	<b>2013 Budgeted</b>	<b>2013 Expenditures</b>	<b>2014 Proposed</b>
Administrative Salaries.....	\$9,800.00	\$8,819.96	\$9,800.00
Call Wages Fire and Rescue.....	\$30,300.00	\$22,666.04	\$30,300.00
Call Wages Ambulance.....	\$50,733.00	\$56,284.19	\$50,733.00
Supplies.....	\$3,000.00	\$6,114.11	\$3,000.00
Gas.....	\$6,500.00	\$8,276.45	\$6,500.00
Miscellaneous.....	\$500.00	\$420.00	\$500.00
Training/Reference Materials.....	\$10,000.00	\$9,351.70	\$10,000.00
Electricity/Heat.....	\$9,500.00	\$12,287.35	\$9,500.00
Telephone.....	\$3,500.00	\$2,743.23	\$3,500.00
Equipment Maintenance.....	\$32,000.00	\$38,856.88	\$32,000.00
Dues.....	\$750.00	\$175.00	\$750.00
Truck Maintenance.....	\$15,000.00	\$12,278.48	\$15,000.00
Dispatch.....	\$32,529.00	\$32,529.12	\$34,221.00
Coop Haz Mat Resp Team.....	\$0.00	\$0.00	\$0.00
Uniforms/Clothing.....	\$2,500.00	\$1,880.60	\$2,500.00
Building Maintenance.....	\$15,000.00	\$10,341.01	\$15,000.00
PR/Books/Films.....	\$80.00	\$160.00	\$80.00
Employer FICA.....	\$6,400.00	\$5,128.42	\$6,400.00
Employer MEDI.....	\$1,500.00	\$1,266.52	\$1,500.00
TOTAL	\$229,592.00	\$229,579.06	\$231,284.00

## *Fire And Rescue Department Wage Summary*

### **Administrative Salaries**

Scott Whitehouse.....	\$1,882.98
Paul Stover.....	\$780.18
Mary M. MacFadzen.....	\$6,156.80
	<u>\$8,819.96</u>

### **Call Wages/Fire**

Anderson, James A.....	\$1,347.75
Anderson, James W.....	\$1,333.75
Aucella, Eric P.....	\$553.50
Baker, Annie.....	\$70.13
Bickford, Benjamin A.....	\$929.25
Bickford, Kim P.....	\$670.00
Burrows, Eugene C.....	\$2,726.00
Carroll, Andrew D.....	\$73.44
Chick, Kenneth G.....	\$43.56
Cottrell, Brian K.....	\$12.50
Desjardins, Shawn A.....	\$1,115.67
Dustin, Christopher B.....	\$10.75
Freddette, Christopher D.....	\$106.00
Gale, Eric.....	\$9.00
Goodwin, Frances M.....	\$925.03
Hartranft, David.....	\$2,376.52
Hayes, Bryan A.....	\$186.39
Hayes, Douglas H.....	\$43.88
Lobdell, Matthew E.....	\$829.75
Lobdell, Robert E.....	\$346.50
Mainheit, Jesse R.....	\$213.75
Marcotte, Cameron M.....	\$99.75
Marsh, Duane M.....	\$926.00
Marston, Henry J.....	\$1,643.00
Palmer, David.....	\$528.95
Pierce, Audra B.....	\$31.50
Pierce, Wayne G.....	\$31.50

Poligni, Jr., Stephen J.....	\$36.00
Richard, Kenneth M.....	\$136.01
Robichaud Jr., Craig S.....	\$1,870.54
Sukerman, David J.....	\$199.50
Stover, Paul M.....	\$596.08
Wakeman, David M.....	\$225.00
Whitehouse, Scott E.....	\$2,293.59
Yergeau Jr., Paul A.....	\$85.00
Yergeau Sr., Paul A.....	\$40.50
	<u>\$22,666.04</u>

### **Call Wages /Ambulance**

Chick, Kenneth G.....	\$2,388.27
Cottrell, Brian K.....	\$3,293.75
Desjardins, Shawn A.....	\$9,783.38
Dustin, Christopher B.....	\$387.50
Goodwin, Frances M.....	\$11,486.26
Hartranft, David.....	\$1,249.50
Lombardo, Alyson P.....	\$273.00
Marcotte, Cameron M.....	\$4,793.25
Maxam, Erica L.....	\$2,684.38
Mulcahy, Miranda A.....	\$1,667.26
Robichaud, Jr., Craig S.....	\$3,325.13
Sukerman, David J.....	\$10,865.01
Wakeman David M.....	\$4,087.50
	<u>\$56,284.19</u>

## Report of Forest Fire Warden and State Forest Ranger

Your local Forest Fire Warden, Fire Department, and the State of New Hampshire Division of Forests & Lands, work collaboratively to reduce the risk and frequency of wildland fires in New Hampshire. To help us assist you, please contact your local Forest Fire Warden or Fire Department to determine if a permit is required before doing ANY outside burning. Under State law (RSA 227-L:17) a fire permit is required for all outside burning, unless the ground is completely covered with snow. The New Hampshire Department of Environmental Services also prohibits the open burning of household waste. Citizens are encouraged to contact the local fire department or DES at 603-271-1370 or [www.des.state.nh.us](http://www.des.state.nh.us) for more information. Safe open burning requires diligence and responsibility. Help us to protect New Hampshire's forest resources. For more information please contact the Division of Forests & Lands at (603) 271-2214, or online at [www.nhdf.org](http://www.nhdf.org).

This past fire season started in late March with the first reported fire on March 26th 2013. April, which is the traditional start to our spring fire season, started very dry with little measurable precipitation until the middle of the month. Approximately 70% of our reportable fires occurred during the months of April and May. The largest fire was 51 acres on April 29th. 81% of our fires occurred on class 3 or 4 fire danger days. By mid May, extensive rains began which provided us with a very wet summer overall. We had a longer fall fire season due to drier than normal conditions following leaf fall. Fortunately most of these fires were small and quickly extinguished. The statewide system of 16 fire lookout towers continues to operate on Class III or higher fire danger days. Our fire lookouts are credited with keeping most fires small and saving several structures due to their quick and accurate spotting capabilities. The towers fire spotting was supplemented by the NH Civil Air Patrol when the fire danger was especially high. Many homes in New Hampshire are located in the wildland urban interface, which is the area where homes and flammable wildland fuels intermix. Several of the fires during the 2013 season threatened structures, a constant reminder that forest fires burn more than just trees. Homeowners should take measures to prevent a wildland fire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles, and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at [www.firewise.org](http://www.firewise.org). Please help Smokey Bear, your local fire department, and the state's Forest Rangers by being fire wise and fire safe!

### 2013 FIRE STATISTICS

(All fires reported as of November 2013)

(figures do not include fires under the jurisdiction of the White Mountain National Forest)

COUNTY STATISTICS		
County	Acres	# of Fires
Belknap	14.5	11
Carroll	56.5	7
Cheshire	11	19
Coos	8.5	29
Grafton	22.3	41
Hillsborough	9.5	25
Merrimack	11.2	24
Rockingham	4.3	4
Strafford	1	11
Sullivan	5.2	11

CAUSES OF FIRES REPORTED		Total	Fires	Total Acres
Arson	1	2013	182	144
Debris	69	2012	318	206
Campfire	12	2011	125	42
Children	1	2010	360	145
Smoking	10	2009	334	173
Railroad	0			
Equipment	4			
Lightning	0			
Misc.*	85 (*Misc.: power lines, fireworks, electric fences, etc.)			

**ONLY YOU CAN PREVENT WILDLAND FIRE**

## *Annual Report from the Forest Fire Warden*

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2013 was an uneventful year for the Town of Strafford concerning brush or wild land fires. The Strafford Fire department responded to only a handful of brush calls and only responded to 1 major brush fire in another community. The county of Strafford as a whole only had 11 brush fires with a county wide total loss of 1 acre. This decrease in fire activity is a combination of less severe fire weather, careful planning by fire department personnel and cautious outdoor burning by law abiding citizens. I would like to thank to towns people for their continued support and for their understanding and respect of the forest fire prevention laws of the State of New Hampshire, and I would also like to thank the members of the Strafford Fire and Rescue Department for all of their hard work and continued dedication. I look forward to another year service as your forest fire warden.

Thank you,  
Matt Lobdell  
Forest Fire Warden

Burn Permits may be obtained at the Bow Lake Fire Station  
at the following times:

Monday 4pm to 6pm  
Tuesday 4pm to 6pm  
Thursday 4pm to 6pm  
Friday 4pm to 6pm  
Saturday 4pm to 6pm

PLEASE NOTE THAT PERMITS **WILL NOT**  
BE ISSUED ON CLASS 4 OR 5 FIRE DANGER DAYS

NH Fire Weather Hotline: 1-866-643-4737

## *Road Agent's Report*

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Annual maintenance in 2013 consisted of plowing and sanding in January, February and March. Roadside mowing, patching, and drainage work were completed in the summer and fall. Several culverts were replaced. Two loads of calcium were used on the dirt roads to hold down the dust. Gravel was delivered and spread on several sections of dirt roads. Capital improvement monies were spent on First Crown Point Road, From the intersection of Route 202A to the Crown Pont Grange Hall, and then from the Reynolds property to the end of the pavement.

Greg Messenger, Road Agent

### **ROAD MAINTENANCE AND GENERAL HIGHWAY EXPENSES – 2013**

Administration Salary	\$	5,000.06
Arborcare Tree Service	\$	3,235.00
Scott Barry Trucking	\$	240.00
R.W. Tasker & Son LLC	\$	39,386.00
Radford Messenger, Inc.	\$	<u>246,227.50</u>
Sub Total.....	\$	289,088.50

### **GENERAL HIGHWAY EXPENSES**

Equipment/Maintenance	\$	11,017.65
Gravel	\$	13,883.15
Sand	\$	6,288.05
Salt	\$	46,638.92
Cold Patch	\$	883.95
Paving Asphalt	\$	2,205.44
Culverts	\$	6,630.00
Street Signs/Posts	\$	2,215.78
Supplies	\$	1,256.23
Miscellaneous	\$	386.44
Sub Total.....	\$	91,044.17
TOTAL EXPENDITURES.....	\$	385,132.73

### **PLEASE NOTE THE FOLLOWING REGULATONS**

87R4. WINTER PARKING--Pursuant to RSA 265: 70, the following parking regulation will be established:

a. There will be no parking on all town roads so as to impede snow removal.

Any violations of the above will be subject to a fine of \$ 5.00 per violation and subject to towing, pursuant to RSA 265: 69 and RSA 265: 70.

87R5. SNOW OBSTRUCTION--Pursuant to RSA 249: 23, the following snow obstruction regulations will be established:

a. Any person who shall put or place or cause to be put or placed any snow or ice upon the surface of the traveled portion of any town maintained road for any purpose, except to provide a place necessary for crossing, recrossing, and traveling upon said roads by sleds, logging or farm equipment shall be guilty of a violation if a natural person or guilty of a misdemeanor if any other person. The provisions of this section shall not apply where snow or ice is pushed across the traveled surface of said road for the purpose of snow removal from land adjoining said roads.

Any violation of the above will be subjected to a fine up to \$ 100.00, pursuant to RSA 249: 23.



## 2013 Hill Library Director's Report

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### *Connecting with your library*

The hours, user information and cataloged collection of Hill Library is available on [straflib.org](http://straflib.org) on the internet or by link on the town website. The front page of [straflib.org](http://straflib.org) has a blue rectangle link to the Library World OPAC that lists recent additions and announcements. Requests for renewals and interlibrary loans can go to the email : [straflib@metrocast.net](mailto:straflib@metrocast.net)

The "Discover" page of the website has many links to the downloadable audio and ebooks available through the library's subscription to the OVERDRIVE collection. Registered library patrons are given the password so they can gain access to this popular service. Patrons can thus avoid having to buy and load their tablets through commercial sources of electronic listening and reading media.

The library also subscribes to Ancestry Library as part of genealogy offerings.

Special collections at the library include woodworking, sport fishing, local and regional history and Loon Ranger Herb Cilley's nature and ornithology book collection named after his Bow Lake waterfront home known as "Tupelo Point". Herb and Anne Cilley also donated the popular library meeting room which also serves as WI-FI location and space for study and reading.

#### Library Statistics

Registered patrons	998	
People visiting	7,944	
DVD and video	2,555	
Interlibrary loans	199	
Magazines taken out	345	
Computer usage	633	(WI-FI not included)
Audio & CD books	428	
E books electronically downloaded	2,295	
Total collection catalogued in the World Library Data Base		15,446
Estimated value of the library collection		\$240,820.97

The first grade classes of Strafford School visited the library in September and we look forward to seeing them again in warm weather. Anne Smith began a cartoon and drawing program Tuesday nights which has proved gratifyingly popular. Our Summer Reading program in 2014 may include a little rocket science.

I have been kidded about the "Mom and Pop" aspect of Hill Library while my wife Charlotte worked there. The Mom and Pop aspect had precedents in 1893 with Hiram Hill as librarian assisted by his wife Hattie. In the 1960s we had Eleanor Smith as librarian with help from husband Eben. Later Merrill Steward was treasurer and tech person while his wife Katherine was head librarian. We remember that, over the years, the librarians, partners, friends and volunteers have made your library the valuable resource that it is.

Respectfully submitted,  
Kenneth A. Berry

## *Hill Library Treasurer's Report*

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Balance in Checkbook January 1, 2013		\$53,844.40
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**Income**

Town Appropriation		\$28,100.00
Salaries		\$41,112.10

<b>Total Funds Available</b>		<b>\$123,056.50</b>
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**Expenses**

Association Dues		\$325.00
CPR Course		\$0.00
Collection Expenses		

Adult Books		\$2,432.04
AV Media		\$103.93
Children's Books		\$1,363.34
Magazines		\$357.41
Professional Literature		\$856.48
Reference Books		\$229.50
Book Rebinding		\$339.39
<b>Total Collection Expenses</b>		<b>\$5,682.09</b>

Computer Expenses		\$4,924.95
Copier and Fax Expenses		\$1,139.95
Custodial Services		\$1,725.00
Insurance		\$1,620.00
Maintenance & Misc.		\$754.45
Movie License		\$192.00
Museum Passes		\$300.00
NH Downloadable Books		\$0.00
Book / Media processing supplies		\$861.22
Online web service		\$0.00
PO Box & postage		\$216.74
Program expenses		\$848.65
Salaries		

Director		\$19,452.18
Assistant Director		\$6,395.70
Librarian 1		\$6,299.23
Librarian 2		\$6,852.99
Librarian 3		\$1,744.25
Librarian 4		\$880.00
<b>Total Salaries</b>		<b>\$41,624.35</b>

Supplies		
Custodial supplies		\$211.73
Office supplies		\$147.91
<b>Total Supplies</b>		<b>\$359.64</b>

Utilities		
Electricity		\$2,784.97
Heat		\$3,936.31
Telephone		\$550.40
Water system		\$408.91
<b>Total Utility expenses</b>		<b>\$7,680.59</b>

Reimbursement		\$4,050.61
Encumbered /not yet pd		\$2,243.00

<b>Total Expenses</b>		<b>\$74,548.24</b>
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Balance in Checkbook December 31, 2013		\$50,486.48
encumbered but check not written		\$2,243.00
<b>Total Available Balance in Checkbook, December 31, 2013</b>		<b>\$48,243.48</b>

Pettycash		\$20.00
Cash on hand December 31, 2013		<b>\$48,263.48</b>

Respectfully submitted,  
Carol H. Cooper, Treasurer

## *Hill Library Trustees Report*

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We would like to thank Charlotte Berry for 15 years of service to the Hill Library. Up to her retirement, Charlotte served as the Assistant Librarian, held story hour, maintained the website, found books for patrons through interlibrary loan, purchased and cataloged new materials, and provided the treasurer's reports. When a child had an interest, Charlotte knew how to find just the right book. She worked above and beyond her role with total dedication to our town library.

The property ownership transferred in 2013 from the Strafford Library Association to the town. The library staff team increased by two part time employees and Wednesday morning hours were added from 10-12. We are still looking for the right person to provide services for youth. Volunteerism surged this year and just in time as we made updates and changes to daily procedures and reorganized our physical layout. We have switched to a lease program to increase the speed and quality of computer and Wi Fi service and are sending print jobs to a recently bought central color laser printer. The museum pass program has been taken over and changed by SLA and opens opportunities to see more museums. All of these changes were detailed in our culminating celebration January 18, 2014 for the Hill Library Grand Re-Opening.

Small town libraries are part of a wider consortium bringing summer reading programs and interlibrary loans to all NH communities. With a Hill Library card number, patrons can access over 12,000 e-books and audio books right to their personal devices. Even with access to e-materials, nothing can replace walking through the door and getting help from a resource person.

Another highlight of our year came with a successfully written grant to the Libri Foundation providing \$1073.91 to purchase many excellent books for our children's collection just in time for our summer reading program. Strafford County Cooperative Extension and a local 4-H club teamed up to bring archery and a bucket garden lending program to the library through grants written to the NH 4-H Foundation and Generation On.

A library is more than books; it is a place where the community connects. As no two people are the same, so no town library is quite like another. Our trustees, Strafford Library Association, volunteers and our capable and experienced staff work hard to "grow and develop with the community to meet the people's cultural, educational, recreational, and informational needs."

The Cilley Room serves as a regular meeting place for several community groups. In addition to being a place to research, sit and read a book, or check email, the library is open for various other activities:

- Story Time sessions & Summer Reading Program during school vacation
- Saturday Family Movie, Games, and Model Airplane Building Nights
- Frequent Poetry Nights & Book Club Discussions
- Speakers from New Hampshire Humanities Council funded by SLA
- Sew and Chat monthly meetings
- Annual CPR course available to the community
- Hill Library Photography Calendar
- Summer Garden Box and Bucket Gardens
- Volunteer Appreciation Party
- Archery classes and events

Respectfully submitted,

Trustees: Anne Smith, Indra Edmonds, Sarah Kern

Alternate Trustees: Martha English, Nancy Baxter, Pam Marks

*Trustees of Hill Library*  
*Treasurer's Report*

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<b>Beginning checkbook balance, January 2013</b>	<b>\$5,983.28</b>
Income:	
Book Fines	\$916.85
Book (used) sale	\$217.36
Donations	\$982.90
Calendar sales	\$462.00
Interest of December 31, 2013	\$0.24
<b>Total Income for 2013</b>	<b>\$2,579.35</b>
Expenditures:	
A-V materials	\$835.06
Adult books	\$468.31
Childrens' books	\$444.31
Maintenance & repairs	\$50.00
Misc. & Unexpected occurances	\$679.99
Program Expenses	\$121.28
Calendar expenses (printing)	\$273.00
<b>Total expenses for 2013</b>	<b>\$2,871.95</b>
<b>Balance in checkbook December 31, 2013</b>	<b>\$5,690.68</b>
Beginning CD account on January 1, 2013	<b>\$11,205.21</b>
Interest of December 31, 2013	\$46.75
<b>Balance of CD December 31, 2013</b>	<b>\$11,251.96</b>

## Report of the Strafford Building Department for the Year 2012

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The Strafford Building Department is staffed by David Copeland and Drew Carter with regular office hours every Tuesday evening from 4:00 PM to 7:00 PM. We are also available outside these hours via cell phones and email.

2012 showed a 20% increase in permits (152 total) as well as an increase in hours spent inspecting. This year saw again a significant increase in the permitting for new Stand-By Generators and solar systems (both Photovoltaic and Water). We would again like to stress the importance of hiring reputable, licensed installers and obtaining the appropriate permits so inspections may be conducted.

We encourage anyone seeking to build, remodel, add-on, or renovate to contact our office so we can assist in assuring your project is completed in compliance with all codes. This is for your safety and the safety of the general public as well as assuring your project meets the minimum code standards as defined by the State.

Please remember that no Permits will be issued until the Building Department has had an opportunity to review an application. Simply filling out an application does not grant permission to start any work; a Permit must be issued. Review times rarely require more than a week.

Permits Issued in 2012 included:

Month	New / Repl. Home	Renovation	Addition	Barn / garage	Shed / Deck / Pool	Septic	Demo	Mech. / Elect / Plumb	Renewal	Commercial	Driveway
Jan	1	2	2	0	0	2	0	7	0	0	0
Feb	1	1	0	0	0	1	0	1	0	0	0
Mar	0	3	1	1	0	1	0	1	0	0	0
April	1	1	1	1	4	1	0	5	0	0	1
May	1	2	2	0	2	1	0	4	0	0	1
June	1	1	0	0	5	5	0	3	0	1	1
July	1	2	1	0	1	3	1	3	0	1	1
Aug	4	0	3	1	1	1	0	4	1	0	0
Sept	3	0	0	2	1	3	1	7	0	0	0
Oct	0	1	1	3	0	2	0	7	0	1	0
Nov	0	1	0	3	1	1	0	8	0	0	0
Dec	0	0	1	2	0	1	1	2	0	0	0
<b>TOT:</b>	13	14	12	13	15	22	3	52	1	3	4

A total of 152 Permits were issued or renewed in 2012.

M, E & P Permits include Generator & Solar Permits.

## *Recycling Report 2013*

### *Strafford Transfer Station*

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Transfer Station Hours  
 Wednesday Evening 4:00 – 7:00  
 Saturday Morning 9:00 – 1:00  
 Sunday Morning 9:00 – 1:00

The Recycling Center staff is pleased to report that recycling activity continues to be strong. Although the 2013 net revenues have again decreased due to lower market prices, our revenues from recycling scrap metal, aluminum, and cardboard are an important part of our Recycling Center and Transfer station budget. If you have any questions, please work with our trained staff members, and please remember to look in the “Good as New” shed, and drop off things to share, too.

Your recycling center staff is constantly working to improve our facility. This year we added another light to improve conditions for our Wednesday evening hours. An important part of our success story is always the continued cooperation of Strafford residents. Thank you all.

We continue to ask Strafford residents to pay special attention to be sure that trash and recycling items are not flying out of trucks and trailers en route to the Recycling Center. If you lose an item, please stop to retrieve it and if you see something fly out of another vehicle, please be a good neighbor and stop to pick it up. Our community thanks you!

We would also like to remind everyone that if you are running a business, you should make arrangements for commercial trash disposal. The Transfer Center is only for residential trash disposal. If there are any questions, the attendants will be glad to help. A brochure with information regarding the disposal of appliances, tires, small electronics, mattresses, and stuffed furniture is available at the Town Office or at the Center. There are costs associated with the disposal of these items and receipts are available for your records.

#### ANNUAL SOLID WASTE & RECYCLING ACTIVITY

	2008	2009	2010	2011	2012	2013
Total Tonnage Recycling	353.78	346.92	329.89	332.98	328.94	324.69
Total Tonnage Demolition Debris	361.14	321.9	354.39	331.62	363.94	340.60
Total Tonnage Municipal Solid Waste	972.17	947.17	892.21	856.35	856.78	878.54

#### REVENUES RECEIVED 2013

Tires (Customer Fees) .....	\$ 417.00
Metal Disposal (Customer Fees) .....	\$ 1,925.00
Mattresses/Furniture (Customer Fees).....	\$ 2,645.00
Small Electronics/Monitors, etc. (Customer Fees).....	\$ 3,480.00
Revenues from Recycling/Scrap Metal .....	\$ 7,764.90
Revenues from Recycling/Aluminum.....	\$ 2,372.07
Revenues from Recycling/Cardboard.....	\$ 7,376.04
<hr/>	
Total Revenues 2013.....	\$ 25,980.01
Revenues received in 2012 .....	\$ 28,491.22

## *Planning Board Report 2013*

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Planning Board activity continued to remain steady in 2013. We encourage anyone who is thinking about developing their property, whether creating one or two lots for their children or considering something on a larger scale, to come meet with the Board early in the process. We also would like to encourage landowners to use the Conservation Development Ordinance as a tool for planning development of their property. Conservation Development offers some flexibility in planning while also providing protection of natural resources.

The public is always welcome to attend Planning Board meetings, and we urge you to learn how you can become involved. I would like to take this opportunity to thank the many volunteers who have served the Board for so many years, and to thank all of our current Board members for the many hours of volunteer time that they give to our community each month.

Please note: In 2010 the legislature acted to address a number of questions resulting from the involuntary merger of lots prior to September 18, 2010. Although not a frequent practice in our community, please be advised that in accordance with NH RSA 674:39-aa, any owner of lots merged by municipal action for zoning, assessing, or taxation purposes prior to September 18, 2010 and without the consent of the owner may request that the lots be restored to their premerger status. Requests would need to be filed no later than December 31, 2016. If you have any questions regarding lot mergers, please contact the Planning and Zoning Office for

Respectfully submitted,  
Charles A. Moreno, Chairman

### Receipts 2013

Application Fees	\$ 4,355.00
<hr/>	
Total.....	\$ 4,355.00

### Expenditures 2013

Postage	\$ 617.11
Advertising (Foster's Daily Democrat)	\$ 120.75
Secretarial	\$ 4,268.02
<hr/>	
Total.....	\$ 5,005.88



## *Board of Adjustment Report 2013*

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The Board of Adjustment held five regular meetings for the consideration of applications requesting variances or special exceptions to the Zoning and Land Use Ordinances or Building Regulations of the Town. The number of times the Board meets during a year is based on the number of applications received.

Richard A. Ferreira II, Chairman

### Receipts 2013

Application Fees & Misc.....	\$ 3,435.00
	<hr/>
Total.....	\$ 3,435.00

### Expenditures 2013

Postage.....	\$ 116.09
Foster's Daily Democrat (Public Notices).....	\$ 249.55
Secretarial.....	\$ 555.82
	<hr/>
Total.....	\$ 921.46

## *Assessing Department Report 2013*

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In keeping with the State's requirements that towns review their property record data every 5 years, this office visited approximately 500 properties in 2013. We expect to continue this ongoing data verification in 2014, visiting another 500 properties. The primary buildings were measured and the interior information was verified whenever possible. Exterior photos are taken as part of the ongoing database maintenance program. Properties with open building permits will also be visited and improvements will be reflected in the 2014 taxes. Our goal is to verify and update the physical data to ensure the assessments are accurate.

If an adult is home at the time of the visit, the representative from the Assessor's Office will ask to verify the interior information via tour provided by the adult. At no time will a representative enter a property where a minor is the only person home. In the case where no one is at home, we will take the opportunity to verify exterior measurements of all primary improvements (buildings, etc.) and leave a letter requesting that the owner schedule an interior inspection.

In the event a property is posted "No Trespassing", the representative will knock on the door to seek permission to verify the physical data; in the event no-one is home, there will be no attempt to verify the exterior data. The Assessing Official will make another attempt at a later date. If the property is "Posted" and gated the Assessor's Office will not enter the premises. However, there will be a letter sent requesting an appointment to verify the physical data. If the property owner doesn't respond to the request, it will be considered a refusal and treated as such resulting in an estimate of data.

Strafford was required to "value a new" as stated in the N.H. Constitution and NH RSA 75:8a in 2011. This means that all property in Strafford was re-valued as of 04/01/2011. The next scheduled revaluation year is 2016. It is of the utmost importance to have accurate data to ensure all property owners in Strafford are assessed equitably. We recently received our equalization ratio from the State which indicates that our property assessments are about 9% above market value. Any taxpayer who feels his property's equalized assessment does not reflect the market value of the property may schedule an appointment with the assessor and/or file an abatement after the second tax bill is issued and before the following March 1st. Abatement applications are available at the Town office or online at [www.nh.gov/btla](http://www.nh.gov/btla).

The deadline for submitting all exemption and tax credit applications is April 15 for the tax year in which they are applied. These include elderly and disabled exemptions as well as veterans' tax credits. The qualification guidelines along with the applications are available at the Town Office.

We have recently posted some information about assessment along with some Frequently Asked Questions on the assessor's page of the Town website, [straftord.nh.gov](http://straftord.nh.gov). We will endeavor to continue to update that information.

I am available every other Monday for taxpayer questions or appointments. I would like to thank you for your continued cooperation.

Sincerely,  
Todd Haywood, CNHA  
Strafford Assessing Agent

## Strafford Recreation Commission Report 2013

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The swim program at the Bow Lake beach continues to be popular, especially for beginning swimmers. We had two sessions during the summer, one in July and one in August. As always, the majority of our swimmers were very attentive, put effort into learning the skills, and passed their levels. We look forward to seeing them again next season.

We once again had good coverage at the Bow Lake beach during daytime hours. Our dedicated beach staff is on duty from 10 A.M. until 4: 30 P.M. Monday through Saturday and 11 A.M. until 4:30 P.M. on Sundays. Salaries for this summer amounted to \$ 10,416.00. Other expenses, water testing and general maintenance, increased the total summer expenses by \$ 1,588.72, bringing the total expenditures to 12,004.72.

Summer beach passes were free, as is customary, to Strafford residents. Non-resident individuals were able to purchase a day pass for \$5.00 or a season pass for \$25.00; families were able to purchase a season pass for \$50.00. Revenue derived from the sale of passes amounted to \$1,160.00. Income from swim lessons was \$1,152.00.

We were also pleased to be able to once again provide support to the Strafford Summer Arts Program, which returned to Strafford School following completion of the school renovation and addition project.

## *Strafford Conservation Commission Report 2013*

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The Conservation Commission is primarily responsible for the management of our Town Forest lands and Town owned conservation land. We are also responsible for providing local input to the New Hampshire Department of Environmental Services (NH DES) when applications are submitted for work in wetlands or for the construction of docks on Bow Lake or any other surface water. Our various activities kept Commission members busy in 2013.

Last spring, the Commission was pleased to host two representatives from NH DES for an in-depth discussion of the permitting process, which was very helpful. Commission members wanted to better understand the usefulness of our recommendations to DES as they consider permit applications. The NH DES representatives also reviewed recent changes to the Shoreland Water Quality Protection Act. The two-hour session was attended by several members of the Loon Preservation Committee in an effort to coordinate recommendations regarding Bow Lake and our loon and eagle populations. Throughout the year Commission members made numerous site visits to provide thoughtful recommendations for new applications to NH DES.

Activities at the Town Forest, the Isinglass River Conservation Reserve (IRCR) and the Storer Lot on Parker Mountain also kept us busy. The Commission thanks and congratulates Matt Dustin on the completion of his Eagle Scout project on the Spencer Smith trail at the Town Forest Storer Lot. He and his team of Scouts placed numerous new water bars on the trail and installed the kiosk that Matt had constructed a short distance up the trail. The Commission will be posting maps and informational materials on the new kiosk. Also at the Town Forest, the Commission and Town Forester Charles Moreno oversaw more work under the Wildlife Habitat Improvement Program grant, including the extension of the forestry access trail and the creation of some wildlife openings on the Edgerly Lot.

At the IRCR Commission members worked to keep the trails clear of deadfall and to continue to depress bittersweet in the opening near the kiosk. New signs indicating "hiking trails ahead" have been placed at the beginning of Ricky Nelson Road and near the Range Road/Province Road intersection to help people find the IRCR trailhead. We are very thankful to Amusement Media, Incorporated (AMI) for their donation of two signs to indicate parking at the IRCR. We are also excited to report that a new Picture Post has been installed at the IRCR, brought to us by Annette Schloss. It allows and encourages 360 degree photographs to be taken so that the changing environment can be recorded. For further information on the Picture Post program, please go to <http://picturepost.unh.edu/>. The Conservation Commission would also like to thank the Strafford Swamp Stompers for their help maintaining the gates both at the IRCR and on the Evans Mountain forestry access road.

Over the course of the year several land conservation projects have come to the attention of the Commission with requests for funding from the Conservation Lands Rights and Easements Fund to cover the costs of setting up easements. In each case, Commission members have made site walks to consider the value of the project before deliberating. Conservation Commission meetings are open to the public and are held on the first Monday of the month at 7:00 p.m. at the Town Hall, and we would encourage you to attend. This year, we have also voted to use Conservation funds to keep the parking areas at the Town Forest and IRCR plowed during the winter. We hope people will enjoy the conservation lands we are so fortunate to have here in Strafford in all seasons!

# Trust Fund Accounts

MS-9

DATE OF CREATION	NAME OF TRUST FUND	PURPOSE OF TRUST FUND	HOW INVESTED	%	BALANCE BEGINNING YEAR	NEW FUNDS CREATED	CASH GAINS OR (LOSSES)	WITHDRAWALS	BALANCE END YEAR	BALANCE END YEAR	INCOME PERCENT	DURING YEAR AMOUNT	EXPENDED DURING YEAR	BALANCE END YEAR	GRAND TOTAL OF PRINCIPAL & INCOME
3/10/1998	FOREST FIRE FUND #0005	CONTINGENCY	NHPDIP	100.00%	\$ 4,835.27	\$ 4,835.27			\$ 4,835.27	\$ 1,002.46		\$ 1.74		\$ 1,004.20	\$ 5,839.47
12/31/1980	SCHOOL I&B #0007	PEPLACEMENT	NHPDIP	100.00%	\$ 305,791.31	\$ 50,000.00		\$ (25,000.00)	\$ 330,791.31	\$ 40,561.78		\$ 124.94		\$ 40,686.72	\$ 371,478.03
01/01/1899	CEMETERY PERPETUAL CARE #8	EDUCATION	NHPDIP	100.00%	\$ 14,215.00	\$ 562.06			\$ 14,777.06	\$ 26,643.43		\$ 14.52	\$ (64.22)	\$ 26,593.73	\$ 41,370.79
3/8/1984	RECREATION LAND #0009	BUILD	NHPDIP	100.00%	\$ 5,000.00				\$ 5,000.00	\$ 7,333.79		\$ 4.46		\$ 7,338.25	\$ 12,338.25
3/10/1980	THEODORE STORER TRUST FUND #11	CONSERVATION	NHPDIP	100.00%	\$ 11,500.00				\$ 11,500.00	\$ 22,367.47		\$ 12.06		\$ 22,379.53	\$ 33,879.53
4/26/1988	CONSERVATION #0012	PURCHASE	NHPDIP	100.00%	\$ 1,000.00				\$ 1,000.00	\$ 908.44		\$ -		\$ 908.44	\$ 1,908.44
3/14/2000	RECORDS STORAGE FACILITY #0014	PURCHASE	NHPDIP	100.00%	\$ 10,000.00				\$ 10,000.00	\$ 1,759.16		\$ 4.19		\$ 1,763.35	\$ 11,763.35
1/5/2005	BRIDGE C AND R #0015	CONTINGENCY	NHPDIP	100.00%	\$ 80,000.00				\$ 80,000.00	\$ 2,549.27		\$ 29.06		\$ 2,578.33	\$ 82,578.33
1/5/2005	OFFICE EQUIPMENT FUND #0016	PURCHASE	NHPDIP	100.00%	\$ 2,357.79				\$ 2,357.79	\$ 3.12		\$ -	\$ (222.51)	\$ -	\$ 2,360.91
7/18/2005	SPECIAL ED GROWTH FUND#0017	EDUCATION	NHPDIP	100.00%	\$ 9,879.23			\$ (9,879.23)	\$ -	\$ 221.72		\$ 0.79		\$ -	\$ -
9/27/2005	MUNICIPAL BUILDING FUND #0018	BUILD	NHPDIP	100.00%	\$ 1,477.58				\$ 1,477.58	\$ 995		\$ -		\$ 995	\$ 1,487.53
9/27/2005	FIRE ENGINE FUND #0019	PURCHASE	NHPDIP	100.00%	\$ 5,992.89				\$ 5,992.89	\$ 6.56		\$ 1.86		\$ 8.42	\$ 6,001.31
8/31/2007	TOWN DOCK ACCOUNT #21	MAINTENANCE	NHPDIP	100.00%	\$ 15,460.50				\$ 15,460.50	\$ 967.99		\$ 5.83		\$ 973.82	\$ 16,434.32
1/8/2008	POLICE VEHICLE FUND #22	PURCHASE	NHPDIP	100.00%	\$ 21.47			\$ (21.47)	\$ -	\$ -		\$ -		\$ -	\$ -
7/27/2009	TOWN DOCK-REPAIRS #23	REPAIRS	NHPDIP	100.00%	\$ 4,628.94				\$ 4,628.94	\$ 166.96		\$ 1.37		\$ 168.33	\$ 4,797.27
7/26/2010	FIRE DEPARTMENT REPAIRS #26	REPAIRS	NHPDIP	100.00%	\$ 13,817.42			\$ (13,817.42)	\$ -	\$ 96.38		\$ 0.13	\$ (80.58)	\$ 15.93	\$ 15.93
12/22/2010	EDUCATION OF PERSONS WITH DISABILITIES #27	CONTINGENCY	NHPDIP	100.00%	\$ 75,000.00	\$ 25,000.00			\$ 100,000.00	\$ 105.01		\$ 28.14		\$ 133.15	\$ 100,133.15
12/22/2010	FUTURE RE-EVALUATION	CONTINGENCY	NHPDIP	100.00%	\$ 16.46				\$ 16.46	\$ -		\$ -		\$ -	\$ 16.46
9/1/2011	REFLECTIVE ROAD SIGNAGE ACCOUNT #27	CONTINGENCY	NHPDIP	100.00%	\$ 2,172.15				\$ 2,172.15	\$ 4.54		\$ -		\$ 4.54	\$ 2,176.69
9/1/2011	POLICE VEHICLE FUND NUMBER TWO #28	NEW VEHICLE	NHPDIP	100.00%	\$ -				\$ -	\$ 9.76		\$ -		\$ 9.76	\$ 9.76
9/1/2011	MUNICIPAL OIL AND FUEL #29	MAINTENANCE	NHPDIP	100.00%	\$ 10,000.00				\$ 10,000.00	\$ 11.96		\$ 3.55		\$ 15.51	\$ 10,015.51
12/26/2013	LIBRARY EXPANSION AND IMPROVEMENT	CONTINGENCY	NHPDIP	100.00%	\$ -	\$ 25,000.00			\$ 25,000.00	\$ -		\$ 0.06		\$ 0.06	\$ 25,000.06
<b>TOTAL TRUST AND CAPITAL RESERVE FUNDS</b>					<b>\$ 573,166.01</b>	<b>\$ 100,562.06</b>	<b>\$ (48,718.12)</b>		<b>\$ 625,009.95</b>	<b>\$ 104,729.75</b>		<b>\$ 232.70</b>	<b>-\$367.31</b>	<b>\$ 104,595.14</b>	<b>\$ 729,605.09</b>

## Trust Fund Accounts

DATE OF CREATION	NAME OF TRUST FUND	PURPOSE OF TRUST FUND	HOW INVESTED	BALANCE BEGINNING YEAR	NEW FUNDS CREATED	CASH GAINS OR WITHDRAWALS (LOSSES)	BALANCE END YEAR	BALANCE BEGINNING YEAR	INCOME PERCENT	DURING YEAR AMOUNT	EXPENDED DURING YEAR	MS-10	
												BALANCE END YEAR	GRAND TOTAL OF PRINCIPAL & INCOME
COMMON TRUST FUND													
6/6/1925	BABB, JOHN	PERP. CARE	NHPDIP	\$ 100.00			\$ 100.00	\$ 466.54	0.68%	\$ 0.09	\$ 466.63	\$ -	
5/16/1995	BROWN, ALBERT (HALL)	PERP. CARE	NHPDIP	\$ 50.00			\$ 50.00	\$ 65.78	0.34%	\$ 0.05	\$ 65.83	\$ -	
12/31/1972	BROWN, ALBERT (CRITC)	PERP. CARE	NHPDIP	\$ 50.00			\$ 50.00	\$ 79.72	0.34%	\$ 0.05	\$ 79.77	\$ -	
12/10/1939	CASWELL-DEARBORN	PERP. CARE	NHPDIP	\$ 400.00			\$ 400.00	\$ 214.09	2.72%	\$ 0.39	\$ 214.48	\$ -	
4/21/1927	CAVERLY, ABBIE	PERP. CARE	NHPDIP	\$ 100.00			\$ 100.00	\$ 576.38	0.68%	\$ 0.09	\$ 576.47	\$ -	
6/3/1972	CAVERLY, REV JOHN	PERP. CARE	NHPDIP	\$ 665.00			\$ 665.00	\$ 417.99	4.52%	\$ 0.66	\$ 418.65	\$ -	
9/2/1927	CLARK, JOHN	PERP. CARE	NHPDIP	\$ 100.00			\$ 100.00	\$ 748.40	0.68%	\$ 0.09	\$ 748.49	\$ -	
9/3/1971	COOPER, LILLIAN FOSS	PERP. CARE	NHPDIP	\$ 200.00			\$ 200.00	\$ 536.79	1.36%	\$ 0.19	\$ 536.98	\$ -	
5/16/1995	FOSS, BENJAMIN	PERP. CARE	NHPDIP	\$ 400.00			\$ 400.00	\$ 431.81	2.72%	\$ 0.39	\$ 432.20	\$ -	
9/2/1933	FOSS, HERBERT	PERP. CARE	NHPDIP	\$ 200.00			\$ 200.00	\$ 758.00	1.36%	\$ 0.19	\$ 758.19	\$ -	
9/10/1930	FOSS, ROBERT	PERP. CARE	NHPDIP	\$ 100.00			\$ 100.00	\$ 758.30	0.68%	\$ 0.09	\$ 758.39	\$ -	
5/16/1995	FOYE-PERKINS	PERP. CARE	NHPDIP	\$ 400.00			\$ 400.00	\$ 445.77	2.72%	\$ 0.39	\$ 446.16	\$ -	
3/4/1996	FOYE (WINGATE FARM)	PERP. CARE	NHPDIP	\$ 400.00			\$ 400.00	\$ 310.85	2.72%	\$ 0.39	\$ 311.24	\$ -	
6/2/1926	GARFIELD, ELIZA	PERP. CARE	NHPDIP	\$ 150.00			\$ 150.00	\$ 832.52	1.02%	\$ 0.15	\$ 832.67	\$ -	
5/5/1950	HAM, LLEWELYN	PERP. CARE	NHPDIP	\$ 200.00			\$ 200.00	\$ 743.62	1.36%	\$ 0.19	\$ 743.81	\$ -	
8/26/2000	HANSON #1	PERP. CARE	NHPDIP	\$ 300.00			\$ 300.00	\$ 163.52	2.04%	\$ 0.29	\$ 163.81	\$ -	
9/6/1950	HARTWELL, ELIZABETH	PERP. CARE	NHPDIP	\$ 100.00			\$ 100.00	\$ 506.24	0.68%	\$ 0.09	\$ 506.33	\$ -	
10/2/1921	HAWKINS, BETSEY	PERP. CARE	NHPDIP	\$ 100.00			\$ 100.00	\$ 8.63	0.68%	\$ 0.09	\$ 8.72	\$ -	
6/6/1925	HAYES, PAUL	PERP. CARE	NHPDIP	\$ 50.00			\$ 50.00	\$ 116.07	0.34%	\$ 0.05	\$ 116.12	\$ -	
8/4/1934	HOLMES, ELLA	PERP. CARE	NHPDIP	\$ 100.00			\$ 100.00	\$ 153.19	0.68%	\$ 0.09	\$ 153.28	\$ -	
5/16/1995	HOSSEA BERRY CEM.	PERP. CARE	NHPDIP	\$ 600.00			\$ 600.00	\$ 667.64	4.08%	\$ 0.59	\$ 668.24	\$ -	
5/16/1995	HOWARD CEM	PERP. CARE	NHPDIP	\$ 800.00			\$ 800.00	\$ 914.01	5.44%	\$ 0.78	\$ 914.78	\$ -	
12/23/1928	JENNESS, JOHN	PERP. CARE	NHPDIP	\$ 200.00			\$ 200.00	\$ 520.59	1.36%	\$ 0.19	\$ 520.78	\$ -	
1/31/1921	JENNESS, SAMUEL	PERP. CARE	NHPDIP	\$ 200.00			\$ 200.00	\$ 823.96	1.36%	\$ 0.19	\$ 824.15	\$ -	
10/25/1930	JENNESS, SAMUEL	PERP. CARE	NHPDIP	\$ 200.00			\$ 200.00	\$ 473.07	1.36%	\$ 0.19	\$ 473.26	\$ -	
4/12/1927	JEWELL, JOHN W.	PERP. CARE	NHPDIP	\$ 100.00			\$ 100.00	\$ 475.81	0.68%	\$ 0.19	\$ 476.00	\$ -	
7/25/1999	KERVIAN (BUZZELL CEM)	PERP. CARE	NHPDIP	\$ 400.00			\$ 400.00	\$ 115.00	2.04%	\$ 0.29	\$ 115.29	\$ -	
8/11/1959	LEIGHTON, WINKLEY	PERP. CARE	NHPDIP	\$ 250.00			\$ 250.00	\$ 981.50	1.70%	\$ 0.25	\$ 981.75	\$ -	
5/16/1995	LOUGEE (EDGERLY RD)	PERP. CARE	NHPDIP	\$ 400.00			\$ 400.00	\$ 418.37	2.72%	\$ 0.39	\$ 418.76	\$ -	
3/4/1996	OTIS-DREW	PERP. CARE	NHPDIP	\$ 1,000.00			\$ 1,000.00	\$ 1,040.89	6.79%	\$ 0.99	\$ 1,041.88	\$ -	
6/2/1921	PERKINS, NANCY	PERP. CARE	NHPDIP	\$ 100.00			\$ 100.00	\$ 568.80	0.68%	\$ 0.09	\$ 568.89	\$ -	
9/9/1957	PERKINS, PAUL	PERP. CARE	NHPDIP	\$ 175.00			\$ 175.00	\$ 897.85	1.19%	\$ 0.17	\$ 898.02	\$ -	
1/9/1991	SAXTON, HELEN FOSS	PERP. CARE	NHPDIP	\$ 1,000.00			\$ 1,000.00	\$ 1,240.62	6.79%	\$ 0.99	\$ 1,241.61	\$ -	
11/16/1998	SCRUTON	PERP. CARE	NHPDIP	\$ 500.00			\$ 500.00	\$ 336.48	3.40%	\$ 0.49	\$ 336.97	\$ -	
1/7/1922	SEAVEY, ABBIE	PERP. CARE	NHPDIP	\$ 100.00			\$ 100.00	\$ 8.63	0.68%	\$ 0.09	\$ 8.72	\$ -	
10/1/1989	SLOPER ROAD	PERP. CARE	NHPDIP	\$ 50.00			\$ 50.00	\$ 44.72	0.34%	\$ 0.05	\$ 44.77	\$ -	
4/2/1927	SMITH, D.W.	PERP. CARE	NHPDIP	\$ 100.00			\$ 100.00	\$ 8.53	0.68%	\$ 0.09	\$ 8.62	\$ -	
8/12/1944	STANTON, FRED	PERP. CARE	NHPDIP	\$ 200.00			\$ 200.00	\$ 72.17	1.36%	\$ 0.19	\$ 72.36	\$ -	
9/5/1972	SWAIN, ANNIE & GRAY	PERP. CARE	NHPDIP	\$ 200.00			\$ 200.00	\$ 606.78	1.36%	\$ 0.19	\$ 606.97	\$ -	
3/4/1996	TOBIAS DREW CEM	PERP. CARE	NHPDIP	\$ 1,000.00			\$ 1,000.00	\$ 1,034.38	6.79%	\$ 0.99	\$ 1,035.37	\$ -	
9/5/1972	WAIN, MARY J.	PERP. CARE	NHPDIP	\$ 400.00			\$ 400.00	\$ 377.26	2.72%	\$ 0.39	\$ 377.65	\$ -	
10/22/1950	WALDRON, JOHN	PERP. CARE	NHPDIP	\$ 100.00			\$ 100.00	\$ 495.08	0.68%	\$ 0.09	\$ 495.17	\$ -	
5/11/1955	WALDRON, CASWELL	PERP. CARE	NHPDIP	\$ 100.00			\$ 100.00	\$ 260.38	0.68%	\$ 0.09	\$ 260.47	\$ -	
12/10/1937	WALKER, JAMES	PERP. CARE	NHPDIP	\$ 100.00			\$ 100.00	\$ 8.53	0.68%	\$ 0.09	\$ 8.62	\$ -	
6/2/1928	WATERHOUSE, ELLA	PERP. CARE	NHPDIP	\$ 200.00			\$ 200.00	\$ 29.90	1.36%	\$ 0.19	\$ 30.09	\$ -	
3/10/1966	WEBSTER, TUTTLE	PERP. CARE	NHPDIP	\$ 375.00			\$ 375.00	\$ 760.07	2.55%	\$ 0.37	\$ 760.44	\$ -	
6/13/1919	WELCH, BETSEY	PERP. CARE	NHPDIP	\$ 200.00			\$ 200.00	\$ 689.65	1.36%	\$ 0.19	\$ 689.84	\$ -	
01/01/1899	YOUNG,LAVINIA	EDUCATION	NHPDIP	\$ 1,000.00			\$ 13,215.00	\$ 22,204.88		\$ 12.81	\$ 22,217.69	\$ 35,432.69	
01/01/1899	CEMETERY PERPETUAL CARE #8	EDUCATION	NHPDIP	\$ 14,215.00			\$ 1,000.00	\$ 4,438.55		\$ 563.77	\$ 4,938.10	\$ 5,938.10	
							\$ 14,215.00	\$ 26,643.43		\$ 576.58	\$ 27,155.79	\$ 41,370.79	
3/10/1980	THEODORE STORER TRUST FUND #11	CONSERV	NHPDIP	\$ 11,500.00			\$ 11,500.00	\$ 22,367.47		\$ 12.06	\$ 22,379.53	\$ 33,879.53	
7/18/2005	SPECIAL ED GROWTH FUND #0017	EDUCATION	NHPDIP	\$ 9,878.23			\$ 9,878.23	\$ 222.72		\$ 0.79	\$ (10,101.74)	\$ -	
7/26/2010	EDUCATION OF PERSONS W/DISABILITIES #27	EDUCATION	NHPDIP	\$ 25,019.44	\$25,000.00		\$ 75,000.00	\$ 105.01		\$ 28.14	\$ 133.15	\$ 100,133.15	
COMMON TRUST FUND INVESTMENTS													
12/31/2005	Perpetual Care Checking Account	PERP CARE		561.81						0.25	(562.06)		0.00

## *Community Action of Strafford County*

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Community Action Partnership of Strafford County is a 501(c)(3) private non-profit organization established in 1965 under the provisions of the Equal Opportunity Act of 1964. We work with community, state and federal partners to assist more than 10,000 people each year, and the majority of program participants have extremely low incomes (below 75 % of the federal poverty threshold). Our mission is to educate, advocate and assist people in Strafford County to help meet their basic needs and promote self-sufficiency.

### **2013 Highlights include:**

- Our agency provided nearly \$3 million in federal fuel assistance to 3563 homes in Strafford County during the 2012-2013 heating season. *A total of 47 households in Strafford received more than \$39,000 in fuel assistance.*
- Our agency provided more than \$1.1 million in electrical bill assistance, *including \$12,000 to households in Strafford.*
- CAP provided homeless outreach and prevention programs for residents of Strafford.
- We acquired the Hub Family Resource Center and have incorporated their home visiting program into our agency. Our home visitors provide health and wellness services to pregnant teens and young woman, new mothers and families in crisis.
- The services provided by this agency were valued in 2013 at over 8 million dollars *with nearly \$64,000 provided to the residents of Strafford.*

Without the services provided by our agency, many local residents would be without a means to provide for their basic needs, including food, education, child care, utilities assistance, job training and employment services, transportation, emergency shelter, assistance with obtaining and retaining housing and referrals to other agencies. In addition to our administrative office located in Dover, CAP maintains its outreach capacity by operating offices in Dover, Farmington and Rochester and Head Start Centers in Dover, Farmington, Milton, Rochester and Somersworth. Additionally, we operate emergency food pantries in Dover, Farmington and Milton and summer feeding program sites around the county.

The Community Action Partnership of Strafford County budget receives federal, state and local funding as well as United Way grants, foundation and charitable grants, fees for service, private business and individual donations

Betsey Andrews Parker  
Executive Director



## Cornerstone VNA Annual Report

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Cornerstone VNA is a non-profit home, health and hospice agency serving Strafford, Belknap, Carroll and Rockingham Counties in New Hampshire and York County in Maine. The team at the VNA uses the latest technology to provide the most highly skilled nursing, rehabilitative therapies, social work, and support services in their service area. Certified Specialty programs include Wound, Ostomy & Incontinence care, Diabetes Management and Education, Mental Health Nursing, Intravenous Therapy, Chronic Care Management, Palliative Care and a Maternal Wellness Program including a Lactation Consultant. Other specialties include a Telehealth Program, a Hospice Program and a new Life Care program.

Our centennial year was a year of change with the introduction of several new programs and services to advance home health care. The introduction of our new **Life Care** program carries some of the same support services offered in the past under Home Care including in home providers and homemakers but has been expanded to include private duty skilled nursing, Licensed Nursing Assistants and Certified Personal Care Service Providers. The goal of the Life Care Program is to restore patients to their optimum level of health, improve their sense of well-being and quality of their life, and help them achieve the highest level of independence to live safely in the comfort of their home. Our **Community Care** program has also expanded increasing adult health clinics by 50%, and offering diet and nutrition counseling along with the services of a Certified Health Coach to patients as well as employees. Community Health wellness and flu clinics are conducted throughout the year in all service areas. Cornerstone VNA continues to be an active participant in the Emergency Preparedness planning for our communities; we actively serve on several committees with the Strafford County Health and Safety Council, and work with the Department of Health and Human Services, and the Bureau of Emergency Management to ensure that the all Hazards plans in place are effective and meets the needs of the community.

The need for **Hospice Care** in the community continues to grow and this past year the Hospice team has provided care to 176 patients and their families with a 37% increase in hospice visits this past year. In an effort to meet the growing needs of this program a social worker, an intake nurse, a nurse liaison and a Nurse Practitioner have joined the Hospice team. **Home Care** has initiated several new services to improve the quality of care provided to our patients. A sustainable behavioral health program has been launched, recognizing the body/mind connection to the restoration of good health and to address the emotional and mental health needs of our patients. Smart Care, a service allowing our patients to contact Cornerstone VNA, their primary care provider and/ or emergency personnel, is being offered as a complimentary service (for 60 days) to all patients. This extraordinary service is available 24 hours a day, 7 days a week and offers customized protocols for every patient. This creates an added sense of security for our patients and their family as they make the transition from the hospital or rehabilitation facility to home.

2013 Cornerstone VNA highlight of service visits:

	Strafford	Strafford County	Total Service Area
Home Care	912	33,600	35,735
Hospice Care	113	7,087	7,313
Life Care	189	4,571	4,647

As we strive to keep up with health care trends and work tirelessly to advance our mission we recognize the importance of ongoing education and certification of our employees. It is often what sets us apart from other home health care organizations and it is an integral part of our continued growth and expansion. Clinicians are certified in Diabetes Education, Mental Health, Wound/Ostomy and Incontinence care, Maternal Health/Lactation and IV Infusion Therapies including the administration of chemotherapy. The entire team of clinicians and rehabilitative staff are required to complete training in Chronic Care Management and become certified. Currently more than 60% of the team is certified specialists! This will vastly improve the quality of life for our patients living with a chronic illness and assist all of us in controlling the rising costs of healthcare.

Today, our service area has expanded; our programs and services have grown along with our professional staff of nurses, therapists, socials workers and support staff to meet the needs of our patients. Our biggest challenge, along with the reduction in Medicare reimbursements and rising costs of operation, is having the funding available to advance our mission and to reach those in need of our services...regardless of their ability to pay. As in our early beginnings, our revenue still comes from home visits and town funding along with donations from committed business leaders and members of the community. But the needs of those in the communities we serve are great and our commitment to them does not falter. With your help we will be able to continue to provide our extraordinary care to so many in need. With you support, our programs and services will continue to be available to every member of your community.

Respectfully Submitted: Julie Reynolds RN, MS  
Chief Executive Officer



# STRAFFORD SCHOOL DISTRICT REPORTS



2013

# *Officers of the Strafford School District*

*2014 - 2015*

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## *School Board*

Term Expires

Ms. Lynda Powers, Chairman	2014
Ms. Tina Nichols	2015
Mr. Bruce Patrick,	2015
Ms. Carol Lord	2016
Mr. Brian Monahan	2016

## *Superintendent of Schools*

Robert S. Gadomski, Ed.D.

## *Business Administrator*

Marjorie V. Whitmore, M.S.

## *Special Education Director*

Scott J. Reuning, M.Ed.

## *Principal*

Deannah Wallace

## *Treasurer*

Sandra Pierce

## *Clerk*

Carrolle Popovich

## *Moderator*

Joseph Cicirelli

## *Auditor*

Melanson Heath & Company, PC

# *The State of New Hampshire*

*To the Inhabitants of the School District of the Town of Strafford qualified to vote in district affairs:*

You are hereby notified to meet at the Strafford School, 22 Roller Coaster Road, Strafford, NH, on the 12th day of March 2014, at 7:00 PM to act upon the following subjects:

## **ARTICLE #1**

To choose the following School District Officers:

- |                        |                 |
|------------------------|-----------------|
| a. School Board Member | Term of 3 Years |
| b. District Clerk      | Term of 3 Years |
| c. District Moderator  | Term of 3 Years |
| d. District Treasurer  | Term of 3 Years |

## **ARTICLE #2**

"To see if the Strafford School District will vote to raise and appropriate the amount of Ten Million Nine Hundred Seventy One Thousand Two Hundred Seven Dollars (\$10,971,207) for the support of schools, for the payment of salaries for the school district officials and agents, and for the payment for the statutory obligations of the Strafford School District."

The operating budget warrant does not include appropriations contained in any other warrant article.

*The School Board recommends this appropriation.*

## **ARTICLE #3**

"To see if the Strafford School District will raise and appropriate up to the sum of Twenty Five Thousand Dollars (\$25,000) to be added to the School District Capital Reserve Fund, established in 1985, for the purpose of financing any and all capital improvements to school buildings. This sum to come from June 30, 2014 unassigned fund balance available for transfer on July 1, 2014. No amount to be raised from taxation."

*The School Board recommends this appropriation.*

## **ARTICLE #4**

"To see if the Strafford School District will vote to raise and appropriate up to the sum of Twenty Five Thousand Dollars (\$25,000) to be added to the Capital Reserve Fund for Education of Persons With Disabilities, established in 2010, for the purpose of meeting the expenses of educating students with disabilities. This sum to come from June 30, 2014 unassigned fund balance available for transfer on July 1, 2014. No amount to be raised from taxation."

*The School Board recommends this appropriation.*

## **ARTICLE #5**

"To see if the Strafford School District will vote to raise and appropriate the sum of One Hundred Eight Thousand Three Hundred Fifty Two Dollars (\$108,352) for the purpose of establishing an all-day Kindergarten program at Strafford School beginning with the 2014-2015 school year."

*The School Board recommends this appropriation.*

## **ARTICLE #6**

"To see if the Strafford School District will vote to raise and appropriate the sum of Two Hundred Six Thousand Nine Hundred Dollars (\$206,900) for the purpose of constructing a new façade to the front of the school."

*The School Board recommends this appropriation.*

## **ARTICLE #7**

"To see if the Strafford School District will vote to raise and appropriate the sum of Sixty Nine Thousand Dollars (\$69,000) for the purpose of replacing windows on the left and right side elevations."

*The School Board recommends this appropriation.*

## **ARTICLE #8**

"To see if the Strafford School District will vote to raise and appropriate the sum of Twenty Eight Thousand Two Hundred Dollars (\$28,200) for the purpose of replacing windows and the front door from the elevation left."

*The School Board recommends this appropriation.*

## **ARTICLE #9**

To transact any other business that may legally come before this meeting.

Given under our hands at said Strafford this 12th day of February, 2014.



SCHOOL BOARD

A true copy of Warrant- Attest:

[Signature]  
Carol Lord  
[Signature]

[Signature]  
Bruce Patuck

SCHOOL BOARD

I certify that on the 25th day of February, 2014 the written warrant article attested by the School Board of said District at the place of meeting within named and a like attested copy at the Strafford School and Strafford Town Hall being a public place in said district.

Patricia A. Beach  
Patricia Beach  
SAU 44

SS New Hampshire 2/18 2014

Personally appeared the said Linda Osburn and made oath the above certificate by the Strafford School Board as signed is true.

Before me Linda Osburn

Notary Public my commission expires October 6, 2015





# SCHOOL BUDGET FORM

OF: Strafford, NH

Appropriations and Estimates of Revenue for the Fiscal Year From July 1, 2014 to June 30, 2015

## IMPORTANT:

Please read RSA 32:5 applicable to all municipalities.




1. Use this form to list ALL APPROPRIATIONS in the appropriate recommended and not recommended area. This means the operating budget and all special and individual warrant articles must be posted.
2. Hold at least one public hearing on this budget.
3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the school clerk, and a copy sent to the Department of Revenue Administration at the address below within 20 days after the meeting.




This form was posted with the warrant on (Date): February 20, 2014

### SCHOOL BOARD MEMBERS

*Please sign in ink.*

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

**THIS BUDGET SHALL BE POSTED WITH THE SCHOOL WARRANT**

FOR DRA USE ONLY

NH DEPARTMENT OF REVENUE ADMINISTRATION  
 MUNICIPAL SERVICES DIVISION  
 P.O. BOX 487, CONCORD, NH 03302-0487  
 (603)230-5090

1	2	3	4	5	6	7
Acct.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	OP Bud. WARR. ART.#	Expenditures for Year 7/1/12 to 6/30/13	Appropriations Current Year As Approved by DRA	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
<b>INSTRUCTION</b>						
1100-1199	Regular Programs	2	5,824,641	5,917,586	6,244,723	
1200-1299	Special Programs	2	1,721,927	1,607,383	1,632,240	
1300-1399	Vocational Programs					
1400-1499	Other Programs	2	58,829	58,990	63,362	
1500-1599	Non-Public Programs					
1600-1699	Adult/Continuing Ed. Programs					
1700-1799	Community/Jr.College Ed. Programs					
1800-1899	Community Service Programs					
<b>SUPPORT SERVICES</b>						
2000-2199	Student Support Services	2	483,220	470,563	445,108	
2200-2299	Instructional Staff Services	2	207,353	203,746	202,083	
<b>GENERAL ADMINISTRATION</b>						
2310 840	School Board Contingency					
2310-2399	Other School Board	2	33,999	59,794	54,779	
<b>EXECUTIVE ADMINISTRATION</b>						
2320-310	SAU Management Services	2	328,520	309,243	358,424	
2320-2399	All Other Administration					
2400-2499	School Administration Service	2	430,535	457,202	478,722	
2500-2599	Business	2	71,536	76,576	0	
2600-2699	Operation & Maintenance of Plant	2	501,047	508,305	475,076	
2700-2799	Student Transportation	2	379,505	401,485	440,294	
2800-2999	Support Service, Central & Other					
<b>NON-INSTRUCTIONAL SERVICES</b>						
3100	Food Service Operations	2	168,222	173,790	171,510	
3200	Enterprise Operations					
<b>FACILITIES ACQUISITIONS &amp; CONSTRUCTION</b>						
4100	Site Acquisition					
4200	Site Improvement	2	0	0	0	
4300	Architectural/Engineering					
4400	Educational Specification Development					
4500	Building Acquisition/Construction					
4600	Building Improvement Services					
4900	Other Facilities Acquisition and Construction Services					
<b>OTHER OUTLAYS (5000-5999)</b>						
5110	Debt Service - Principal	2	180,000	185,000	190,000	
5120	Debt Service - Interest	2	226,938	221,463	214,888	
<b>FUND TRANSFERS</b>						
5220-5221	To Food Service		1,742			
5222-5229	To Other Special Revenue					
5230-5239	To Capital Projects					
5254	To Agency Funds		50,000	0	0	
5300-5399	Intergovernmental Agency Alloc.					
<b>SUPPLEMENTAL APPROPRIATION</b>						
<b>DEFICIT APPROPRIATION</b>						
<b>OPERATING BUDGET TOTAL</b>			10,668,016	10,651,125	10,971,207	

**\*\*SPECIAL WARRANT ARTICLES\*\***

Special warrant articles are defined in RSA 32:3, VI, as: 1) appropriations in petitioned warrant articles; 2) appropriations raised by bonds or notes; 3) appropriations to a separate fund created pursuant to law, such as capital reserve funds or trust funds; 4) an appropriation designated on the warrant as a special article or as a nonlapsing or nontransferable article.

1	2	3	4	5	6	7
Acct.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Expenditures for Year 7/1/12 to 6/30/13	Appropriations Current Year As Approved by DRA	WARR. ART.#	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
5251	To Capital Reserves - Building Improvements	25,000	25,000	3	25,000	
5251	To Capital Reserves - Education of Persons w/ Disab	25,000	25,000	4	25,000	
5252	To Expendable Trust					
5253	To Non-Expendable Trusts					
<b>SPECIAL ARTICLES RECOMMENDED</b>			50,000		50,000	

**\*\*INDIVIDUAL WARRANT ARTICLES\*\***

"Individual" warrant articles are not necessarily the same as "special warrant articles". Examples of individual warrant articles might be: 1) Negotiated cost items for labor agreements; 2) Leases; 3) Supplemental appropriations for the current year for which funding is already available; or 4) Deficit appropriations for the current year which must be funded through taxation.

1	2	3	4	5	6	7
Acct.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Expenditures for Year 7/1/12 to 6/30/13	Appropriations Current Year As Approved by DRA	WARR. ART.#	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
4200	Upgrade School Security		53,000			
1100	Full Day Kindergarten			5	108,352	
2620	Contruction of new school façade			6	206,900	
2620	Replace windows on the left & right side elevations			7	69,000	
2620	Replace windows & front door from elevation left			8	28,200	
<b>INDIVIDUAL ARTICLES RECOMMENDED</b>			53,000		412,452	

1	2	3	4	5	6
Acct.#	SOURCE OF REVENUE	WARR. ART.#	Actual Revenues Prior Year	Revised Revenues Current Year	Estimated Revenues ENSUING FISCAL YEAR
<b>REVENUE FROM LOCAL SOURCES</b>					
1300-1349	Tuition		0	3,500	4,000
1400-1449	Transportation Fees				
1500-1599	Earnings on Investments		566	200	200
1600-1699	Food Service Sales		100,096	104,232	106,000
1700-1799	Student Activities				
1800-1899	Community Services Activities				
1900-1999	Other Local Sources		7,891	5,602	5,500
<b>REVENUE FROM STATE SOURCES</b>					
3210	School Building Aid		59,483	60,983	59,483
3215	Kindergarten Building Aid				
3220	Kindergarten Aid				
3230	Catastrophic Aid		7,667	19,500	20,000
3240-3249	Vocational Aid				
3250	Adult Education				
3260	Child Nutrition		2,571	2,500	2,500
3270	Driver Education				
3290-3299	Other State Sources				
<b>REVENUE FROM FEDERAL SOURCES</b>					
4100-4539	Federal Program Grants				
4540	Vocational Education				
4550	Adult Education				
4560	Child Nutrition		60,892	62,500	62,500
4570	Disabilities Programs				
4580	Medicaid Distribution		82,822	66,258	70,000
4590-4999	Other Federal Sources (except 4810)				
4810	Federal Forest Reserve				
<b>OTHER FINANCING SOURCES</b>					
5110-5139	Sale of Bonds or Notes				
5221	Transfer from Food Service-Spec.Rev.Fund				
5222	Transfer from Other Special Revenue Funds				
5230	Transfer from Capital Project Funds				
5251	Transfer from Capital Reserve Funds			50,000	

1	2	3	4	5	6
Acct.#	SOURCE OF REVENUE	WARR. ART.#	Actual Revenues Prior Year	Revised Revenues Current Year	ESTIMATED REVENUES ENSUING FISCAL YEAR
<b>OTHER FINANCING SOURCES cont.</b>					
5252	Transfer from Expendable Trust Funds		0	0	0
5253	Transfer from Non-Expendable Trust Funds		0	0	0
5300-5699	Other Financing Sources		0	0	0
5140	This Section for Calculation of RAN's (Reimbursement Anticipation Notes) Per RSA 198:20-d for Catastrophic Aid Borrowing RAN, Revenue This FY _____less RAN, Revenue Last FY _____ =NET RAN				
	<b>Supplemental Appropriation (Contra)</b>				
	Voted From Fund Balance				
	Fund Balance to Reduce Taxes		1,741	177,384	0
<b>Total Estimated Revenue &amp; Credits</b>			323,729	552,659	330,183

<b>**BUDGET SUMMARY**</b>
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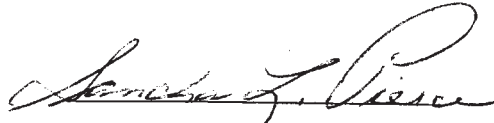
	Current Year	Ensuing Year
Operating Budget Appropriations Recommended (from page 2)	10,651,125	10,971,207
Special Warrant Articles Recommended (from page 3)	50,000	50,000
Individual Warrant Articles Recommended (from page 3)	53,000	412,452
<b>TOTAL Appropriations Recommended</b>	<b>10,754,125</b>	<b>11,433,659</b>
Less: Amount of Estimated Revenues & Credits (from above)	552,659	330,183
Less: Amount of State Education Tax/Grant	3,174,138	3,012,213
<b>Estimated Amount of Local Taxes to be Raised For Education</b>	<b>7,027,328</b>	<b>8,091,263</b>

*Report of the School District Treasurer  
for the Fiscal Year July 1, 2012 to June 30, 2013*

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Cash on Hand July 1, 2012 (Treasurer's bank balance)		674690.76
Received from the Selectmen		
Current Appropriation	7795141.00	
Revenue from State	2439931.43	
Revenue from Federal	-0-	
Received from all other Sources	<u>376422.06</u>	
TOTAL RECEIPTS		<u>10611494.49</u>
TOTAL AMOUNT AVAILABLE FOR FISCAL YEAR (balance-receipts)		11286185.25
LESS SCHOOL BOARD ORDERED PAID		<u>10907307.11</u>
BALANCE ON HAND JUNE 30, 2012 (Treasurer's Bank Balance)		<u><u>378878.14</u></u>

July 15, 2013



District Treasurer



## *Detailed Statement of Receipts*

<u>DATE</u>	<u>FROM WHOM</u>	<u>DESCRIPTION</u>	
July 1, 2011	State of NH	Equitable Ed. Aid	\$2,279,185.00
to		Building Aid	\$59,482.50
June 30, 2012		Catastrophic Aid	\$7,666.73
		Medicaid Reimbursement	\$89,997.20
		Grant NH Art Council	\$3,600.00
	Town of Strafford	Appropriation	\$7,795,141.00
	Citizens Bank	Interest	\$565.95
	School Lunch Program	Lunch Sales	\$101,069.40
		Coffee	\$1,375.00
		Food & Supplies Purchases	\$138.04
		Miscellaneous Snacks & Waters	\$135.80
	Strafford Fire Fighter Assoc	Food and Supplies Purchases	\$85.61
	Student Activities Acct	Ice Cream - School Wide	\$103.50
		Lunches & Ice Cream	\$65.80
		Student Refund Field Trip	\$50.00
	Strafford PTO	Lunches and Field Day Lunches	\$155.25
	SAU #44	School Lunch Program Reimbs.	\$47,268.89
	SAU #44	Teacher Salary & FICA	\$25,529.20
		Teacher Insurance Buy-Out	\$269.13
	Bank of America	Special Ed Growth Trust Fund	
		Sound Amplifier & Microphone System	\$6,095.28
		Student Specific iPod & Accessories	\$653.98
		Smart boards, Projector & Speaker	\$3,243.00
		5 Classroom Hearing Systems	\$8,601.12
		Capital Reserve Fund Parking Lot Paving	\$64,235.00
	Dave's Septic System	Refund	\$74.76
	EBSCO	Refund	\$30.61
	Lease Direct	Refund	\$520.71
	McGraw Hill Ed.	Refund	\$14.76
	People's United Bank	Returned Principal Payment	\$72,976.82
	Strafford PTO	Pumpkin Hollow	\$64.62
	Strafford Recreational Sports	Athletic Field Renovation	\$35,000.00
		Port-O-Pots	\$129.76
	Patrick Thorne	Evaporator	\$1,200.00
	United States Treasury	Refund	\$1.10
	Miscellaneous	Health & Dental Reimbs.	\$1,024.87
		Rent/Custodial	\$5,457.74
		Agendas	\$35.00
		Damaged books	\$93.98
		Lost Books	\$94.88
		Telephone Calls	\$1.00
		Track-damaged Singlet	\$12.50
		Returned Check Fees	\$49.00
<b>TOTAL RECEIPTS</b>			<b>\$10,611,494.49</b>

## *Strafford School District Salaries FY July 1, 2012-June 30, 2013*

Name	Position	Salary
Amy ADAMS	Tchr gr 7	\$62,418.98
James ALLENDINGER	Sch Brd Moderator	\$100.00
Andrea ATKINSON	Tchr Instrumental Band	\$40,849.98
Margaret AUERBACH	Substitute	\$700.00
Christine BANE	DI Coach	\$200.00
Karen BEAVERSTOCK	Tchr Gr 8	\$53,902.98
Diane BONNEAU	Nurse Substitute	\$950.00
James BONNEAU	Tech Director	\$61,176.74
John BRALEY	Substitute	\$242.00
Patricia BURNELL	Food Service	\$16,349.98
Susan CAMIRE	Tchr Gr 3	\$52,086.00
Carol CHADWICK	Paraprofessional	\$17,349.35
Rebecca CHAGNON	Paraprofessional	\$19,043.20
Andrea CLINCH	Substitute	\$5,110.00
Steven COLBY	Tchr Gr 5	\$63,650.00
Andria COLLINS	Food Service	\$11,995.00
Wendy COLUMBARE	Substitute	\$3,500.00
Ken COOK	Facilities	\$3,627.48
Jennifer CRONSHAW	Substitute	\$4,935.00
Anne CULLEN	Admin Secretary	\$31,436.74
Kathryn CUNNINGHAM	Nurse	\$54,234.00
Kendra DECOTA	Substitute	\$7,315.00
Margaret DEXTER-YONCHAK	Tchr Gr 7	\$42,004.00
Audrey DOLAN	Tchr Gr 4	\$61,879.02
Nicole DOYLE	Tchr Special Educ	\$44,759.88
Denise DOYON	Sec'y Special Educ	\$24,473.08
Cynthia DUFFY	Paraprofessional	\$21,747.65
Beth EATON	Paraprofessional	\$16,116.11
Jennifer EDGERLY	Tchr Gr 4	\$61,149.98
Elizabeth EVANS	Substitute	\$1,820.00
Louise FLOOD	Coach/Substitute	\$1,420.00
Deborah FOWLER	Facilities	\$13,471.25
Kimberly FRANCOUER	Subtitute	\$70.00
Donna FRANKLIN	Library/Media Paraprofessional	\$18,645.60
Judith FRASE	Substitute	\$875.00
Stephanie GAGE	Facilities	\$25,437.36
Allan GAHM	Tchr Gr 6	\$68,377.98
Cindy GALE	Paraprofessional	\$20,435.80
Eric GALE	Food Service Director	\$33,984.91
Georgia GARLAND	Tchr Gr 3	\$49,673.00
Christopher GEMPP	Tchr Music	\$43,412.98
Donna GOODELL	Paraprofessional	\$24,055.20
Tyler GOODELL	Substitute	\$6,685.00
Donna GOSCINSKI	Tchr Gr 6	\$62,643.98
Ann GRAHAM	Paraprofessional	\$22,233.40
Patrick GRONDIN	Substitute	\$490.00
Robin GRONDIN	Tchr Special Educ	\$41,839.00

Name	Position	Salary
SangEun HAN	Tchr Gr 8	\$39,285.00
Tracy HANSON	Tchr Gr 2	\$53,398.98
Holly HARRIS	Tchr Gr 2	\$62,169.00
Stacey HARRIS	Substitute	\$140.00
Linda HARTMANN	Tchr Special Educ	\$61,605.86
Laura HEBERT	Admin Secretary	\$28,653.10
Meghan HEDSTROM	Tchr Health	\$40,849.98
Erica HELM	Coach	\$200.00
Gary HESELTON	Facilities Mgr	\$43,479.02
Lisa HESELTON	Coach	\$1,400.00
Debra HINRICHSEN	School Board	\$600.00
Janet HOMIAK	Tchr Reading	\$52,564.40
Henry IRONS	Facilities	\$2,453.00
Mary IRONS	Tchr Gr 1	\$60,138.98
Gregory JORDAN	Substitute	\$1,421.75
Heidi JORDAN	Tchr Art	\$44,070.00
Richard KAUFMAN	Guidance PT	\$40,599.90
Melissa KERIVAN	Bookkeeper	\$37,207.93
Victoria KERIVAN	Substitute	\$170.00
Robyn KRASKO	Tchr Phys Ed	\$62,099.98
Karen LIBBY	Paraprofessional	\$20,189.10
Julia LIGHTNER-FREDYMA	Tchr Technology	\$58,019.36
Carol LORD	School Board	\$600.00
Heather LORENZO	Tchr Kindergarten PT	\$27,851.48
Patricia LUCAS	Paraprofessional	\$23,886.11
Kelly MARBLE	Tchr Gr 1	\$42,252.00
Terri MARSH	Lunch Monitor	\$6,608.58
Stephania MARTIN	Tchr Gr 2	\$46,481.98
Andrew MASON	Substitute	\$1,785.00
Elizabeth MASON	Tchr Kindergarten	\$58,229.00
Nancy MASON	Guidance	\$64,327.98
Dennis MAYO	Principal	\$86,250.00
Zachary MAYO	Summer Custodial	\$1,196.00
Colleen MCMAHON	Paraprofessional	\$23,104.60
Cristina MERCEDES	Tchr Spanish	\$50,673.00
Diana MONAHAN	Substitute	\$5,425.00
Kimberly MORRISETTE	Paraprofessional/ Substitute	\$27,472.62
Amy MORSE	Coach	\$200.00
Cisa MULLIGAN	Substitute	\$350.00
Beverly NEMETZ	Substitute	\$70.00
Tina NICHOLS	School Board	\$600.00
David NIX	Tchr Gr 5	\$61,250.00
Anne O'CONNOR	Nurse Substitute	\$100.00
Sharon OLSSON	Substitute	\$805.00
Bruce PATRICK	School Board	\$600.00
Bradley PICKARD	Facilities	\$26,194.80
William PICKARD	Substitute	\$3,921.99
Sandra PIERCE	Sch Dist Treas	\$4,370.50
Kaela PLANTE	Substitute	\$1,120.00
Maryellen PLANTE	Tchr Gr 2	\$59,728.98

Name	Position	Salary
Linda PLAZA	Paraprofessional	\$18,027.10
Carrolle POPOVICH	Sch Dist Secretary/Clerk	\$2,414.48
Lynda POWERS	School Board Chairman	\$700.00
Alison QUINTON	Tchr Gr 1	\$2,600.00
Candice RAY	Paraprofessional	\$18,982.60
Sarah ROY	Tchr Gr 3	\$51,586.00
Jill SAIA	Tchr Gr 5	\$61,005.98
Abigail SARGENT	Substitute	\$175.00
Karen SARGENT	Paraprofessional	\$23,086.60
Carolyn SAWYER	Tchr Gr 8	\$42,974.50
Julie SCHRAUFNAGEL	Paraprofessional	\$21,332.60
Kelly SETTLELEN	Tchr Gr 7	\$38,630.98
Terry SMITH	Paraprofessional	\$19,345.60
Linda SPAANENBURG	Tchr Reading Specialist PT	\$250.00
Kathryn STALEY	Tchr Reading Specialist	\$64,603.00
Janice STIMMELL	Tchr Reading Recovery	\$48,499.98
Sarah SWASEY	Substitute	\$490.00
John SWEENEY	Facilities	\$15,183.39
Robert THIVIERGE	Substitute	\$140.00
Michelle THOMAS	Substitute	\$1,435.00
Lanta TOTTEN	Coach	\$200.00
Darlene TOWLE	Paraprofessional	\$14,025.07
Jason TRAFTON	Tchr Gr 6	\$47,840.98
Jennifer TRAFTON	Paraprofessional	\$19,621.60
Nicole TURSI	Tchr Reading	\$19,350.00
Lynda VOGT	Tchr Special Educ	\$63,627.98
Kristine VULNER	Paraprofessional	\$20,556.60
Deannah WALLACE	Assistant Principal	\$70,890.00
Shelly WELCH	Tchr Gr 1	\$42,812.98
Judith WHITCHER	Tchr Special Educ	\$20,491.75
Alison WICHROSKI	Tchr Speech /Language	\$67,966.68
Rebecca WIGGIN	Tchr Speech /Language	\$59,337.00
Ashley WILLIAMS	Substitute Nurse	\$1,950.00
Susan J. WILLIAMS	Tchr Media Generalist	\$66,081.04
TOTAL '12-'13		* \$3,501,257.06

*\*These figures include all payroll: contracts, stipend, overtime and insurance/sick day/buy-out payments.*

#### **CAPITAL RESERVE FUNDS 2012/2013**

Capital Reserve Fund	
Balance as of June 30, 2013	<b>\$346,433.55</b>
Education of Person's w/ Disabilities Fund	
Balance as of June 30, 2013	<b>\$75,122.51</b>
Special Education Growth Fund Trust	
Balance as of June 30, 2013	<b>\$1,500.62</b>

## *Superintendent's Report*

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The 2012-13 school year was a challenging, yet successful school year. Staff worked throughout the year to revise lessons and curriculum to increase the academic rigor as we move forward to the Common Core Standards. Technology needs continue to be addressed to ensure that we are ready for the computer based state testing. The students of Strafford School continue to score well on the state testing.

Professional development was a focus as the Math In Focus Program was implemented. Innovative schedules and instructional techniques were put into place to ensure that every student is challenged to the best of their abilities. In addition, the Summer Literacy Program was expanded to include all grade levels, as well as math instruction.

Outdoor areas at the school also saw many improvements. The soccer field and fencing were completed with support from Strafford Recreational Sports. The students were also active in a wide variety of sports teams, in addition to participating in the Special Olympics. Other co-curricular areas the students participated in included Destination Imagination Team and the Kids Against Bullying group presentation in Concord.

Many thanks to the PTO as they continue to be a vital support group for the students at Strafford School. A few examples of programs they sponsored included Pumpkin Hollow Field Day, Field Trips, Teacher Appreciation Day and much more.

Although I started as your superintendent July 1, 2013, the desire of the community to ensure quality schools and exceptional educational programming quickly became evident. I want to thank you for your support of our schools as we continue the journey of continuous improvement.

Respectfully submitted,

Robert Gadomski, Ed.D.

Superintendent of Schools

## *Strafford School 2013 Principal's Report*

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Strafford School – A place where passionate, committed families, dedicated and knowledgeable staff, and prideful, respectful students come together to create greatness! As you walk down the halls in our beautifully maintained building you will see and hear excellent teaching and engaged students. This excellence and creativity is evident in all that we do each and every day. There are constant examples and displays of problem solving, top quality art work, excellent academic achievements, beautiful voices, and social graces. The students of Strafford School seem to rise to any and all expectations and most often exceed those expectations. One of our Destination Imagination teams went to Tennessee to represent us in the Nationals and our Kids Against Bullying group went to Concord to speak and be recognized for their amazing contributions. We are so fortunate to have such an involved community. This level of support translates into the amazing student body that is “Strafford School”. Thank you for allowing us to share in the development and growth of such well mannered, empathetic, awesome kids!

Our students are a result of not only their own dedication and hard work, but that of their families/guardians and the staff that supports them each day. I have truly never worked with such an intense, supportive, knowledgeable group of people who legitimately care about not only the students in their classroom, but the entire student body and each other. The staff at Strafford School come together regularly to problem solve for kids. This was recognized through our Circle of Excellence Award from the State of New Hampshire this fall. This award recognizes schools where students perform at extremely high levels of academic achievement. Our students would not be able to gain and maintain such excellence without the stellar staff that is behind them. Thank you to the entire staff at Strafford School. Our custodial, secretarial, technology and kitchen staff go above their listed duties each day to ensure that we are all functioning in tip top shape and that all needs and little bodies are accounted for while our teaching staff helps to fill those brains with solid information and problem solving skills. It truly does take a village.

The start of this school year has been riddled with change and adjustment. Change – frightening for most, exciting for some, and ultimately energizing for all. Many changes took place this year with student achievement at the forefront of the decision making. Teachers were moved to different grade levels to capitalize on their areas of certification and expertise, to create a spark with some new thinking and content, and to build new well balanced grade level teams. We have also been working diligently with math consultants and trainers to implement the newly adopted Math in Focus series. I need to take a moment to acknowledge that yes; our New England Common Assessment Program (NECAP) scores have declined. This is not cause for worry or concern at this time. Due to the shift from the NECAP assessment to the Smarter Balanced Assessment we needed to



adjust how we teach our students to be test takers. Adjustment and teaching takes time and can only be accomplished once it has begun. So, as we have shifted to the Common Core Standards we have also shifted to instructing our students on how to attack a multi-step, multi-discipline assessment item with solid justification for their response. I also understand that the Common Core Standards themselves have been upsetting to some and confusing to others. Rest assured that we as educators have always taught to a set of academic standards in New Hampshire. For years teachers have been following and teaching to the grade level expectations as dictated by the state. The Common Core is no different. However, we now have a greater emphasis on depth of knowledge, mastery, and factual knowledge. The Common Core can at its simplest be viewed as education without zip codes. Now, when a family moves from one state to another, the receiving school will have greater consistency regarding what the child has been taught and when.

During this year of adjustment the staff has continued to focus on climate and culture within the school setting. At the forefront of our studies and discussions is the Responsive Classroom approach. Responsive Classroom is a research- and evidence-based approach to education that leads to greater teacher effectiveness, higher student achievement, and an improved school climate. If we do not model our expectations and demonstrate consistency then we cannot assume that our students know what we want them to do. There are 3 main modules of study through Responsive Classroom; The Morning Meeting, Teacher Language (The Power of Our Words), and Teaching Discipline in the Classroom (Rules in School). This year we have taken on the challenge of the Teacher Language module. You may hear teachers using phrases such as; “Show me how we...., What does it look like when....., What does it sound like when....., Remind me how we.....”. This use of this type of language encourages students to think about their own choices and actions and will ultimately promote independent, intrinsically motivated self starters.

As we work through the remainder of this school year and into the next we will continue to celebrate our accomplishments and improve/adjust areas of need while we laugh and share the school day with your children. I thank you for the opportunity to serve the students, families, and staff of Strafford School.

Respectfully,

Deannah Wallace

Principal





## ANNUAL REPORT FOR THE TOWN OF STRAFFORD 2012-2013 SCHOOL YEAR



The Board of Trustees of Coe-Brown Northwood Academy is pleased to provide this Annual Report of the 2012-2013 school year to the Strafford School Board. We have enjoyed a long-term cooperative working relationship with the Strafford School Board and continue to work hard to ensure the educational opportunities for Strafford students are competitive, satisfying and of the highest quality. The Board of Trustees strives, through its administration, faculty, and rigorous academic and co-curricular programming, to provide the most comprehensive and challenging educational experience for Strafford students.

*The included information should provide an overview of current and future educational and development plans for the Academy.*

### Strafford Students Enrollment Breakdown: 2012-2013

	August 2012	May 2013
Seniors	72	65
Juniors	49	49
Sophomores	58	57
Freshmen	52	51
TOTAL	231	222

*Of the total students enrolled from Strafford at Coe-Brown Northwood Academy, the following enrollment changes took place throughout the 2012-2013 school year:*

### Strafford Students Enrollment Changes by Class: 2012-2013

	Dismissed	Moved	Additions	Other Reasons
Seniors	1	7	1	0
Juniors	0	1	1	0
Sophomores	0	2	1	0
Freshmen	0	3	2	0

*For those students who were dismissed, 1 attended the SAU #44 Alternative Education Program.*

*CBNA offers a traditional high school academic program, with several Honors level and Advanced Placement level coursework. Strafford students took advantage of such programming in the following manner:*

### Strafford Students and Honors Programming: 2012-2013

Class of 2013 Graduating with Honors:	76%
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#### Enrollment in Honors Level Courses:

Class	Number of Students	Class	Number of Students
Chemistry Honors	13	Spanish IV Honors	2
Physics Honors	6	Spanish AP	2
Honors & AP Art	5	French IV Honors	4
English 11 AP	7	Calculus Honors	6
English 12 Honors	19	Calculus AP	2
English 12 AP	4	Economics Honors	15
US History Honors	8	US History AP	5

*CBNA believes strongly that reading is the key to success for our students. We utilize several methods to assess student reading levels, including the *NECAP* examination, the *Scholastic Reading Inventory*, and individualized testing and assessment via our *Reading Specialist*.*

#### **Strafford Reading Levels: 2012-2013**

Class of 2014 *NECAP* Reading Levels October 15, 2012: **88.0% Proficient**

Class of 2016 *Scholastic Reading Inventory*: June 21, 2013

Advanced: 25%	Proficient: 39%
Basic: 26%	Below Basic: 10%

*Following graduation from Coe-Brown Northwood Academy, Strafford students participate in many varying post-secondary experiences.*

#### **Strafford Post-Graduate Experiences**

	Strafford Class of 2012	Strafford Class of 2013	Entire CBNA Class of 2013
4-year post secondary	24	43 (65%)	90 (56%)
2-year post secondary	17	11 (17%)	35 (22%)
Other programs	6	0 (0%)	0 (0%)
Military	3	2 (3%)	10 (16%)
Work Force	7	10 (15%)	20 (13%)
Delayed Graduation	1	0 (0%)	5 (3%)

#### **EDUCATIONAL PROGRAMS**

As the sending towns have increased in population over the last thirty years, so has the student body at the Academy. This has allowed us to develop new programs and educational opportunities to best meet the needs of

our diverse learners. High standards of work ethic, behavior, and personal responsibility have been established and upheld by the administration, faculty and staff.

Positive feedback from students who have attended post secondary institutions, as well as their high academic performances at such places, informs us that they have felt well prepared for the challenges of college. This reflects on the academic rigor of their coursework here at Coe-Brown Northwood Academy.

The Education Committee of the Board of Trustees, which has voting representatives from Northwood and Strafford, annually reviews course offerings to ensure that they are appropriate to meeting students' needs and are in keeping with the high academic standards set by the Board and administration. For the 2012-2013 academic year, the following courses were added to the Program of Studies:

- Sports and Society CP
- Foundations of Teaching CP
- Power and Energy
- SAT Prep
- Intro to Business
- Basic General 3 Dimensional Design
- French II Honors
- Film and Production CP
- Criminal Justice CP
- AP Language and Composition

The Academy continues to develop curriculum and teaching techniques for meeting the Common Core Standards and in preparation for the upcoming Smarter Balanced Assessment which will be arriving in the spring of 2015. Students at Coe-Brown continue to score in the upper percentiles of the AP examinations, NH NECAP testing, and excel in many areas outside of academia as well. We have been thrilled to have so many members of the community come to the Academy to enjoy talented performances within our athletic, music, arts, and drama programs.

At this time of great educational reform, those representatives from the Northwood and Strafford School Boards who serve on the Education Committee have become even more important in providing a vital link between the Academy and the sending schools. These representatives influence student discipline, hiring of faculty, and assist in the coordination of educational programs. This joint participation is unique among schools that hold tuition contracts with other school districts. The Board of Trustees encourages the active participation by the Northwood and Strafford representatives. Individual faculty members, both at Coe-Brown as well as at Strafford School, have participated in a new program initiated by the joint board, "*Bridges*." Faculty members met repeatedly throughout the 2012-2013 year in different department groups with the goal of continuing to bridge any gap in the transition from elementary to high school. Their work has been positive and effective in improving the educational experience for our students.

## **CO-CURRICULAR**

The Academy strives to provide opportunities for students to become well-rounded adults through an intensive co-curricular program. Dozens of clubs are available for student membership, including some of our most recently created: Tri-M Music Honor Society, Film Club, Creative Writing Club, GSA as well as some clubs that have been in existence for most of Coe-Brown's history such as FFA, Band, Chorus, National Honor Society, and many more. Students are encouraged to become as involved as possible. Each of these activities are monitored and evaluated to ensure a worthwhile experience that meets the Academy's mission.

Athletic offerings at the Academy continue to evolve with our student-athletes. The athletic programs provide opportunities for students to practice self-discipline, time management, the importance of teamwork and good sportsmanship. We have continued to see great success with our student athletes, including winning Girls' Cross Country Division II State Championship, Girls' Indoor Track Division II State Championship, Girls' Outdoor Track and Field Division II State Championship, Girls' Softball Division II Runner-Up, Girls' Volleyball Final Four, Boys' Basketball Final Four, and the 2012-2013 NHIAA Division II Sportsmanship Runner-Up. We had an enjoyable first year of a cooperative ice hockey team, a Bass Fishing Team and are looking forward to the start of boys' and girls' lacrosse this upcoming spring.

As with all programs, the Board of Trustees is striving to provide first-class athletic facilities and to make them available, as appropriate, to the citizens of Northwood and Strafford. This is in keeping with the Board's commitment to make the Academy a part of the local communities. Many of you have already visited our new soccer and softball field and will see positive updates on the baseball field.

## **PHYSICAL PLANT**

The Board of Trustees has worked to develop and implement a multi-year Master Plan to enhance the Academy's education services. This includes a review of current classrooms, pedestrian and vehicular circulation patterns, new facility needs and possible locations for these facilities. The Academy's ability to construct new facilities is based on very limited available funds that can be used for such endeavors.

Because the Academy does not receive any state funding, all capital construction must be funded through endowments and the rental charge to sending schools based on the current valuation of the property. This fiscal constraint does limit the Academy's ability to construct new facilities. For that reason, each construction project is considered carefully and has been deemed necessary and vital for continued growth of the Academy.

All who have driven by the Academy have seen the construction taking place on Smith Hall, begun in the late spring of 2013. This project will conclude with six new classrooms, an updated atrium, and a cat-walk through the main lobby. This much needed, modernized space will be utilized by the math department upon completion of construction. We have appreciated all students, faculty, parents, and community members who have been flexible in working around the construction crews and who have seen our temporarily messy appearance.

In addition, the student kitchens and greenhouse have been improved significantly, assisting two very important curriculum areas for our students. We have been proud of the work done in our vocational areas, preparing students for careers in these practical and thriving fields.

## **THE BOARD OF TRUSTEES**

The Board of Trustees and its committees (Administration, Athletics, Development, Education, Facilities, Fiscal Management, & Long-Range Planning) continue to work to enhance the educational opportunities for the students. The Education Committee, with representatives from Northwood and Strafford, continues work on long-range planning goals that better address curriculum and educational needs of the students. Faculty selection is a critical part of the process to ensure exceptional staff who are not only highly qualified, but are dedicated to the educational process. The input from the Northwood and Strafford representatives plays a critical part of the process.

The Athletic Committee supports enhanced opportunities for students to participate in team and club sports. A wide variety of year-round programs and camps are also available to students. The Academy staff is working to enhance cooperation and participation with the elementary schools in both the athletic and arts areas. Parental support of these programs is important and the Committee is working on this issue in conjunction with the administration.

The Development Committee is actively working on programs that support and enhance alumni relations and fundraising activities. Although Coe-Brown Northwood Academy has full tuition contracts with Northwood and Strafford, it is still a private school administered by a Board of Trustees which is responsible for the financial integrity of the Academy. The publication of the *VISIONS* magazine and fundraising drives are vital steps in continuing to reach out to alumni and prospective students in the process of maintaining our long-range plan. The generosity of many people has resulted in enhancements to the physical plant, educational opportunities for students and faculty and a higher level of recognition of the quality of education offered by the Academy to local students. All this has been accomplished without utilizing tax dollars.

## **THE FUTURE**

The Board of Trustees thanks the town of Strafford for the cooperative spirit and joined efforts to best serve our high school students. We anticipate a continued constructive and productive relationship with the Strafford School Board and between the Headmaster and Administration of Strafford School and SAU #44. The Board is committed to expanding the educational experience of its student body to best prepare them for the future challenges they will face as adults. We look forward to a continued long-term relationship with the citizens of Strafford in achieving this endeavor.

Respectfully submitted by  
Coe-Brown Northwood Academy  
Board of Trustees & Administration

STRAFFORD SCHOOL DISTRICT

GOVERNMENTAL FUNDS

BALANCE SHEET

JUNE 30, 2013

	General Fund	Food Service Fund	Nonmajor Governmental Fund	Total Governmental Funds
<b>ASSETS</b>				
Cash and short-term investments	\$ 378,878	\$ -	\$ -	\$ 378,878
Intergovernmental receivables	425,723	9,891	-	435,614
Inventory	-	1,085	-	1,085
Due from other funds	-	-	72,977	72,977
<b>TOTAL ASSETS</b>	<b>\$ 804,601</b>	<b>\$ 10,976</b>	<b>\$ 72,977</b>	<b>\$ 888,554</b>
<b>LIABILITIES</b>				
Accounts payable	\$ 32,240	\$ -	\$ -	\$ 32,240
Intergovernmental payables	15,616	-	-	15,616
Accrued payroll and benefits	41,114	-	-	41,114
Due to other funds	65,188	7,789	-	72,977
<b>TOTAL LIABILITIES</b>	<b>154,158</b>	<b>7,789</b>	<b>-</b>	<b>161,947</b>
<b>FUND BALANCES</b>				
Nonspendable	-	1,085	-	1,085
Restricted	-	2,102	-	2,102
Committed	423,059	-	72,977	496,036
Assigned	50,000	-	-	50,000
Unassigned	177,384	-	-	177,384
<b>TOTAL FUND BALANCES</b>	<b>650,443</b>	<b>3,187</b>	<b>72,977</b>	<b>726,607</b>
<b>TOTAL LIABILITIES AND FUND BALANCES</b>	<b>\$ 804,601</b>	<b>\$ 10,976</b>	<b>\$ 72,977</b>	<b>\$ 888,554</b>

The accompanying notes are an integral part of these financial statements.

### *School Administrative Unit #44*

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#### *District Share of the SAU#44 Budget*

DISTRICT	2010 EQUALIZED VALUATION	VALUATION PERCENT	2010-2011 ADM IN ATTENDANCE	PUPILS PERCENT	COMBINED PERCENT	2013-2014 DISTRICT SHARE
Northwood	474,994,868	32%	409.91	31%	63%	\$358,423.53
Nottingham	552,977,992	37%	479.82	37%	74%	\$421,005.41
Strafford	<u>447,164,434</u>	<u>31%</u>	<u>418.36</u>	<u>32%</u>	<u>63%</u>	<u>\$358,423.53</u>
TOTAL	1,475,137,294	100%	1308.09	100%	200%	\$1,137,852.47

### *School Administrative Unit #44*

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#### *2013-2014 Salaries*

Superintendent of Schools \$109,000.00  
Business Administrator \$56,590.00  
Special Education Director \$85,000.00  
Assistant Special Education Director \$65,264.29  
Grant Administrator (Part -Time) Vacant

# DEPARTMENT OF REVENUE ADMINISTRATION

## Municipal Services Division 2013 Tax Rate Calculation

*Dalm. Co.*  
*11/13/13*

**TOWN/CITY: STRAFFORD**

Gross Appropriations	2,656,985
Less: Revenues	1,715,335
	0
Add: Overlay (RSA 76:6)	34,715
War Service Credits	41,900

No Audit Received - RSA 41:31-d

Net Town Appropriation	1,018,265
Special Adjustment	0

Approved Town/City Tax Effort	1,018,265
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**TOWN RATE**  
**2.21**

### SCHOOL PORTION

Net Local School Budget:			
Gross Approp. - Revenue	10,754,129	552,659	10,201,470
Regional School Apportionment			0
Less: Education Grant			(2,080,123)

Education Tax (from below)	(1,094,015)
Approved School(s) Tax Effort	7,027,332

**LOCAL**  
**SCHOOL RATE**  
**15.31**

### EDUCATION TAX

Equalized Valuation(no utilities) x	\$2.435
449,287,400	1,094,015
Divide by Local Assessed Valuation (no utilities)	
454,865,600	

**STATE**  
**SCHOOL RATE**  
**2.41**

### COUNTY PORTION

Due to County	1,260,537
	0

Approved County Tax Effort	1,260,537
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**COUNTY RATE**  
**2.75**

**TOTAL RATE**  
**22.68**

Total Property Taxes Assessed	10,400,149
Less: War Service Credits	(41,900)
Add: Village District Commitment(s)	0
<b>Total Property Tax Commitment</b>	<b>10,358,249</b>

### PROOF OF RATE

Local Assessed Valuation	Tax Rate	Assessment
Education Tax (no utilities)	2.41	1,094,015
All Other Taxes	20.27	9,306,134
		10,400,149

**TRC#**  
**148**

**TRC#**  
**148**



## *2013 Strafford School District Meeting SAU #44*

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*March 13, 2013*

*7:00 PM*

### **School Board Members:**

Ms. Lynda Powers, Chairman  
Ms. Debbie Hinrichsen, Vice Chairman  
Mr. Bruce Patrick  
Ms. Tina Nichols  
Ms. Carol Lord

### **Others:**

Moderator James Allmendinger  
Dr. Michael Ludwell, Superintendent, SAU #44  
Mr. Frank Markiewicz, Business Administrator, SAU #44  
Ms. Erica MacNeil, Assistant Special Education Director, SAU #44  
Mr. Dennis Mayo, Principal, Strafford School  
Ms. Deannah Wallace, Assistant Principal, Strafford School  
Mr. Gordon Graham, Esq.  
Ms. Carrolle A. Popovich, Strafford School District Clerk

Moderator Allmendinger called the 2013 Strafford School District Meeting to order at 7:00 PM, declaring that there was a quorum present and that the Warrant had been duly posted. He noted that the purpose of the meeting was to conduct all lawful business to come before the body, and consider Warrant Articles 1-8. At this time, Moderator Allmendinger asked that everyone rise for the Pledge of Allegiance to the Flag. He introduced himself as well as those sitting at the front tables, noting the following: Ms. Lynda Powers, Chairman, Strafford School Board; Ms. Debbie Hinrichsen, Vice Chairman, Strafford School Board; Mr. Bruce Patrick; Ms. Carol Lord; Ms. Tina Nichols; Dr. Michael Ludwell, Superintendent, SAU #44; Mr. Frank Markiewicz, Business Administrator, SAU #44; Ms. Erica MacNeil, Assistant Special Education Director, SAU #44; Mr. Dennis Mayo, Principal, Strafford School; Ms. Deannah Wallace, Assistant Principal, Strafford School; Mr. Gordon Graham, Esq., legal counsel for SAU #44 and Ms. Carrolle Popovich, Strafford School District Clerk. Moderator Allmendinger asked that those wishing to speak state their name slowly. He noted that if there was the need for a ballot vote, volunteers to help count votes would be needed, and added that anyone who wished to make a motion speak clearly and slowly, so that the Clerk could record it. Moderator Allmendinger pointed out that there were several non-residents – Mr. Dennis Mayo, Principal of the Strafford School; Ms. Deannah Wallace, Assistant Principal of the Strafford School; Dr. Michael Ludwell, Superintendent, SAU 44; Mr. Frank Markiewicz, Business Administrator for SAU #44; Ms. Erica MacNeil, Assistant Special Education Director and Mr. Gordon Graham, Esq., legal counsel for the SAU #44 School in attendance, and noted that, without objection, he would allow these individuals to speak, if called upon and answer any questions that might come up. He also requested that those in attendance silence their cell phones, pagers or any other electronic devices during the meeting. Moderator Allmendinger reviewed the rules for the conduct of the meeting, noting that they were “Jim’s Rules”. He stated that the rules were as follows: order would be preserved for the conduct of business; all persons who wished to address the meeting should do so through the moderator, using the microphone, and speak clearly, beginning their remarks by stating their name and where they live. Moderator Allmendinger also stated that no one would be allowed to speak more than once on a subject until all individuals desiring to speak had at least one chance to do so. He stated that he would not vote on Articles, but might vote to create or break a tie, or vote on a secret ballot, adding that the exception to that rule would be if there was a need to have an assistant moderator step in, in his place. Moderator Allmendinger asked that all motions and amendments be stated in the positive; that all remarks being made during the meeting be confined to the issue and not to personalities; comments not directed to the motion being debated would be discouraged by the Moderator; he would not tolerate profane or inappropriate language or personal attacks; if the meeting got out of hand, he would recess the meeting until it was quiet and would have any person that did not obey the rules removed from the meeting. Moderator Allmendinger stated that a motion would not be subject to debate, until it was stated by the Moderator and seconded. He noted that he would allow one amendment to the motion and one amendment to the amendment. Moderator Allmendinger stated that he would allow a motion to move the question, only after he felt that there was adequate debate on the motion, and would then ask if the body was ready to vote on the motion; he would call for a secret ballot vote if he felt it was

needed to get a fair vote without intimidation, or if he felt that the vote was too close to call otherwise. He stated that otherwise, votes would be by show of cards or division of the house. Moderator Allmendinger stated that any registered voter could submit a request for a secret ballot vote to him in the meeting that included five (5) signatures prior to the vote. He stated that any vote was subject to a motion for reconsideration, noting that he might take Articles out of order, if he believed that it would better relate to the subject at hand or to expedite the meeting. Moderator Allmendinger noted one final rule, stating that if those in attendance believed that he made a mistake, they could rise and challenge his decision, and by a majority vote of the body, he could be overruled.

Moderator Allmendinger began by reading Warrant Article #1.

**Warrant Article #1:**

**"To choose agents and committees in relation to any subject embraced in this warrant."**

Moderator Allmendinger asked if there was anyone who had a motion to choose an agent or committees. There being none, he passed over Warrant Article #1.

Moderator Allmendinger then read Warrant Article #2.

**Warrant Article #2:**

**"To see if the Strafford School District will vote to raise and appropriate the amount of Ten Million Six Hundred Fifty One Thousand One Hundred Twenty Nine Dollars (\$10,651,129) for the support of schools, for the payment of salaries for the school district officials and agents, and for the payment for the statutory obligations of the Strafford School District."**

The operating budget warrant does not include appropriations contained in any other warrant articles

*The School Board recommends this appropriation*

**Ms. Powers moved, duly seconded by Ms. Nichols to adopt Warrant Article #2.**

Chairman Powers advised that the Board had held a public hearing regarding the proposed budget about a month ago, and went through the proposed budget, page by page. She thanked Administration and staff, and referenced a hand out that was available which spoke to the budgetary process, noting that the process took several months before it was then reviewed by the Board. She explained that the Board held several meetings where they went through the budgetary recommendations to determine what was appropriate to submit to the community. She noted that this year's budget was below the previous year's budget, stating that it was below 1% or \$117,000.00. Moderator Allmendinger noted that there had been a suggestion that a presentation be made at the Strafford School District Meeting regarding the implementation of Common Core Curriculum Standards. He referenced a hand out regarding Common Core Standards which was available to anyone at the meeting. He further noted that the same presentation was given at a meeting held on Monday, March 11<sup>th</sup>, adding that he would not ask that the presentation regarding Common Core be made, unless there was a "groundswell of interest" to have the presentation made. Moderator Allmendinger advised that the floor was open for discussion regarding Warrant Article #2. There being no discussion regarding Warrant Article #2, Moderator Allmendinger re-read Warrant Article #2. **On a show of cards, Warrant Article #2 passed, and was declared as such by Moderator Allmendinger.**

Moderator Allmendinger then read Warrant Article #3.

**Warrant Article #3:**

**"To see if the Strafford School District will vote to raise and appropriate the sum of Fifty Three Thousand Dollars (\$53,000) for the purpose of purchasing new equipment to upgrade school security for Strafford school."**

*The School Board recommends this appropriation*

Moderator Allmendinger referenced a hand out available which added detail to Warrant Article #3, and read the following: "School Safety Items - The following are estimates of safety upgrades as a result of discussions at school board meeting, staff meetings and discussions with parents. Gary Heselton, our facilities manager, has spent considerable time getting these estimates and proposals from companies in a short amount of time – thanks to him. These are proposed items and are not included in the budget:

- Install and program a digital camera system at entrances and all exterior views of the school building. A monitor will be stationed in the main office and the system will have a digital storage system. Proposal \$19,734.00
- Installing and upgrading the school phones to all rooms outside line access, voicemail, all-call and room-to-room calling. This will allow 911 to be called from any room in the building. Proposal \$9,915.00
- Bullet proof window with steel tray at front entry in office. Proposal \$5,760.00
- Window shade upgrades for elementary windows to replace current blinds. Proposal \$7,241.00
- School Intruder Security Door locks for classrooms – to replace 36 doors so they can be locked from the inside of the classroom with a key. Proposal \$10,350.00

TOTAL - \$53,000.00”

**Ms. Lord then moved, seconded by Ms. Nichols, to adopt Warrant Article #3.**

Mr. Davis Clark asked how window shades related to school safety. Mr. Mayo advised that the request for the window shades would allow them to be pulled down quickly in case there was someone outside of the school building that should not have school access, thereby prohibiting them from being able to see where children were within the school. He noted that some of the blinds in some of the classrooms did not close all the way, adding that the rooms presently could not be secured and sealed off to prohibit people from seeing inside the classrooms. Ms. Missi Kerivan asked if this security proposal included the outside modulars. Mr. Mayo explained that the proposal included the entrance between the modulars and the school building. **There being no discussion regarding Warrant Article #3, Moderator Allmendinger re-read Warrant Article #3. On a show of cards, Warrant Article #3 passed, and was declared as such by Moderator Allmendinger.**

Moderator Allmendinger then read Warrant Article #4.

**Warrant Article #4:**

**“To see if the Strafford School District will raise and appropriate up to the sum of Twenty five thousand dollars (\$25,000) to be added to the School District Capital Reserve Fund, established in 1985, for the purpose of financing any and all capital improvements to school buildings. This sum to come from June 30, 2013 unassigned fund balance available for transfer on July 1, 2013. No amount to be raised from taxation.”**

*The School Board recommends this appropriation.*

**Ms. Hinrichsen moved, seconded by Chairman Powers to adopt Warrant Article #4.**

Chairman Powers noted that money is added to this Capital Reserve Account every year, in case it is needed for problems regarding the building. She noted that the money does not come from taxation; but rather, from excess funds at the end of the year. Ms. Carolyn Clark asked if it would behoove the District to put the excess money from last year towards paying off the debt a little sooner. She further asked if consideration had been given to what the debt service cost, as it compared to what would be made on interest on the Capital Reserve fund. Mr. Markiewicz advised that the debt service is scheduled, adding that the District could not change from that debt service on the bond. He noted further that the District is part of a group (a group of municipalities and school districts) that came together for one bond, adding that the bank schedules the principle and interest payments through the term of the bond. He deferred further explanation to Attorney Graham. Attorney Graham explained further that each set of bonds that are sold have different conditions on them. He noted that each set of bonds has their own set of criteria regarding whether they can be paid off or whether they can be refinanced. Attorney Graham stated that because of the refinancing of bond debt through the issuance of new bonds, this practice has been given many more restrictions regarding bond refinancing.

Ms. Jane Vachon asked how much money was currently in the Capital Reserve Fund. Ms. Kerivan noted that this account had roughly \$345,000.00 within it. **There being no further discussion, Moderator Allmendinger re-read Warrant Article #4 and called for the vote. Moderator Allmendinger noted that, on a show of cards, the vote on Warrant Article #4 passed.**

For the record, Mr. Markiewicz noted that the balance within the School District Capital Reserve Fund (Warrant Article #4) had \$346,353.00 within it.

Moderator Allmendinger then read Warrant Article #5.

**Warrant Article #5:**

**"To see if the Strafford School District will vote to raise and appropriate up to the sum of Twenty five thousand dollars (\$25,000) to be added to the Capital Reserve Fund for Education of Persons With Disabilities, established in 2010, for the purpose of meeting the expenses of educating students with disabilities. This sum to come from June 30, 2013 unassigned fund balance available for transfer on July 1, 2013. No amount to be raised from taxation."**

*The School Board recommends this appropriation.*

**Mr. Patrick moved to adopt Warrant Article #5. Ms. Hinrichsen seconded the motion.**

Mr. Lester Huckins asked how much money was currently within that account. Mr. Markiewicz advised that that account currently had \$75,105.00 in it. Moderator Allmendinger asked if there were any other questions, comments or concerns regarding Warrant Article #5. **There being none, Moderator Allmendinger re-read Warrant Article #5 and then called for a vote on Warrant Article #5. On a show of cards, the vote on Warrant Article #5 passed.**

Moderator Allmendinger then read Warrant Article #6.

**Warrant Article #6:**

**"To see if the Strafford School District will vote to require that the annual budget and all special warrant articles having a tax impact shall contain a notation stating the estimated tax impact of the article."**

**Ms. Hinrichsen moved, duly seconded by Chairman Powers to adopt Warrant Article #6.**

Moderator Allmendinger asked if anyone had any questions or comments regarding Warrant Article #6. Ms. Hinrichsen explained that, if adopted, the tax impact would be noted next to the Warrant Article.

Mr. William Lord noted that this issue had come up before the town last year, noting the ruling from the Department of Revenue Administration. Attorney Graham stated that an opinion was provided by the Attorney General's Office and given to the Department of Revenue Administration that the information wasn't appropriate on a school district warrant. He stated that the legislature passed a law to allow it. Attorney Graham stated that, as a result of the new law, there was a specific State Statute, RSA 32-5 that allowed a vote at a school district meeting to adopt, until rescinded, the authority of the Board to put on the ballot and on the warrant, the tax impact of each article. Moderator Allmendinger asked if there were any other comments, questions or concerns regarding Warrant Article #6. **There being none, he re-read Warrant Article #6, and then called for a vote on Warrant Article #6. On a show of cards, Moderator Allmendinger declared that Warrant Article #6 passed.**

Moderator Allmendinger then read Warrant Article #7.

**Warrant Article #7:**

**"Shall the Strafford School District vote to authorize, indefinitely until rescinded, the retention of year-end unassigned general funds in an amount not to exceed, in any fiscal year, 2.5% of the current fiscal year's net assessment for the purpose of having funds on hand to use as a revenue source for emergency expenditures and over expenditures under RSA 32:11, or to be used as a revenue source to reduce the tax rate, all in accordance with RSA 198:4-b, II?"**

**Mr. Patrick moved the adoption of Warrant Article #7. Ms. Lord seconded the motion.**

Moderator Allmendinger asked if there was any discussion from the maker of the motion. Mr. Patrick stated that he was not in favor of Warrant Article #7, stating that he felt that the Strafford community had allowed the school district to have a capital improvement account for emergencies relevant to the school building, as well as another capital reserve account for students with disabilities. He stated that the only other time the school district would need monies was if the school board exceeded the budget, as a result of exceeding all the funds within the two capital reserve accounts. Mr. Patrick stated that he'd rather turn the money back at the end of the year to offset the taxes, adding further that if there was an emergency, the Board could come to the community to ask for additional appropriations. Mr. Patrick further explained that the language within Warrant Article #7 came from the legislative delegation in Concord, not from the school board. Attorney Graham noted that it was not just the appropriation side of the issue, but the loss of revenue, if there was a sudden drop. He pointed out that the State has continued to change the amount of funds that districts receive under the Adequacy formula,

and also with respect to the amount of money that is received for reimbursement from special education. He noted that if there is a shortfall in revenue, that shortfall falls on the district, and you then end up with a deficit, because the revenue is less than what was anticipated. Attorney Graham did note that there were ways of managing it in terms of estimated revenues. He noted that it was a “two-sided coin” – one – the appropriation and two – to cover shortfalls in revenue. Moderator Allmendinger noted that the floor was open for discussion. **Mr. Lester Huckins stated that he estimated the amount to be approximately \$250,000, and then moved that the vote on Warrant Article #7 be indefinitely postponed. Ms. Carolyn Clark seconded the motion.** Ms. Lisa Donnelly questioned Warrant Article #7, stating that she felt that Warrant Article #7 seemed to address the issue of being able to use it as a source to reduce the tax rate. Attorney Graham explained that Warrant Article #7 would allow the District to retain a small sum of money. He noted that the towns have had this same authority for years, and are instructed by the Department of Revenue Administration and government finance office to retain between 5% and 17% of the total net assessment for both the town, the school and the county assessment. He noted that Warrant Article #7 allows the District to retain money on the books instead of having it returned. Attorney Graham explained that, in the beginning, the money would not go back to the District in taxes. Attorney Graham further explained that the money would not continue to grow, noting that once the 2.5% cap was reached, in the future, any money over that 2.5% cap (if there was a balance), would automatically go back to the town. Attorney Graham gave an example, explaining that if there was a sudden increase in terms of the total cost that the District had, and there was money in this balance account, the school board could, at the end of the year, instead of causing a spike in the tax rate for the next year, use some of the money that is in the unassigned fund balance account to be applied towards the reduction of taxes, to offset some needed increases. He stated that it would have the effect, if managed properly, of allowing the District to smooth out the tax rate over a couple of years. Attorney Graham stated that it could be used to reduce the tax rate, to cover a shortfall in revenue and it could also be used if there was an emergency expenditure. He referenced RSA 32-11, the process for allowing an emergency expenditure. He noted that if the District had to spend more than their budget for some emergency reason, and didn’t have money to cover the emergency within their capital reserve accounts, the school board could apply to the Commissioner of the Department of Education for permission to spend money over the amount that was appropriated during the school district meeting. He added that the request would have to go to the Commissioner of the Department of Education; the application would have to be reviewed and approved, noting that it could only be approved if there was a source of revenue. He noted that the source of revenue was having this fund. Mr. Patrick stated that the Strafford School Board has decreased the budget this year (on the school’s side) by 48 cents, and stated that in his opinion, he did not feel that Warrant Article #7 was necessary. Moderator Allmendinger reminded the body that the motion on the floor was to indefinitely postpone Warrant Article #7. Ms. Carolyn Clark stated that she agreed with Mr. Patrick, noting that for the past 40 years, there has always been trust in the Strafford taxpayers, noting that if the Strafford School Board was up front and returned money that wasn’t expended, if there was a need, the Strafford taxpayers would respond to the request. Ms. Jane Vachon asked if the Moderator would make it clear about the motion before the body. She stated that she’d like to see the body vote on the issue. Ms. Vachon stated that she was against Warrant Article #7, because of the explanation for the need regarding the uncertainty of the state meeting its’ obligation to New Hampshire schools. She further stated that she did not feel that the state was doing a very good job of keeping their responsibility to New Hampshire schools. She pointed out the need to “hold their feet to the fire”, emphasizing that that obligation should be met. Ms. Vachon pointed out that funding to New Hampshire schools has been flat for several years, and felt that the Strafford School Board has done an amazing job in keeping up with this issue, adding that they deserve an accolade. Ms. Vachon stated that she was against the current motion on the floor, and was hopeful that Warrant Article #7 would be defeated. For clarification purposes, Moderator Allmendinger explained that if the body voted yes on the motion to indefinitely postpone, the body would not be voting on Warrant Article #7 to establish this fund, pursuant to the relevant State Statutes. Ms. Mary Dempsey asked for clarification regarding Warrant Article #7, asking if the school board was or was not recommending Warrant Article #7. Chairman Powers advised that the Board did not take a stand either way. Ms. Dempsey referenced the two capital reserve accounts, and asked if there were restrictions to capital expenditures, and whether the fund in Warrant Article #7 would cover different types of expenditures other than what are covered within the current two capital reserve accounts. Mr. Patrick explained how the two capital reserve accounts could be utilized. He pointed out that the Strafford School Board has worked hard on the budget to make it work, noting that this Board and previous boards have never gone into the “red”. Mr. Patrick stated that the townspeople trust the Board in managing these accounts. Chairman Powers explained that having Warrant Article #7 in place would not mean that this amount of money would be put in this account every year. She stated that if there was a major spike in tuition or other issues, these funds could be used for that. Chairman Powers noted that the utilization of these funds would have to be approved by the Commissioner of Education. Ms. Lisa Donnelly referenced construction issues which came about in 2009, noting that a permanent fix could not be done on the gymnasium walls at that time because there wasn’t sufficient money within the School District Capital Reserve fund. She asked that if Warrant Article #7 passed, would it allow the District the flexibility to expend these funds on issues such as what had occurred in 2009. Further discussion



ensued with **Mr. Huckins moving to withdraw his motion to indefinitely postpone the vote regarding Warrant Article #7, so as to make the issue less confusing to the voters. Ms. Carolyn Clark withdrew her second to the motion.** Moderator Allmendinger noted that the motion to indefinitely postpone the vote on Warrant Article #7 had been withdrawn, and stated that the body was back to discussing the main motion, Warrant Article #7. Ms. Melinda Bubier stated that she appreciated all the work done by the school board, noting the amount of time that Mr. Patrick has been on the school board. She noted that she was relatively new to the town, and felt that the Strafford School was a great school, and that the budget process was also realistic. She referenced the fact that there was panic about two years ago when state funds did not come through timely, and, as a result, reductions in staff had been discussed and considered. Ms. Bubier noted that, as a result of a lack of, or untimely receipt of state funds, a concerted effort was made at that time to figure out how additional monies could be received, to keep staff. Ms. Bubier noted that it appeared to her that monies within an account, per Warrant Article #7, could be used for that purpose, if needed. Mr. Patrick pointed out that two years ago, one individual was laid off. Mr. Michael Tursi also pointed out that the State has applied for a waiver for No Child Left Behind, which gives flexibility for the State as far as funding for the districts. He noted that there still is a question about the amount of funding that will come into the districts, if the waiver is approved, and there were some questions which might not be answered about federal entitlements as well as adequacy funds. He noted that funds within an account, per Warrant Article #7 would provide some flexible spending. Mr. Tursi stated that the most effective way for student achievement is to have effective teachers and, without them, we would be affecting student improvement and achievement. Mr. Tursi spoke in favor of Warrant Article #7. Mr. Patrick asked Mr. Mayo if the reduction in staff was due to financial reasons. Mr. Mayo advised in the negative. Ms. Rollande Merz asked what would happen to monies in the account, at the end of the year. Attorney Graham explained that it was not really a fund, noting that it would not get transferred to the trustees of the trust fund. He explained that the money would stay on the District's balance sheet and would stay within the bank accounts that the District has for its cash needs. Attorney Graham further explained that the money would get re-calculated every year, adding that the net assessment is not the amount of money that is assessed in terms of the equalized value for property purposes. He further noted that the definition of net assessment was the amount of money that is raised locally to support schools. Mr. Markiewicz stated that, as a point of interest, the Department of Revenue Administration had already established what the rate would be. He further noted that at the end of the next fiscal year, the school board would have the opportunity to retain up to \$194,879.00. Ms. Deb Fowler asked if there was money left over in the budget over the last couple of years, and questioned if balances could have been brought forward. Chairman Powers advised that traditionally, money left over is used for the purchase of some items requested by Administration at the end of the year, and the remainder gets turned back. Mr. Markiewicz stated that, as a point of clarification, the remaining monies are used to reduce the amount of money that the school district needs to fund their appropriations. He noted that two years ago, \$459,991.00 was returned and this year, \$458,676.00 was returned.

**The question was moved, and duly seconded.**

**Moderator Allmendinger re-read Warrant Article #7, and called for the vote. Those in attendance voted. For clarification purposes, Moderator Allmendinger asked for another show of cards on the motion. On a show of cards, he declared that the vote on Warrant Article #7 was defeated.**

Moderator Allmendinger then read Warrant Article #8.

**Warrant Article #8:**

**"To transact any other business that may legally come before this meeting."**

Moderator Allmendinger asked if there were anything else to come before the meeting. Ms. Mary Dempsey asked that in the future, those sitting at the front tables have name plaques.

A request to make the print larger on the documents handed out at the meeting for the visually impaired was made.

**There being no further business to come before the March 13, 2013 Strafford School District Meeting, Moderator Allmendinger adjourned the meeting at 7:52 PM.**

Respectfully,

Carrolle A. Popovich  
Strafford School District Clerk  
Approved by the Board - 3-27-2013

*Strafford School District*  
*Special Education Analysis*

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<b><u>EXPENSES</u></b>	<b>2011-2012</b>	<b>2012-2013</b>
Instruction	\$ 1,222,934.00	\$ 1,050,453.00
Related Services	\$ 277,720.00	\$ 276,853.00
Transportation	\$ 140,322.00	\$ 94,837.00
Tuition (HS, Pre-School & Placements)	\$ 580,130.00	\$ 672,164.00
<b>Total Expenditures</b>	<b>\$ 2,221,106.00</b>	<b>\$ 2,094,307.00</b>
<b><u>REVENUE</u></b>		
Catastrophic Aid	\$ -	\$ 7,667.00
Adequacy (Allocation*)	\$ 451,522.00	\$ 425,745.00
IDEA Entitlement-Part B	\$ 112,869.00	\$ 155,119.00
IDEA Entitlement-Pre School	\$ 6,456.00	\$ 6,407.00
Medicaid	\$ 46,752.00	\$ 82,822.00
<b>Total Revenues</b>	<b>\$ 617,599.00</b>	<b>\$ 677,760.00</b>
<b>Net District Cost</b>	<b>\$ 1,603,507.00</b>	<b>\$ 1,416,547.00</b>

\*Adequacy allocation based on total expenditures for special education divided by total budget and multiplied by the adequacy grant



*Strafford High School Graduates 2013*  
*Coe-Brown Northwood Academy*

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Adams, Madeleine P.  
Allan, Charles H.  
Archambault, Abbey L.  
Baker, Annie B.  
Baribeault, Emily M.  
Barry, Marissa L.  
Breen, Casey L.  
Cedrone, Timothy J.  
Chryst, Jenna M.  
Cole, Cameron J.  
Coletti, Stevie-Ray  
D'Alessandro, Nikole E.  
Donohue, Samantha J.  
Doucette, Paige E.  
Downing, Cory J.  
Duderewicz, Amy E.  
Eaton, Devin P.  
Fanjoy, Dwayne S.  
Felber, Jessica S.  
Forsythe, Katherine J.  
Foss, Zachariah H.  
Frase, Stephen C.  
Goscinski, Anna C.  
Guyette, Sarah A.  
Hanson, Lauryn C.  
Hendrickson, Nathaniel  
Hinrichsen, Rachel G.  
Hodges, Chelsea B.  
Hodil, Ashley R.  
Hodil, Mikayla A.  
Hogue, Brianna L.  
Ingham, Meredith S.  
Jacques, Spencer P.

Ketenci, Shannen Y.  
Kinevich, Aidan R.  
Kofer, Anna L.  
Lambert, Joshua G.  
Laurion, Christopher M.  
Leavitt, Maxwell B.  
Mazzochi, Moriah P.  
Michaud, Joseph R.  
Monahan, Brennan C.  
Moreno, Ethan B.  
Morrow, James B.  
Noel, Kyle D.  
O'Connor, Brandon E.  
Palmer, Laura E.  
Pogorek, Megan N.  
Richard, Kenneth M.  
Roberts, Kayla L.  
Roy, Avery J.  
Sanborn, Kyle F.  
Simoneau, Sean P.  
Sparrow, Olivia E.  
Struthers, Morgan J.  
Struthers Noelle A.  
Swain, Kenny M.  
Terry, Katelyn  
Terry, Lindsey  
Twombly, Mason D.  
Warburton, Henry A.  
Ward, Timothy S.  
Wensberg Garrett J.  
Woodbury, Shawn M.  
Zonchak, Andrew P.  
Zollman, Alec M.



*Strafford School Graduating Class of 2013*

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Gabrielle Rose Arena  
Brody Thomas Ashley  
Emily Rose Ballard  
Summer Barnes  
Kayla Boucher  
Sierra Marie Brady  
Lauren Burrows  
Lynzie Chase  
Camryn Leigh Chick  
Donovan Corless  
Emelia Marguerite Cronshaw  
Sadie Jane Donnelly  
Connor Monroe Edgerly  
Vincent Glidden  
Carter Wayne Greig  
Brenda Hayes  
Jonathan Hayes  
Callie Heselton  
Dana Howard  
Daniel Hyland  
Morgan Labrecque  
Ethen Lawrence  
Andrew Leas  
Wayne Earl Libby  
Sarah Anne Madore

William Mathison  
Chelsea McCallion  
Joseph Morrisette  
Michael Mulligan  
Briahnna Maria Neily  
John Maxwell Niesse  
Steven O'Donnell  
Gareth Owen  
Zackary Pine  
Devon Pinette  
Nathan Pinette  
Nyle Pinette  
Aidan Richards  
Tanner Douglas Hertzfeld Richards  
Zachary Eric Hertzfeld Richards  
Cody Michael Schwieger  
Kaylee Marie Toleos  
Peter Walker Vollertsen  
Kelsey Wallace  
Kayla Whitcher  
William White  
Samuel Edward Whitehouse  
Noah Michael Wiggin  
LilyGrace York  
Abigail Elizabeth Zollman





*Vital Records*

*Resident Birth Record January 1, 2013 - December 31, 2013*  
*Town of Strafford, NH*

<b>Child's Name</b>	<b>Birthdate</b>	<b>Birth Place</b>	<b>Father's/Partner's Name</b>	<b>Mother's Name</b>
Grant, Jackson Cleveland	1/1/2013	Rochester, NH	Grant, James	Grant, Mindy
Gagne, Vance Brad	1/21/2013	Concord, NH	Gagne, Brad	Moody, Kayla
Goodwin, Adelaide Liberty	2/8/2013	Dover, NH	Goodwin, Nathaniel	Goodwin, Christie
Seiders, Harper Bee	3/6/2013	Rochester, NH	Seiders, William	Twombly, Ashton
Lobdell, Jacob Matthew	5/20/2013	Rochester, NH	Lobdell, Matthew	Lobdell, Sarah
Paige, Roslyn Jane	8/4/2013	Manchester, NH	Page III, Michael	Page, Kristen
Taylor, Tanner Welch	8/8/2013	Concord, NH	Taylor, Timothy	Taylor, Lindsay
Horan, William John	9/2/2013	Concord, NH	Horan, James	Horan, Jennifer
Rice, Jesse Edward	9/13/2013	Portsmouth, NH	Rice, Darren	Aho-Rice Melissa
Clark, Abria Brielle	11/19/2013	Rochester, NH	Clark, John	Griddine, Danielle
Behl, Aubrey Danielle	11/24/2013	Dover, NH	Behl, Daniel	Behl, Bethany
Fletcher, Madison Nicole	12/18/2013	Manchester, NH	Fletcher, Thomas	Mendonca, Brittany

Total Number of records 12



*Vital Records*  
*Resident Marriage Record January 1, 2013 - December 31, 2013*  
*Town of Strafford, NH*

<b>Name - Person A</b>	<b>Residence</b>	<b>Name - Person B</b>	<b>Residence</b>	<b>Town of Issuance</b>	<b>Place of Marriage</b>	<b>Date</b>
Hodgdon, Michael W.	Strafford, NH	Trafton, Michelle J.	Strafford, NH	Strafford	Strafford, NH	1/28/2013
Burley, Riley S.	Strafford, NH	Malinas, Autumn E.	Strafford, NH	Strafford, NH	Strafford, NH	2/14/2013
Valence, Jacque L.	Strafford, NH	Powers, Sara M.	Strafford, NH	Strafford, NH	Concord, NH	4/27/2013
Burns, Michael W.	Strafford, NH	Houle, Kimberly A.	Rochester, NH	Rochester	Strafford, NH	7/4/2013
Meeks, Dennis A.	Strafford, NH	Redding, Carlita S.	Rochester, NH	Rochester	Rochester, NH	7/4/2013
Cantin, John R.	Manchester, NH	Matthews, Heid	Strafford, NH	Strafford, NH	Strafford, NH	7/6/2013
Merwin, Troy T.	Strafford, NH	McKean, Jennifer A.	Strafford, NH	Strafford, NH	Strafford, NH	7/6/2013
Nelson, Richard A.	Strafford, NH	LaRoche, Beverly A.	Strafford, NH	Strafford, NH	Strafford, NH	7/8/2013
Copeland, Scott M.	Strafford, NH	Martin, Rebecca A.	Strafford, NH	Strafford, NH	Strafford, NH	7/13/2013
Deshong, Kelsey H.	Strafford, NH	Terry, Elizabeth	Strafford, NH	Strafford, NH	Strafford, NH	7/13/2013
Cilley, Jesse A.	Strafford, NH	Cullen, Christina A.	Strafford, NH	Strafford, NH	Strafford, NH	7/27/2013
Chamberlain, Michael A.	Strafford, NH	Chandler, Nikole R.	Strafford, NH	Strafford, NH	Candia, NH	8/23/2013
Moody, Kristann L.	Strafford, NH	Willis, Ellen	Strafford, NH	Rochester, NH	Strafford, NH	9/1/2013
Hoffman, Trevor N.	Strafford, NH	Perch-Ahern, Alexandra M.	Strafford, NH	Strafford, NH	Hart's Location	9/28/2013
Roy, James N.	Strafford, NH	Oens, Rachelle R.	Strafford, NH	Strafford, NH	Strafford, NH	10/12/2013
Connors, Daniel S.	Strafford, NH	Tarkinson, Tracey L.	Strafford, NH	Strafford, NH	Strafford, NH	10/19/2013
Gagne, Darrin C.	Strafford, NH	Gagne, Maryellen	Strafford, NH	Strafford, NH	Lee, NH	10/23/2013
Doyon, Darren J.	Strafford, NH	Starkey, Jessica J.	Greenland, NH	Greenland, NH	Greenland, NH	12/30/2013

Total number of records 18



*Vital Records*  
**Resident Death Record January 1, 2013 - December 31, 2013**  
*Town of Strafford, NH*

<b>Decedent's Name</b>	<b>Death Date</b>	<b>Death Place</b>	<b>Father's/Parent's Name</b>	<b>Mother's/Parent's Name</b>	<b>Military</b>
Foss, James	1/2/2013	Dover, NH	Foss, George	Libby, Stella	Y
Gagnon, Fernand	1/8/2013	Dover, NH	Gagnon, Wilbrod	Roy, Martha	N
Conroy Jr., William	1/10/2013	Strafford, NH	Conroy Sr., William	Mahoney, Unknown	Y
Aldrich, Marilyn	2/14/2013	Strafford, NH	Liewerenz, Gustav	Bartz, Augusta	N
Tapley, Sr., Stephen	2/19/2013	Strafford, NH	Tapley, Sr., George	Street, Helen	N
Hall, Sr., Frederick	3/6/2013	Dover, NH	Hall, Leon	Davis, Bernice	N
Turner, Donald	4/3/2013	Rochester, NH	Harris, Alan	Turner, Patricia	Y
Trafton, Bertha	5/11/2013	Strafford, NH	Trafton, Harold	McGlauffin, Mary	N
Occhipinti, Dianne	6/17/2013	Rochester, NH	Gagnon, Norman	Sorenson, Marie	N
Graham, Ann	7/1/2013	Strafford, NH	Wysor, Philip	Merrill, Marie	N
Creighton, Joyce	7/20/2013	Dover, NH	Merrill, Robert	Evans, Marion	N
Nason, Jaccob	7/21/2013	Exeter, NH	Nason, Fred	Robishaw, Jennifer	N
Smith, Deborah	8/6/2013	Strafford, NH	Unknown, Unknown	Smith, Patricia	N
Burchell, Verna	8/17/2013	Strafford, NH	Varley, John	Anderson, Hilda	N
McClaran, Lois	8/18/2013	Strafford, NH	Tuttle, Willys	Smith, Mary	N
Fracassi, Primo	8/21/2013	Strafford, NH	Fracassi, Angelo	Genestriti, Natalina	N
Young, Sr., Ralph	8/24/2013	Strafford, NH	Young, Ivory	Tuttle, Ellen	N
Morneau, Gerard	9/16/2013	Rochester, NH	Morneau, Antoine	Belanger, Emma	Y
Burklund Sr., Robert	11/28/2013	Strafford, NH	Burklund, Harold	Buzzell, Meryl	Y

Total number of records 19